

UNLV Academic Success Center's Supplemental Instruction Policies

University of Nevada, Las Vegas (UNLV) Academic Success Center (ASC) offers academic support services to currently-enrolled UNLV undergraduate students, throughout the year. The UNLV Supplemental Instruction is committed to fostering a productive and safe learning environment for UNLV students.

By using UNLV ASC's Supplemental Instruction services, students agree to refrain from:

- Participating in disruptive or loud behavior
- Interfering with other students using supplemental instruction services
- Engaging in harassment of any kind such as obscenities, derogatory comments, or public lewdness
- Neglecting to present a UNLV-issued student ID and/or bypassing the check-in processes set forth by the Supplemental Instruction Leader
- Soliciting of any kind to include distributing or displaying any unapproved materials
- Neglecting to following all NSHE Board of Regents Policies and UNLV Policies
- Failing to comply with directives of University officials who have identified themselves as such
- Having conversations with ASC staff, including SI leaders, that are personal in nature
- Sharing SI lesson plans or recordings with students who were not in attendance at the SI Session
- Consuming alcoholic beverages and/or illicit drugs during SI Sessions
- Displaying weapons or destructive materials

This list is not exhaustive and other behaviors or activities deemed to be inappropriate may lead to ASC staff denying tutoring services at the time of occurrence or thereafter.

When using ASC Supplemental Instruction services, please remember:

- To sign-in to each session using the SI leader distributed sign-in sheet presented at the beginning of each session and follow the appropriate check-in procedures.
- To sign-in to the Supplemental Instruction session on time to avoid disruption

- To please plan to actively participate in the session through the SI Leaders preferred communication method. SI sessions work best when there is full group interaction.
- To adjust backgrounds so they are free from lewd, inappropriate, or disruptive scenes.
- To abide by all NSHE Board of Regents Policies and University Policies
- To comply with University officials who have identified themselves as such
- To mute your computer when not verbally asking a question.
- To respect the SI Leader's and other students' time
- To refrain from taking screenshots and/or pictures of another's work or the lesson plan. This activity is not permitted
- To be conscious of other students trying to learn and allowing for the SI Leader to finish the session
- To be respectful of the SI Leader
- To refrain from recording the SI session without express permission of those in attendance

UNLV ASC Supplemental Instruction Services: Statement of Operating Principles

The ASC helps support students through their academic journey and timely degree completion. The ASC serves UNLV undergraduate students and offers an array of resources such as tutoring, supplemental instruction, academic success coaching, and more. Access to resources and services of the ASC may be limited and/ or restricted when services are in high demand due to space constraints, staff availability, and other limited resources.

UNLV undergraduate students seeking Supplemental Instruction services must be currently enrolled in the UNLV course for the Supplemental Instruction session they plan to attend. All SI Leaders have the right to deny services to students who make them feel uncomfortable and unsafe, or students who make any inappropriate comments. Students may also be asked to leave (or be turned away) from the tutoring lab due to inappropriate behavior. SI Session service hours and operations are subject to change. While SI sessions are offered on a fully remote basis, it is recommended students always contact SI Leader before signing in to ensure SI sessions will take place at the scheduled time. There may be times during the academic year when SI sessions are not offered such as days when the university is closed or classes are not in session.

Please visit our website for the most up to date information about operating hours, policies, and procedures: <https://www.unlv.edu/asc/si>