



UNLVCSUN

STUDENT GOVERNMENT

CONSOLIDATED STUDENTS OF THE UNIVERSITY OF NEVADA, LAS VEGAS

56th Legislative Session

SENATE BILL 56-19

AN ACT TO AMEND THE CSUN BYLAW CHAPTER 1200

Bill Number: SB 56-19

Authors of Legislation: Pio Rejas, Attorney General

Sponsor of Legislation: CSUN University Initiatives

WHEREAS, the Consolidated Students of the University of Nevada Las Vegas (CSUN) represents all 27,000+ undergraduate students enrolled at the University of Nevada Las Vegas; and

WHEREAS, the Senate of the Consolidated Students of the University of Nevada Las Vegas, under the authority of CSUN Constitution VI..D.01, is “empowered to enact any legislation that falls under the jurisdiction of CSUN”; **AND**

WHEREAS, Chapter 1200 of the CSUN Bylaws establishes the structure, management, disbursement, eligibility requirements, and reporting obligations for CSUN Sponsorships; **AND**

WHEREAS, the CSUN University Initiatives Committee serves as the standing committee responsible for regulating UNLV Entities and managing all CSUN Sponsorships; **AND**

WHEREAS, updating the bylaws to reflect the responsibilities of the University Initiatives Committee, clarify applicant and recipient requirements, and standardize reporting procedures will strengthen oversight and ensure compliance with both CSUN and UNLV policies; **AND**

THEREFORE, BE IT ENACTED, that Chapter 1200 of the CSUN Bylaws shall be amended as reflected in Addendum A to clearly designate the CSUN University Initiatives Committee as the standing committee responsible for managing and regulating all CSUN Sponsorships, establish clear responsibilities for the management, disbursement, and oversight of sponsorship funds, define eligibility criteria for applicants in UNLV Entities, set forth requirements for applicants and recipients regarding reporting, compliance, and use of sponsorship funds, and ensure that all updates, policies, and records

related to CSUN Sponsorships are publicly available and maintained in accordance with CSUN procedures.

ADDENDUM A

CHAPTER 1200: SPONSORSHIPS

SECTION 02: MANAGEMENT

A. CSUN Sponsorships shall be managed by the CSUN ~~Internal Affairs~~ *University Initiatives* Committee.

1. Any mention of “managing committee” or “committee tasked with managing CSUN Sponsorships” in this title shall refer to the CSUN University Initiatives Committee henceforth.

SECTION 03: DISBURSEMENT

B. ~~Registered Student Organizations and~~ UNLV Entities can request the time frame in which they would prefer the award to be disbursed.

1. It is not guaranteed that the *University Initiatives* committee ~~managing CSUN Sponsorships~~, or the CSUN Senate will grant the time frame request.

SECTION 04: COMMITTEE RESPONSIBILITIES

A. The committee shall regulate sponsorship funding by establishing guidelines for applicants, approving or disapproving of all applications, and managing ongoing sponsorships.

1. All immediate guidelines, regulations, and essential information shall be available to the public within the appropriate Bylaw section.

B. Keep thorough record of contact information for all current CSUN Sponsorships.

- ~~1. The committee must maintain a record of contact information for all officers within a Registered Student Organization, as well as the faculty advisor for that organization.~~

2. ~~1.~~ The committee need only maintain a record of a single representative for a UNLV Entity; however, the committee can choose to keep a record of any number of representatives for that Entity.

C. Recommend to the Senate, any and all appropriate measures to better control and manage the CSUN Sponsorships budget.

D. Shall submit to the Senate at the beginning of each session an Operating Policy detailing the sponsorship guidelines for ~~any Recognized Student Organizations (RSOs), Sponsored Student Organizations (SSO's) and~~ UNLV Entities regarding the process of application, disbursement, and use of CSUN Sponsorships funds.

1. Until a new Operating Policy is approved by the Senate, the guidelines for sponsorship funding will persist from the previous session.

- E. Recommend the revocation or modification of any CSUN Sponsorship of any ~~organization or~~ entity that does not abide by the CSUN Bylaws or the guidelines set within the Operating Policy of the committee tasked with managing CSUN Sponsorships.
- F. Shall submit to the Senate at the end of each semester a report on approved and denied sponsorship requests, including a financial analysis of spending patterns and waiting times.
- G. Update the CSUN Sponsorship Bylaws immediately upon addition, revocation, or modification of any CSUN Sponsorship and ensure that the most up-to-date information is ready and available to the public.
 - 1. The information shall be available via electronic means on the CSUN Drive and the CSUN website.

SECTION 05: ELIGIBILITY

- ~~A. Student organizations must be a Registered Student Organization (RSO).~~
- ~~B. UNLV Entities or Registered Student Organizations must be recognized as such by UNLV with proper documentation. Must be an official UNLV department~~
 - ~~1. Registered Student Organizations (WITH UNIVERSITY AGGT) must have their program code; (PGxxxx).~~
- ~~C. Registered Student Organization or Sponsored Organizations may not apply for a sponsorship in conjunction with a Ways and Means funding application.~~
- ~~D. The organization must be a registered NSHE supplier.~~
- E. The ~~organization~~ *department* must be in “good standing” with CSUN ~~and their history with the Ways & Means Committee will be reviewed.~~
 - 1. The Managing Committee will make the determination on “good standing” based on the standards detailed in the ~~Internal Affairs~~ *University Initiatives* Operating Policy.

