



## FAQ's for Engineering Career Services Reopening

<p><b>As a student, how can I receive career coaching, attend events, and be interviewed?</b></p>	<p>All career coaching, and interviews will be handled virtually until Summer/Fall. Once staff has returned to campus, in-person coaching appointments will be available. Virtual appointments will continue to be available. Fall hiring events are expected to be virtual at this time. In-person employer interviews may be allowed to happen on campus only while implementing all CDC guidelines. <b>For the safety of everyone, we prefer virtual meetings.</b></p> <p><i>All appointments should be arranged via Handshake. For a student account, go to <a href="http://unlv.joinhandshake.com">unlv.joinhandshake.com</a></i></p>
<p><b>How do I prepare for an on-campus interview?</b></p>	<p>To prepare for an on-campus interview, please follow CDC guidelines: wear a mask, follow social distancing guidelines (stay 6 feet away from the employer), and do not shake hands.</p>
<p><b>How will interviews be set up for employers?</b></p>	<p>For virtual calls and/or interviews, Google Hangouts, WebEx Conferencing or Zoom may be utilized. <u>Only if an employer insists on coming to campus will we allow in-person interviews.</u> If that happens, a designated space in the lobby of WHA2, or one of the two conference rooms will be pre-set using social distancing guidelines and masks. Handshaking will be discouraged.</p>
<p><b>How will our staff operate?</b></p>	<p>Staff will follow CDC guidelines for returning to campus, including the use of masks, hand sanitizer and social distancing. For in person meetings, we may have a glass partition in use. We may be asked to rotate days in the office with remote work from home.</p> <p>Email us if you want either a virtual appointment or an in-person appointment, and we will accommodate you.</p>

### Engineering Career Services

Office: White Hall Annex 2 (WHA2), Room 222

Email: [coecareer@unlv.edu](mailto:coecareer@unlv.edu)

Phone: (702) 895-1892

### Engineering Career Services Staff

Coordinator: Marian Mason, [marian.mason@unlv.edu](mailto:marian.mason@unlv.edu)

Student Worker: Alex Holmburg, [alexander.holmburg@unlv.edu](mailto:alexander.holmburg@unlv.edu)