Step 1: Select your My Account tile
### 1. Select Payment Plan

#### Step 2: Go to Enroll in Payment Plan

<table>
<thead>
<tr>
<th>Payment Plan</th>
<th>Maximum Amount</th>
<th>Number of Installments</th>
<th>First Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Payment Mid Plan - Fall 2019</td>
<td>20,906.00</td>
<td>4</td>
<td>09/15/2019</td>
</tr>
</tbody>
</table>

A 4% Late Payment penalty fee will be added to all installment payments not paid by the due date.
Step 3: Select the Payment Plan option you want to enroll in

Step 4: Select Next
Step 5: Review your Payment Plan

Step 6: Select Next
Step 7: Read and accept the Terms and Conditions

Step 8: Select Enroll to finalize