CONSOLIDATED STUDENTS OF THE UNIVERSITY OF NEVADA, LAS VEGAS

56th Legislative Session

SENATE BILL 56-205

AN ACT TO AMEND
CHAPTER 1206: TEXTBOOK RESERVE SPONSORSHIP

Bill Number: SB 56-205

Authors of Legislation: Emily Navarro Mendoza, College of Hospitality
Sponsor of Legislation: CSUN University Initiatives

WHEREAS, the Consolidated Students of the University of Nevada Las Vegas (CSUN) represents all 27,000+ undergraduate students enrolled at the University of Nevada Las Vegas; and

WHEREAS, CSUN Sponsorships are managed through the University Initiatives Committee, which is responsible for reviewing ongoing sponsorships and recommending measures to effectively manage the CSUN Sponsorship Budget; **AND**

WHEREAS, CSUN Bylaw Chapter 1206: Textbook Reserve Sponsorship establishes an annual allocation of twenty-three thousand five hundred dollars ($23,500) to support the University Libraries Textbook Reserve Program**; AND**

WHEREAS, Chapter 1206, Section 03(F) currently requires all unexpended sponsorship funds to be returned to the CSUN Sponsorship Budget by April 30 of each calendar year; **AND**

WHEREAS, retaining unexpended funds in the recipient department's account and deducting the balance from the following year's disbursement reduces unnecessary account transfers while keeping the sponsorship within its approved annual allocation; **AND**

WHEREAS, this amendment seeks to accurately reflect these financial procedures while maintaining transparency, accountability, and responsible management of student funds without changing the established annual sponsorship allocation or its intended purpose**;**

THEREFORE, BE IT ENACTED, that CSUN Bylaw Chapter 1206: Textbook Reserve Sponsorship be amended to revise the requirements regarding unexpended sponsorship funds, as outlined in Addendum A.

ADDENDUM A

CHAPTER 1206: TEXTBOOK RESERVE SPONSORSHIP

SECTION 03: REQUIREMENTS

A. Prior to the funding disbursement, the University Libraries will submit a budget to the University Initiatives Committee that meets these requirements and justifies the continued sponsorship of the Textbook Reserve Sponsorship at the University of Nevada, Las Vegas.

B. Representatives from the University Libraries shall provide a report once each fiscal year to CSUN:

1. Prior to the start of each semester, academic courses with high enrollment and those with expensive texts will be identified by the University Libraries.

i. These courses with their associated textbooks and costs will be provided to the University Initiatives Committee in a document for their review.

C. University Libraries staff will aggregate semester usage data, textbook availability issues, as well as any unintended consequences associated with the program and share findings with CSUN representatives.

D. The University Libraries reserves space for the approved textbooks and incorporates their use into its general course reserves procedures.

1. A record of each book included in the program shall be created in the Libraries online catalog
2. The general University Libraries checkout policy will apply to all textbooks checked out by UNLV students.
3. A student is limited to the use of 2 reserve items at a time in keeping with the guidelines and procedures for all items on reserve.
4. Any checkout fines will be retained by the Libraries; replacement fees will revert back to the Textbook Reserve Program to fund replacement or new textbooks as appropriate.
5. Library Staff shall affix each textbook with an identifying tag that clearly signifies that it is funded by CSUN and is part of the CSUN/University Libraries Textbook Reserve Program.

E. It is the responsibility of the current Chair of University Initiatives, or their chosen representative, to contact the University Libraries prior to March 31st of each fiscal year to present them with the most recent copy of their sponsorship.

F. Any CSUN sponsorship funds remaining unexpended at the end of each fiscal year shall remain within the recipient department's designated account. The remaining balance shall be reported to the CSUN University Initiatives Committee and deducted from the amount of the recurring sponsorship funding disbursed in the following fiscal year.

~~F. All funds not expended by the University Libraries system for any and all purposes outlined within this chapter shall be returned to the CSUN Sponsorship Budget on or before April 30 of each calendar year.~~

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SB 56-205, ADOPTED by the Senate on this ___ Day of ___, 20__

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Sharon Flores, Senate President

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Liana Wieand, Senate Secretary

SB 56-205 , APPROVED on this __ Day of __, 20__ by

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Kelechi Odunze, Student Body President