ASC Tutoring Locations – Tutor Position

Role of the position: Tutors are facilitators of knowledge and learning. Tutors should be able to switch between subjects quickly, work together as a team and expected to communicate and collaborate with their colleagues.

Eligible Applicants, Minimum Qualifications:

- Must be fully admitted to a degree seeking program at UNLV in a minimum of 6 credits (undergraduate) or 5 credits (graduate)
- Successfully completed eligible courses supported in ASC Tutoring Labs with a grade of "B" or better
- Have cumulative GPA of 3.0 or above
- Received a faculty recommendation from a UNLV Faculty through the Online Recommendation/Reference form found at https://www.unlv.edu/asc/applications
- Ability to work a minimum of 5 hours each week (or a range of 2-4 hours each week to be considered for a volunteer opportunity)
- Exhibit high standards of professionalism in interactions with students, faculty and other ASC staff

Additional expectations of Tutors include:

- Showing up for scheduled shifts on time and prepared to work
- Exhibit professionalism in dress and communication with students and colleagues
- Use collaborative learning strategies and questioning skills to engage students in subject manner
- Assist students with learning new study strategies
- Act as a facilitator of knowledge (e.g., do not just give students the correct answers).
- Be collegial and work collaboratively with diverse student population and tutoring team
- Maintain at least a 2.75 semester GPA and a 3.0 cumulative GPA
- Attend all semester meetings/trainings (approximately two per semester) and skills development trainings as assigned.
- Serve as a role model for students and staff

Dates of the Position:

- Tutoring is offered in the fall semesters, spring semester, and summer sessions II and III
- Provided the employee is in good standing they may continue working through future semesters.

How to Apply:

- Complete the online application found here: https://www.unlv.edu/asc/applications
- Direct UNLV faculty member to complete the Online Recommendation/Reference form found at https://www.unlv.edu/asc/applications
- Applicants will be notified if they are selected for an interview through email

For more information about tutoring, visit our website at https://www.unlv.edu/asc/tutoring

If you have any questions, please contact tutoring@unlv.edu or call 702-895-3199