SECTION 06: REQUIREMENTS OF APPLICANTS

- A. ~~Registered Student Organizations (RSOs) and~~ UNLV Entities must submit their sponsorship applications to the CSUN Committee tasked with managing CSUN Sponsorships in accordance with the Operating Policy for that committee.
- B. Applicants must comply with all directions from CSUN Officers regarding the application.
 - 1. Applicants should not comply with any direction that is contrary to any federal, state, local law, or University policy.
- C. In order to be considered for a CSUN Recurring Sponsorship, the UNLV program/department must:
 - 1. Serve all UNLV undergraduate students with no membership or additional fees required to be able to belong or utilize the services.
 - 2. Serve an underrepresented, identity based, group of undergraduate students.

SECTION 07: REQUIREMENTS OF RECIPIENTS

A. Every fiscal year, the Sponsorship Recipient shall update contact information by submitting the most up-to-date contact information to the Chair of the committee ~~managing CSUN Sponsorships. The organization shall provide contact information for their primary point of contact, every Officer of the organization, as well as their Faculty Advisor.~~

1. UNLV Entities need only provide the contact information for a single representative. UNLV Entities are encouraged to share the contact information of more than one representative.

~~2. Any alterations in the composition of Officers for an organization shall be reflected by contacting the Chair of the committee managing CSUN Sponsorships and providing the committee with updated information as soon as possible.~~

B. Any recipient of a CSUN Sponsorship must submit a detailed report to the University Initiatives Committee and send a representative at the end of the fiscal year to deliver a report recounting their use of sponsorship funds as well as projected use of future funds and projects.

1. The report submitted must abide by any and all additional requirements set forth by the managing committee.

2. Representatives of the ~~organization~~ *Entity* shall be amenable when contacted by a CSUN Officer regarding the scheduling of any dates to present a verbal report and physical report to the CSUN Senate or the CSUN ~~Internal Affairs~~ *University Initiatives* Committee.

C. An official UNLV CSUN logo or the words "UNLV CSUN" shall be featured prominently on all recipient marketing material.

D. If applicable, any recipient of a CSUN Sponsorship shall abide by any and all additional conditions, provisions, and agreements set forth in the legislative bill specific to the aforementioned recipient.

SECTION 08: REVOCATION

A. Revocation of CSUN Sponsorships shall be defined in this title as the official process undertaken to discontinue any current and ongoing CSUN Sponsorship.

B. The committee tasked with managing CSUN Sponsorships shall oversee all revocation recommendations of any current and ongoing sponsorship.

1. The committee tasked with managing CSUN Sponsorships shall oversee all revocation recommendations of any current and ongoing sponsorship.

C. The revocation of any CSUN Sponsorship to any ~~Registered Student Organization or~~ UNLV Entity does not necessarily preclude that organization from receiving funding from any other CSUN funding mechanisms, including future CSUN Sponsorships.

D. The committee managing CSUN Sponsorships can recommend revocation on a merit basis due to inability to meet expectations, inefficiency in spending, CSUN's disinclination for cooperating with the recipient, or more generally, any obvious evaluation of overall unfitness

1. Merit basis revocations do not necessarily suggest any wrongdoing on account of the ~~recipient organization or~~ entity
2. Sponsorships revoked on a merit basis shall be funded for the final time in the following fiscal year.

E. The committee managing CSUN Sponsorships can recommend revocation due to misconduct on account of the recipient.

1. Prohibited conduct includes:
 - i. Inappropriate use of CSUN funds
 - ii. Any act committed that is contrary to federal, state, local law, or University policy.
 - iii. Indisposition or inability to abide by any and all requirements detailed in Section 07 of this title.
2. Sponsorships revoked on the basis of misconduct are immediate; the organization shall not be funded in the following fiscal year.

SECTION 09: MODIFICATION

A. Modification of CSUN Sponsorships shall be defined, in this title, as the process undertaken in order to alter the conditions, provisions, and agreements of a current Sponsorship, without discontinuation.

B. The committee tasked with managing CSUN Sponsorships shall oversee all modifications to any current and ongoing sponsorship.

1. Modifications shall take effect immediately with majority approval of the CSUN Senate.

SECTION 10: SPONSORSHIP CREATION

A. Sponsorships shall be submitted for approval to the senate in the form of a Senate Bill.

B. The Senate Bill shall include several required sections that together, form a clear and complete Sponsorship. The required sections include:

1. Establishment
 - i. The establishment section shall be the first section of the Senate Bill.
 - ii. This section shall correctly specify the name of the ~~Registered Student Organization and/or~~ UNLV Entity that will collect the CSUN Sponsorship funding.
2. Purpose

- i. The purpose section shall be the second section of the Senate Bill.
- ii. This section shall comprehensively indicate the reasoning for the creation of the Sponsorship. This section shall clearly characterize the impact of this Sponsorship on students.

3. Allowance

- i. The allowance section shall be the third section of the Senate Bill.
- ii. This section shall detail the sum total amount that will be disbursed from the Sponsorship Fund.
- iii. In the event that a sponsorship will disburse funding among multiple ~~Registered Student Organizations~~, UNLV Entities, or accounts, the allowance for each recipient shall be clearly denoted within this section.

4. Disbursement Period

- i. The disbursement period section shall be the fourth section of the Senate Bill.
- ii. This section shall state which disbursement period the CSUN Sponsorship belongs to. The disbursement period can be either Fall or Spring.

C. The Senate Bill may include a number of additional sections that will accompany the required sections described in subsection B. The additional sections include:

1. Additional Requirements

- i. The additional requirements section may follow the three necessary sections of a CSUN Sponsorship Senate Bill.
- ii. This section shall comprehensively describe any additional terms, provisions, and/or agreements not specified within Section 07 of this Title.

SB 56-19, ADOPTED by the Senate on this ___ Day of ___, 20__

Sharon Flores, Senate President

Liana Wieand, Senate Secretary

SB 56-19 , APPROVED on this __ Day of __, 20__ by

Kelechi Odunze, Student Body President