

Gateway Graduate Commons Policies

Located on the second floor of the University Gateway Building, the Gateway Graduate Commons (GGC) serves to provide all graduate and professional students with a safe, clean, and orderly environment to work and study.

In addition to providing students with an environment to work and study, the Graduate Commons houses the Graduate College's Student Support Spot. The Student Support Spot provides students with access to non-perishable foods and pantry items. Availability of items varies.

The Graduate College requires that all graduate students review and abide by the GGC's policies. Failure to follow these policies will result in removal from the Commons for a minimum of a day and a written reprimand. Depending on the severity of the infractions, the Graduate College may remove students from the GGC for a day, indefinitely, or for any period in between. Reprimands and removal from the Graduate Commons at the Lied Library and GGC will be shared and enforced in both spaces.

Students who are permitted to use the Gateway Graduate Commons are as follows:

- Enrolled UNLV graduate and professional students
- Undergraduate students actively enrolled in graduate-level courses
- Undergraduate students participating in Grad Academy programs, given that they are specifically granted access to use the Gateway Graduate Commons

To use the Gateway Graduate Commons:

- Once exiting the UNLV GTW elevator into the second floor lobby, enter the Suite 200 door located in front of the elevator doors - that is the Graduate College's Welcome Center.
- There, Graduate College staff will either direct you towards the side door to enter the Graduate Commons space or ask for your NSHE ID number.
 - If you are directed to the door first, upon entering the room, you will see a worker at their desk to your left. They will ask for your NSHE ID number to check you in.
- Students may only enter through the Welcome Center and exit through the Commons front door.
- Students may not use the Idea Zone area.
- Do not leave personal items unattended. The Graduate College will not be responsible for any lost or stolen items.
- Upon completing your time at the commons, make sure that your area is left neat and clean. Do not leave any waste that requires others to clean up after you.

- As the commons is a shared space, we ask that you be mindful of those around you and use earphones when listening to audio. You may request headphones at the commons front desk, depending on availability.
 - If on a phone call, we ask that you be mindful of those around you and talk at a reasonable volume.
 - If borrowed, they must be returned to the front desk. Failure to do so will result in a financial charge equal to the item's replacement cost.
- Markers and erasers for the whiteboards can be requested from the staff on duty, depending on availability. If borrowed, they must be returned to the front desk.
 - Failure to do so will result in a charge equal to the item's replacement cost.
- While food and drink are permitted in the commons, we ask that students be mindful that they do not interfere with the environment of other students or employees in the commons.
 - Ex: Excessively odorous or messy food items.
 - If bringing in food items, please fully clean up after yourself before leaving the area.
- The commons has games that students may use. Please treat them with care and put them away after use. If something is broken or is missing, please notify the staff.
- No animals are permitted in the commons.
 - If you have a licensed and registered service animal, please submit the appropriate documentation to the Gateway Graduate Commons or Welcome Center staff before entering.
- No children are permitted in the Gateway Graduate Commons, unless they are being monitored by their parent/guardian who is a graduate/professional student using the GGC space.
 - Children accompanied by their parent/guardian may not disrupt other students using the GGC space and may not make any mess.
- Remember to be mindful of the space you are in. Do not demonstrate any behavior that will disrupt the work and study environment of the Commons.
 - Ex: Excessive loud talking, sleeping or lying on the chairs, offensive language, etc.
- Hostile, threatening, or disruptive behavior will not be tolerated and will result in immediate removal from the commons. If needed, a call to campus police.
- Never prop any doors open that aren't already open. Closed doors must remain closed.

Thank you for your consideration and cooperation. We look forward to seeing you and hope that you enjoy the Gateway Graduate Commons!