

EPP 793: Advanced Doctoral Practicum 793-1001

UNIVERSITY OF NEVADA LAS VEGAS

**Department of Counselor Education, School Psychology, & Human
Services**

Spring Term 2026

Virtual and by appointment only Friday 8:00-9:00AM and 12:00-2:00PM

Note: The instructor reserves the right to change the syllabus as it relates to how the course is administered.

Course Description

The Advanced Doctoral Practicum experience is obtained through enrollment for 3 credits per semester in this course (for a minimum total of 6 credits upon completion). In this experience, the student is expected to apply and extend the knowledge, skills and attitudes learned in the program's didactic coursework. The doctoral practicum has become an increasingly important step in professional training in professional psychology, in part because the competition for internship placements is strong, and also in recognition that the revised model licensing act policy adopted by the APA Council of Representatives in 2006 places more emphasis on clinical experience obtained prior to the doctoral degree.

The work is intensive, requiring a **minimum of 400 hours/year**, approximately 14 to 16 hours of supervised professional practice each week. This must be completed during concurrent fall and spring semesters. This course may be taken repeatedly to gain more clinical experience depending on the student's professional goals. These hours include site-based training and related experiences, didactics, individual and/or group supervision, note- and report-writing, research as requested by the site supervisor, and on-campus in-person biweekly supervision with the UNLV supervisor/course instructor.

Course Prerequisite(s):

Request Form: The form to request approval of an advanced doctoral practicum site is in the Appendices of the UNLV School Psychology Program Handbook and School Psychology Field Experience Handbook. This must be completed for each new site being proposed. The form requesting an advanced practicum experience is submitted to the school psychology Field Experience Coordinator and requires signatures from the student, the site supervisor, and UNLV Field Experience Coordinator (FEC).

Requests should be submitted well before the deadline for registration, e.g., 4+ weeks. Students may not commence site placements until the Request Form has been signed by the student, site supervisor, and UNLV FEC.

Site Placement(s): It is the **student's responsibility** to identify potential sites and to make initial contact with the site about potential placement. The student is strongly encouraged to confer with their academic advisor and/or the school psychology doctoral program coordinator before initiating contact with the site. The appropriateness of the site will be evaluated on the extent to which it can provide training to enhance student competencies in key areas including: Professionalism, Reflective Practice/ Self-Assessment/Self-Care, Scientific Knowledge and Methods, Relationships, Individual & Cultural Diversity, Ethical/Legal Standards, Interdisciplinary Systems, Assessment, Intervention, Consultation, Research/Evaluation, Supervision, Teaching, and Management/ Administration. At the conclusion of the advanced clinical practicum experience, the student is expected to demonstrate the competencies indicating a readiness for Internship.

If a site cannot be secured or the Request Form is not signed with the three required signatures by the "Add/Drop" deadline (according to the UNLV Graduate College), the student may NOT commence the training experience for that semester, but the student may still pursue that site for a future semester. The student understands that this may result in a delay in training and timely progress through the program.

Supervision: Supervision is required for all field-based experiences. Advanced Practicum consists of two types of supervision: Site Supervision and UNLV Supervision.

Site Supervision

Off-campus supervision in the doctoral practicum will be provided by a licensed psychologist or a school psychologist holding an appropriate practice credential as required for work in the placement setting. This is the supervisor who will be responsible for signing the Request Form, verifying hours of experience, and for completing the end-of-semester evaluation of the student. In instances where off campus supervision cannot be provided by a licensed psychologist, the course instructor will be a licensed psychologist who provides group supervision.

Site Supervision is required and must occur on a regular basis, with a **minimum of one hour a week**.

UNLV Supervision

In-person face-to-face supervision with the UNLV campus supervisor will also be **required** on a **biweekly basis**. If there is not a date and time assigned in MyUNLV, this date and time will be determined by the student(s) enrolled in the course and the campus supervisor.

Attendance to supervision with the UNLV campus instructor is required; **if one session is missed, the student understands that this is grounds to automatically fail the course**. Supervision and/or consultation with the UNLV Course Instructor outside of the regularly scheduled supervision may be provided if needed to accommodate for a successful practicum experience and is based on the needs of the student(s) enrolled in the course at the time. Any extenuating circumstances or modifications that will affect attendance to UNLV supervision must be handled directly with and approved by the supervisor/course instructor.

Together, the site supervisor and campus supervisor will assess the student's performance using the Advanced Practicum Evaluation form, included in the Appendices of the UNLV School Psychology Handbook and on the School Psychology website. This general scale may be tailored by the site supervisor with recognition that not all experiences can be available at a specific setting.

Course Objectives

While objectives vary by site, objectives for this course shall correspond to the (a) Nevada Administrative Code for School Psychologist endorsement (NAC 391.316); (b) National Association of School Psychologists (NASP) Domains of School Psychology Graduate Education and Practice (2010); and, (c) the American Psychological Association's (APA) Standards of Accreditation for Health Service Psychology (SOA; 2017) Implementing Regulation (IR) for Domain Specific Knowledge (DSK; IR C-7D) and Profession Wide Competencies (PSW; IR C-8D).

