

# Lee Business School Commencement - Monday, May 20, 2019

## Guests

Seating is first come first seated, doors will open at 9:00am. Program begins at 10:00 am. Parking is located in the Cottage Grove. Items not permitted inside the theater include balloons, signs, banners, horns, whistles, or bottles. See full Patron Code of Conduct for all prohibited items and behaviors.

### **Tickets are not required, Seating is First-Come First-Seated:**

Guest seating is limited to **first come first served**. The Artemus W. Ham Hall will open at 9:00 am for guest seating and all guests should be seated by 9:45 am. Guests will be able to enter the building through the east entrance. Seating is first-come, first-served and patrons cannot hold seats. Doors to the hall will close when seating capacity is met. An overflow auditorium near the theater will be available to view the commencement via live stream.

**Live Stream address:** <https://youtu.be/fx5ct4lksaQ>

### **Guests must adhere to the Code of Conduct provisions or they will be subject to ejection**

The Commencement ceremony will be conducted with appropriate dignity and decorum. Do not bring air horns or loud noisemakers to the ceremony. Please be considerate of those around you, as Commencement is a meaningful occasion to all guests in attendance. All phones and pagers (must be silenced during ceremony).

## Patron Code of Conduct

**The UNLV Performing Arts Center and the University of Nevada, Las Vegas are committed to providing a safe, comfortable and enjoyable event experience. The Patron Code of Conduct is designed to set clear expectations and encourage an environment that is enjoyable for all.**

- Patrons shall refrain from using foul/offensive language, fighting, obscene gestures, throwing objects and engaging in other behavior that creates an unsafe environment, or interferes with other patrons' enjoyment of the performance.
- Patrons are not allowed to enter the facility with **signs or banners** of any kind.
- The following items are not permitted in the arena: glass or aluminum containers, **helium balloons**, weapons, fireworks, **laser pointers**, explosives, munitions, or alcohol.
- Patrons may not possess bottles, cans, squirt bottles or other containers not permitted in the facility.
- Patrons may not possess weapons including firearms or knives (with or without sheath), **horns, air horns, whistles, other irregular sound devices**, bars, sticks, clubs, poles of 20" length, sling shots, fish nets or other net material, beach balls, Frisbees, skateboards, roller skates, live pets (except for assistance animals), or **any object with may obstruct vision or adjacent guests**.
- Patrons must wear a shirt and shoes, thongs, sandals, or other protective foot covering.
- Patrons must follow the directions of law enforcement, security, ushers, ticket takers or any other facility personnel.
- Patrons may not possess or use any illegal drugs.
- Patrons will consume alcoholic beverages in a responsible manner. Intervention with an impaired, intoxicated or underage patron will be handled in a prompt and safe manner. Those appearing intoxicated will be denied entry or will be subject to ejection from the facility.
- Patrons must not damage, destroy, vandalize, or steal any University property.
- Unauthorized use of any seating designed for disabled persons is strictly prohibited.

### **Special Assistance:**

Graduates and guests requiring special assistance should let the commencement coordinator know at least one week prior to commencement. Email: [theresa.boucher@unlv.edu](mailto:theresa.boucher@unlv.edu) - <https://www.unlv.edu/business/leegrad>

## Day of Commencement - Monday, May 20, 2019

### Parking:

Cottage Grove Garage, Free parking will be available the day of commencement on the 2nd–6th floors of the parking garage off Cottage Grove, closest to Artemus Ham Hall. However, parking will be enforced in the metered and reserved spaces. <https://www.unlv.edu/pac/maps>

### Driving Directions

#### Best routes:

- Heading East on Flamingo Road, turn left onto Claymont Street. Take left on to Cottage Grove Avenue and then a right into the parking garage.
- Heading West on Flamingo Road turn right onto Claymont Street. Take left on to Cottage Grove Avenue and then a right into the parking garage.
- Heading South on Maryland Parkway from Flamingo Road, turn right on Cottage Grove Avenue. Turn left into the driveway next to the parking garage. Note: An accessible ramp up to the plaza is available for patrons with disabilities.

**Construction:** Cottage Grove Avenue **cannot be accessed heading North on Maryland Pkwy** due to construction. Please enter off Flamingo Avenue on to Claymont Street. Take left on to Cottage Grove Avenue and then a right into the parking garage.

**Guest should proceed to the Artemus W. Ham Concert Hall**, located just south of the Cottage Grove Parking Garage on the right/west side of the Performing Arts Center plaza.

**Graduates should proceed to the Judy Bayley Theatre**, located just south of the Cottage Grove Parking Garage on the left/east side of the Performing Arts Center plaza.

### Instructions for Graduates

- **Arrive at 8:30 am** at the Judy Bayley Theatre's front entrance (lobby) for check-in, group photos, and light refreshments.
- Check-in, your name must be on the list to walk at commencement. Pick up your name card. Your name card is required for line-up.
- 9:30 am - A series of group photographs will be taken outside of the theatre preceding the ceremony.
- 9:45 am to 10:00 am - Students will line up behind their degree sign. Follow cues from the staff. They will guide you to the correct line and into your seats in Artemus Ham Hall Theater. Faculty will enter into the theatre first and graduates will follow.
- 10:00 am – Commencement Program begins.
- Bring your name card with you when you approach the stage. Hand the card to the marshal at the top of the stage steps, wait for your name to be called, then proceed across the stage for a handshake and photo. Exit the stage.
- Please return to your seat for the remainder of the ceremony. At the end of the ceremony, each row will wait until cued by staff to leave.
- End of ceremony - Follow the line out through the side doors and through a faculty line-up into the lobby/reception area. Guests, graduates and faculty will proceed out to the lobby/reception area in Ham Hall.

### Students must adhere to the Code of Conduct provisions or they will be subject to ejection

Commencement is a celebratory and dignified occasion. All graduates are expected to demonstrate True UNLV values before, during and after the ceremony. At this event, graduates must abide by the UNLV Student Conduct Code. Cell phones and pagers (must be silenced during ceremony).

**More Information:** <https://www.unlv.edu/business/leegrad> | Live Stream address: <https://youtu.be/fx5ct4lksaQ>