ASC Tutoring Locations – Tutor Position

Role of the position: Tutors are facilitators of knowledge and learning. Tutors should be able to switch between subjects quickly, work together as a team and expected to communicate and collaborate with their colleagues.

Eligible Applicants, Minimum Qualifications:

● Must be fully admitted to a degree seeking program at UNLV in a minimum of 6 credits (undergraduate) or 5 credits (graduate)
● Successfully completed eligible courses supported in ASC Tutoring Labs with a grade of “B” or better
● Have cumulative GPA of 3.0 or above
● Received a faculty recommendation from a UNLV Faculty through the Online Recommendation/Reference form found at https://www.unlv.edu/asc/applications
● Ability to work a minimum of 5 hours each week (or a range of 2-4 hours each week to be considered for a volunteer opportunity)
● Exhibit high standards of professionalism in interactions with students, faculty and other ASC staff

Additional expectations of Tutors include:

● Showing up for scheduled shifts on time and prepared to work
● Exhibit professionalism in dress and communication with students and colleagues
● Use collaborative learning strategies and questioning skills to engage students in subject manner
● Assist students with learning new study strategies
● Act as a facilitator of knowledge (e.g., do not just give students the correct answers).
● Be collegial and work collaboratively with diverse student population and tutoring team
● Maintain at least a 2.75 semester GPA and a 3.0 cumulative GPA
● Attend all semester meetings/trainings (approximately two per semester) and skills development trainings as assigned.
● Serve as a role model for students and staff

Dates of the Position:

● Tutoring is offered in the fall semesters, spring semester, and summer sessions II and III
● Provided the employee is in good standing they may continue working through future semesters.

How to Apply:

● Complete the online application found here: https://www.unlv.edu/asc/applications
● Direct UNLV faculty member to complete the Online Recommendation/Reference form found at https://www.unlv.edu/asc/applications
● Applicants will be notified if they are selected for an interview through email

For more information about tutoring, visit our website at https://www.unlv.edu/asc/tutoring

If you have any questions, please contact tutoring@unlv.edu or call 702-895-3199