# Faculty Opportunity Award Budget and Budget Justification

**PI Last, First Name:**

**Department:**

## Allowable Expenses

FOA funds may be used for reasonable and necessary expenses that directly support the proposed research, scholarly, or creative activities, consistent with applicable university policies and procedures.

Allowable expenses may include, but are not limited to, personnel costs, graduate student support, consultant fees, honoraria, hosting, materials and supplies, participant incentives, books, computers, software, research-related travel, equipment, and internal or external research services. Expenses associated with the use of university core facilities and research infrastructure, including high-performance computing (HPC), functional magnetic resonance imaging (fMRI), biobanking, and other specialized facilities or services, are also allowable. Other project-related expenses may be included when appropriately justified in the proposed budget.

## Not Allowable

The following expenses are not permitted under the FOA program:

- Faculty summer salary
- Academic-year buyouts for faculty
- Conference-related travel to present research findings
- Indirect costs

## Salaries and Wages

**Other Personnel**

| | |
|---|---|
| Postdoctoral Assistant | $ |
| Graduate Assistants | $ |
| Student and other Hourly | $ |
| **Total Salaries and Wages** | $ |

## Fringe Benefits

| | |
|---|---|
| Postdoctoral Assistant (32.9%) | $ |
| Graduate Assistants (13.3%) | $ |
| Student and other Hourly (2%) | $ |
| **Total Fringe Benefits** | $ |

## Equipment

| | |
|---|---|
| **Total Equipment** | $ |

## Travel

| | |
|---|---|
| Domestic research-related travel | $ |
| **Total Travel** | $ |

## Participant Support

| | | |
|---|---|---|
| Stipends | $ | |
| Research-related participant travel | $ | |
| Subsistence | $ | |
| Other | $ | |
| **Total Participant Support Costs** | $ | |

## Other Direct Costs

| | | |
|---|---|---|
| Materials and Supplies | $ | |
| Publication Costs | $ | |
| Consultants Services | $ | |
| Equipment or Facility Rental/User Fees | $ | |
| Graduate Assistant Tuition | $ | |
| Other: Human Subject/Participant Incentives | $ | |
| Other | $ | |
| **Total Other Direct Costs** | $ | |
| **Total Direct Costs** | $ | |

## Budget Justification Narrative

Identify each item requested in the budget and provide a brief description of it and why it is important to the aims of the project, and why it cannot be funded through other sources. When writing the justification, please document how the items in the budget support the project needs (e.g., are they appropriate expenditures that can be adequately justified).