### 2017 - 2018 SCHOLARSHIP APPEAL FORM

**NOTICE:** Do not fill out this form if you are appealing the Nevada Millennium or GEARUP Scholarships. The NV Treasurer’s Office provides no appeal option for these awards.

Please allow 30 days for review of your appeal by Financial Aid and Scholarships staff. Certain appeals must be completed by the Faculty Senate Scholarships Committee and may take longer. You will be notified if your appeal cannot be reviewed within 30 days. You will be notified of the results of your appeal by a Scholarships Office staff member via e-mail to the UNLV email address noted in MyUNLV.

**Step 1:** ***INDICATE FOR WHICH SCHOLARSHIP YOU ARE SUBMITTING THIS APPEAL***

<table>
<thead>
<tr>
<th>Scholarship Name – Please circle one: Probation / Cancellation</th>
<th>Awarding department (if known)</th>
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**Step 2:** ***INDICATE WHY YOU NEED TO APPEAL*** - mark all that apply

- ( ) My UNLV cumulative grade point average is below the GPA required to maintain my scholarship(s).
- ( ) My course load is/was below the minimum required credits to maintain my scholarship(s).
- ( ) My total eligible semesters or allowable total credits have been or will be soon exceeded.
- ( ) Other (explain briefly)

**Step 3:** ***WRITE YOUR APPEAL LETTER AND DOCUMENT YOUR CASE***

If you have a GPA deficiency or **have not completed the required credits**, include in your appeal all of the following:
- Why you became deficient,
- How you plan to resolve the deficiency,
- Why you were unable to resolve the deficiency during your probationary semester (if applicable); and
- Provide appropriate documentation of the special circumstances mentioned in your letter of appeal.

If you are appealing regarding **excessive credits or semesters**, include in your appeal all of the following:
- Explain the factor(s) that will cause you to exceed the maximum credit limit.
- Include the # of credits needed to graduate and the expected graduation date.

**Step 4:** ***SIGN AND SUBMIT FORM AND RELATED DOCUMENTS TO UNLV FINANCIAL AID OFFICE***

CERTIFICATION: I certify the information on this Scholarship Appeal Form, my appeal letter, and any supporting documentation are accurate, true, and complete to the best of my knowledge. I will provide other information as requested by UNLV Financial Aid and Scholarships. I realize that a final decision may not be made unless all steps above are complete and until I submit any additional requested information. I understand any false information may be cause for the denial, reduction, and/or repayment of financial assistance.

<table>
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<tr>
<th>Student Signature</th>
<th>Date</th>
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**FOR INTERNAL USE ONLY**

Receiving Counselor (Please Print): [Name] Inc. Docs (circle) Letter / Supporting Docs

Received in Scholarship Dept (Please Print): [Name] Date: [Date]