OVERVIEW

Performance Contracting is seeking motivated college students with a strong work ethic for our summer internship program. Our internship is designed to provide the tools and resources necessary to understand and experience all aspects of the specialty construction industry. Through close mentorship and hands-on activities over the summer program, PCI provides its interns with a real-world experience to shape their understanding of construction management.

Roles and Responsibilities
Each intern is designated a mentor within their assigned branch who will work on completing the Performance Contracting Intern Activities Checklist which must be signed off by both intern and mentor to ensure completion and understanding of each activity. As tasks are completed, interns are to complete Weekly Project Recaps which tracks individual activities and requires detailed description of what was done, with whom it was completed with and what is taken away from the task.

Examples of tasks to be completed on the Intern Activities Checklist:

Learn how to write detailed proposals
Prepare bid analysis and review
Understand and demonstrate project scheduling
Attend pre-bid walk-throughs
Learn the management process of project labor control, material handling and job-cost analysis
Learn how to effectively manage subcontractors, materials and equipment
Work directly with owners, construction managers, architects, engineers and contractors
Assist in preparation of quantity take-offs.
Maintain accurate and timely project documentation and correspondence
Understand preparation a financial job cost analysis.
Learn the administration of the corporate safety program to minimize job site accidents
Understand specialized equipment utilization
Track and cost value material handling

**Education and Qualifications**
Must be a currently enrolled student seeking a Construction Management, Construction Engineering or comparable degree
Must have a reliable source of transportation
Must have ability to relocate for the summer

How to Apply
https://campus-pcg.icims.com/jobs/1536/internship-program-2020/job