Auditing allows you to continue attending a class, but you will not earn a grade or credit for the class. Once you audit a course you cannot change it back* to credit unless it is before the end of the add/drop period for the term. Auditing or Withdrawing will have the same effect on your academic record (transcript) but they may impact your financial aid, excess credit, tuition benefits, etc. differently. Be sure to verify any impacts with those offices before auditing or withdrawing from a class.

Audit a Course

1. Log into your MyUNLV account and go to your Student Center
   a. Click on the Enroll link or select Enrollment: Add from the drop down menu
   b. Select the Audit tab (the tab at the far left) and select the term

   ![Audit Tab](image)

   ![Select Term](image)

   i. Click Continue
ii. You will see a list of classes that you can audit

### Change Classes from Graded to Audit

#### 2018 Summer | Undergraduate | University of Nevada Las Vegas

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject Area</th>
<th>Catalog Nbr</th>
<th>Class Description and Topic</th>
<th>Course Component</th>
<th>Grading</th>
<th>Audit Eligibility</th>
<th>Audit Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>52527</td>
<td>ME</td>
<td>242</td>
<td>Dynamics</td>
<td>Lecture</td>
<td>Graded</td>
<td>Ineligible</td>
<td></td>
</tr>
<tr>
<td>53320</td>
<td>ANTH</td>
<td>216</td>
<td>Cultures Through Film</td>
<td>Lecture</td>
<td>Graded</td>
<td>Eligible</td>
<td>Audit Class</td>
</tr>
<tr>
<td>53300</td>
<td>MATH</td>
<td>431</td>
<td>Math Engr &amp; Sci I</td>
<td>Lecture</td>
<td>Audit</td>
<td>Auditing</td>
<td></td>
</tr>
</tbody>
</table>

iii. Classes may be ineligible to audit for two reasons

1. The term has not begun yet

#### Change Classes from Graded to Audit

#### 2018 Fall | Undergraduate | University of Nevada Las Vegas

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Subject Area</th>
<th>Catalog Nbr</th>
<th>Class Description and Topic</th>
<th>Course Component</th>
<th>Grading</th>
<th>Audit Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>82131</td>
<td>ME</td>
<td>402</td>
<td>Comput Methods for Engrs</td>
<td>Lecture</td>
<td>Graded</td>
<td>Ineligible</td>
</tr>
<tr>
<td>82133</td>
<td>ME</td>
<td>440</td>
<td>Math Engr Design</td>
<td>Lecture</td>
<td>Graded</td>
<td>Ineligible</td>
</tr>
<tr>
<td>82132</td>
<td>ME</td>
<td>455</td>
<td>Fund Nuclear Engr</td>
<td>Lecture</td>
<td>Graded</td>
<td>Ineligible</td>
</tr>
<tr>
<td>89411</td>
<td>ME</td>
<td>311</td>
<td>Engr Thermodyn I</td>
<td>Lecture</td>
<td>Graded</td>
<td>Ineligible</td>
</tr>
</tbody>
</table>

- You cannot audit a class before the semester beings (i.e., you will not be able to audit a class for Fall 2018 until the first day of classes)
2. The Audit Deadline has already passed

- You can check the Term Calendar for the last day to Audit/Withdraw for regular session classes.
- For Modular/Mid-Semester courses, click the deadlines icon on the list view of your student schedule. The Audit deadline is the same as the deadline to “Withdraw with Penalty”
- Click the Audit Class button for the class you would like to audit.

ME 242 is ineligible to audit because the deadline has already passed.
d. Confirm your selection by verifying the class information
   i. Check the box to confirm you understand that:
      1. You will not receive academic credit or the class
      2. You will not receive a refund for the class
      3. If you are receiving financial aid or veterans benefits you must check with those offices to determine the status of your aid
      4. Once you change to audit you cannot change it back*
   ii. Click Change Selected Class to Audit

e. Your class has been switched to audit. This is reflected here and on your class schedule (list view)