ASSISTANT PROJECT MGR. JOB OPPORTUNITY

Company: Eastridge Workforce Solutions working with General Contractor in Las Vegas
Company Website: www.eastridge.com
Job Title: Assistant Project Manager
Work Location: Las Vegas
Position Type: Full time permanent
Salary: $45K to $50K DOE
Job Start/End ASAP
College Level: Degree in construction field

OVERVIEW
Position supports Project Manager. Qualified candidate will understand construction verbiage, have excellent computer skills in MS Suite
Opportunity to be groomed by owners of the company into leadership role

Job Description:

• Directs, coordinates, and exercises functional authority for planning, organization, control, integration, and completion of engineering project within area of assigned responsibility: Plans and formulates engineering program and organizes project staff according to project requirements.

• Assigns project personnel to specific phases or aspects of project, such as technical studies, product design, preparation of specifications and technical plans, and product testing, in accordance with engineering disciplines of staff.

• Reviews product design for compliance with engineering principles, company standards, customer contract requirements, and related specifications.

• Coordinates activities concerned with technical developments, scheduling, and resolving engineering design and test problems.

• Directs integration of technical activities and products.

• Evaluates and approves design changes, specifications, and drawing releases.

• Controls expenditures within limitations of project budget.

To Apply
Please send resumes or contact Anne at alinhart@eastridge.com if there are any questions.
NOTE: THIS IS A RECRUITER.