




Shredding Service Census

Email this completed form to info@shreddinglv.com

The State of Nevada has awarded a new contract for Document Destruction Services. We do not have any historical data on what services your office has been using. In order to be prepared, please fill out this form indicating your needs. By not completing and returning this form as early as possible, there may be a delay in establishing service in your office.

State Agency Name	
Main Contact Name	
Street Address	
City	
Zip Code	
Phone	
Email	

FILL OUT THE TABLE BELOW INDICATING WHICH SHRED BINS ARE TO BE PLACED AT YOUR LOCATION.

Containers	Dimension / Capacity	# of These Bins @ Your Location
Cabinets / Consoles 	<p>Executive Cabinet-Gray</p> <ul style="list-style-type: none"> • <i>Dimensions:</i> 36"H x 21"W x 16"D • <i>Capacity:</i> Up to 70-80 lbs. (3-4 copier size boxes) • <i>Security:</i> Internal lock plate and double turn lock for added security • <i>Kick plate, paper deflector and striking plate</i> 	
64-Gallon Carts 	<p>64 Gallon Bin</p> <ul style="list-style-type: none"> • <i>Dimensions:</i> 23" W x 29"D x 42"H • <i>Capacity:</i> Up to 250 lbs. (8 copier size boxes) • <i>Security:</i> Internal locking system • <i>External hasp locking system</i> • <i>Molded paper slot with deflector to prevent tampering</i> 	
96-Gallon Carts 	<p>96 Gallon Bin</p> <ul style="list-style-type: none"> • <i>Dimensions:</i> 24.5"W x 34"D x 46"H • <i>Capacity:</i> Up to 350 lbs. (12 copier size boxes) • <i>Security:</i> Internal locking system • <i>External hasp locking system</i> • <i>Molded paper slot with deflector to prevent tampering</i> 	
Frequency of Pick ups – Check One (If known)	<input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 Weeks <input type="checkbox"/> Every 4 Weeks (Monthly) <input type="checkbox"/> 8-Weeks <input type="checkbox"/> 12-Weeks <input type="checkbox"/> On-Call	

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