



Find Opportunities Where Others See Challenges

## MBA PROGRAM ADMISSION INFORMATION

Students may pursue the evening MBA program only or pursue one of the dual programs. The available dual programs are dual MBA/JD (Juris Doctorate), dual MBA/DDM (Dental Medicine), dual MBA/MS HOA (Hotel Administration), and dual MBA/MS MIS (Management Information Systems). More information about the dual degrees can be found online at:

<https://www.unlv.edu/mba/academic-programs>.

One application is required for the MBA program, dual MBA/MSQF, MBA/MS HOA and dual MBA/MS MIS. The dual MBA/JD and MBA/DDM require two separate applications. This information can be found online at:

[www.unlv.edu/mba/admissions](http://www.unlv.edu/mba/admissions).

### Requirements

Applicants are expected to demonstrate strong written and verbal communication skills, computer proficiency and quantitative skills. All aspects of your application, including the fulfillment of these requirements, are subject to verification. Post-undergraduate professional experience is not required for admission to the MBA program; however, it is recommended. The equivalent of a four-year U.S. bachelor's degree from an accredited college or university in any field of study is required. A business undergraduate degree is not required.

### Application Deadlines

The MBA program accepts applications in fall, spring, and summer. Deadlines are listed below.

Deadline	International	Domestic
Fall Semester	May 1	July 15
Spring Semester	October 1	November 15
Summer Semester	March 15	April 1

## APPLICATION CHECKLIST

Complete the application online at [www.unlv.edu/graduatecollege](http://www.unlv.edu/graduatecollege). The application fee for US Domestic students is \$60 USD and the application fee for international students is \$95 USD.

#### **Transcripts**

Transcripts are required for all undergraduate and graduate-level institutions attended. Unofficial transcripts may be uploaded in the online application. Official copies of transcripts from all colleges and universities attended must be sent to the MBA Programs office at the following address. We will route the official transcripts to the Graduate College.

**UNLV Lee MBA Program, 4505 S. Maryland Parkway Box 456031, Las Vegas, NV 89154-6031**

#### **Statement of Intent**

The statement of intent is required and must be uploaded to your online application. It should be two pages in length, double spaced, and a font size of 12. The statement should address how an MBA education experience will assist you in meeting your professional career goals. This should include a description of the leadership or managerial attributes you will bring to the program.

#### **Letters of Recommendation**

Two letters of recommendation, academic or professional, are required. Designate your recommenders in your online application profile. Recommenders will receive an e-mail that will let them know you have requested a letter and instructions on how to upload the letter into the application system.

#### **Resume**

A resume or curriculum vitae (CV) must be uploaded to your online application. Outline your work experience and include the company name, job title, and detailed information about your responsibilities for each position.

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### □ Graduate Management Admissions Test

All applicants are required to take the Graduate Management Admissions Test (GMAT). We also accept the GRE exam. The GMAT test is offered year-round and can be taken multiple times. Scores are valid for five years. If you have taken the test more than once, the admissions committee will use your highest total score to evaluate your application. Make sure to request that your official scores are sent to the Lee Business School Evening MBA Program.

For reservation information, test preparation resources and testing locations for the GMAT visit [www.mba.com](http://www.mba.com). For the GRE visit [ets.org/gre/revised\\_general/about](http://ets.org/gre/revised_general/about). Study guides are available at libraries and bookstores. Additional GMAT courses and preparation information can be found at:

Kaplan	<a href="http://www.kaplan.com">www.kaplan.com</a>	1-800-527-8378
Princeton Review	<a href="http://www.princetonreview.com">www.princetonreview.com</a>	1-800-273-8439
Veritas	<a href="http://www.veritasprep.com">www.veritasprep.com</a>	1-800-925-7737
Magoosh	<a href="http://www.magoosh.com">www.magoosh.com</a>	1-855-624-6614

### International Students

International student applicants who have graduated from foreign degree programs are required to provide a course-by-course evaluation of all foreign credentials. Here is a list of approved companies that provide this service: [www.naces.org/members](http://www.naces.org/members). Foreign credentials refer to transcripts from educational institutions outside of the United States. When ordering your foreign credential evaluations, please be sure that your grade point average (GPA) is calculated and included in your agency evaluation.

- [SpanTran Pathways](#) \*Recommended (order course analysis, which includes GPA)
- [Josef Silny & Associates](#) (order university course-by-course evaluation, plus GPA)
- [World Education Services](#) (order course-by-course evaluation report, which includes GPA)
- [International Education Research Foundation](#) (order detail report, which includes GPA)
- [Educational Credential Evaluators](#) (order course-by-course evaluation report, which includes GPA)

International applicants must also provide proof of English proficiency as part of their application. The Graduate College English proficiency requirements are listed here: [www.unlv.edu/graduatecollege/english-proficiency](http://www.unlv.edu/graduatecollege/english-proficiency).

### Selection Criteria

The MBA program selects individuals who have demonstrated success in their academic performance, general intellectual ability and leadership potential. For admission, we consider students who have achieved the Graduate College minimum GPA of 2.75. Admitted MBA students have an average GMAT score of 600 (range of 520-760) and an average GPA of 3.30.

## COST & FINANCIAL AID INFORMATION

### Cost Calculator

For the cost of attendance, please visit <http://tuition.cashiering.unlv.edu/Home/Calculator>. Please note that the Tuition Estimator will only provide an ESTIMATE of the tuition and fees you can expect to pay for the upcoming semester. The amount will not include special fees associated with certain individual courses. The MBA program does require a differential tuition fee of \$100 per credit hour.

### Federal Loan Programs, Scholarships, and Grants

As an MBA student, you can borrow money to finance the direct and indirect costs of the MBA program. Student loans include unsubsidized Stafford as well as Supplemental Loans for Students (SLS). For more information and the current interest rate on a federal loan, call the Federal Aid Information number at 1-800-433-3243. To be evaluated for a subsidized loan a free application for Federal Student Aid (FAFSA) must be completed at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Follow these steps to ensure you get the most out of your financial aid at [www.unlv.edu/finaid/checklist](http://www.unlv.edu/finaid/checklist). More information can be found on the UNLV Financial Aid and Scholarship Office website at [www.unlv.edu/finaid](http://www.unlv.edu/finaid).