Objectives should align with the following NASP (2020) Domains:

1. Data-Based Decision-Making
2. Consultation and Collaboration
3. Academic Interventions and Instructional Supports
4. Mental and Behavioral Health Services and Interventions
5. School-Wide Practices to Promote Learning
6. Services to Promote Safe and Supportive Schools
7. Family, School, and Community Collaboration
8. Equitable Practices for Diverse Student Populations
9. Research and Evidence-based Practice
10. Legal, Ethical, and Professional Practice

Objectives should also align with the following APA (2017) Domains and Competencies:

1. Affective Aspects of Behavior
2. Biological Aspects of Behavior
3. Cognitive Aspects of Behavior
4. Developmental Aspects of Behavior
5. Social Aspects of Behavior
6. Research Methods
7. Statistical Analysis
8. Psychometrics

Site-specific objectives and Learning Outcomes should be defined and explained on the Request Form, and will depend on the student's professional needs, the site, the supervisor, and/or the nature of the placement. The student will demonstrate said objectives and learning outcomes in their "**Deliverables**" at the end of the training experience.

Criteria & Expectations for Course Competencies and Completion

As stated on the Request for Approval Form, the student affirms that they are serving as a representative of the UNLV School Psychology program and Department of Counselor Education, School Psychology, and Human Services (CSH) while working at the site and that either the site supervisor or the campus supervisor can terminate the placement without advanced notice. While at the site, the student is expected to conform to management policies at the agency, program, or organization.

Professional Liability Insurance: During the period of the placement, the student will provide evidence of professional liability insurance in the amount of \$500,000 in coverage (unless at a Clark County School District site). In all instances, he/she will abide by the ethical standards of the American Psychological Association, the National Association of School Psychologists, and the laws of the State of Nevada.

Upon commencement of the practicum, they will be expected to provide the site supervisor with a copy of the Program Advanced Practicum Experience Guidelines and Evaluation Form (see Handbook).

Grading & Course Documentation: There is no final exam for this course. Grading will be on a **Pass (A) /Fail (F)** basis. To receive a passing grade, completion of the following course requirements below must be satisfactory as determined by the Site supervisor and UNLV supervisor/course instructor:

- **Site Supervisor Evaluation** (see *Program Handbook*): This evaluation form is to be completed BY the site supervisor OF the student at the end of each semester. This general scale may be tailored with recognition that not all experiences can be available at a specific setting.
- **Hours Log:** The student must log hours of all experiences related to Advanced Practicum in Time2Track. Hours of training experiences, supervision, didactics, counseling, administrative work, etc. should be tracked and submitted for supervisor verification on a regular basis (e.g., do **not** wait until the end of the semester to log and submit everything for approval). Hours and activities must be verified and approved by the site supervisor. University group supervision must be verified and approved by the University supervisor.
- **Deliverables:** This will vary depending on what has been approved on the Request Form. This may include deidentified MDT reports, case summaries, rating scales of performance, etc. These do NOT need to be verified by the site supervisor. The Course Instructor reviews them for final grading. Progress towards full completion of the Course Objectives will be discussed regularly in supervision to ensure that the student and site are meeting learning objectives appropriately and reasonably.
- **Evaluation of Site Supervisor** (Qualtrics): This is to be completed BY the student OF the site supervisor at the end of the training period (once at a minimum) to provide feedback to the University about the experience, site, and supervisor fitness.

Professional Dispositions

In addition, the UNLV Instructor will consider the student's **Professional Dispositions & Competencies**, as outlined in the Program Handbook and in accordance with the student's Annual Review. This will consist of evaluation of the student's communication skills, interpersonal skills, ability to follow timelines and directions, response to feedback from instructors and supervisors, and overall professionalism and self-awareness particularly when faced with conflict. The following are considered by the UNLV School Psychology program when completing the student's Annual Review of Professional Dispositions and Competencies:

1. Adherence to the ethical codes and guidelines of the American Psychological Association (APA) and the National Association of School Psychologists (NASP)
2. Demonstration of professional work behavior in and outside of the classroom (e.g., proactive, self-directed learner, completing assignments, attendance, meeting deadlines).
3. Demonstration of ability to work effectively in groups or teams.
4. Demonstration of ability to receive, integrate and use feedback effectively from peers, faculty, teaching assistants, staff, and supervisors.
5. Display of appropriate social interactions with peers, professors, staff, supervisors, and clients
6. Demonstration of ability to reflect on one's own knowledge, skills, and dispositions that is conducive to healthy professional development.
7. Demonstration of sensitivity to issues of diversity, multiculturalism, equity, and justice including those related to age, sex, gender, race, ethnicity, culture, national origin, religion, sexual orientation, disability, language, and socioeconomic status.
8. Demonstration of commitment to the eco-cultural model of school psychology.

Recommended Books, Materials, and/or Readings

American Psychiatric Association. (2022). *Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition, Text Revision (DSM-5-TR™)*. Washington, DC: Author.

NASP 2020 Domains of Practice:

<https://www.nasponline.org/standards-and-certification/nasp-2020-professional-standards-adopted/nasp-2020-domains-of-practice>

Attendance Policy

If a student fails to attend the Site for two (2) consecutive scheduled days without prior authorization by the Site Supervisor, this is grounds for remediation. If the student fails to acknowledge the attendance problem or show difficulty with participating in the remediation plan to improve attendance, the student may automatically Fail the course.

Grading Scale

A Pass

F Fail

There is no final exam for this course. Grading will be on a **Pass (A) /Fail (F)** basis. To receive a passing grade, completion of the course requirements below must be satisfactory as determined by the Site supervisor and UNLV supervisor/course instructor:

University Policies

Academic Misconduct

Academic integrity is a legitimate concern for every member of the University community. We all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility, and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy, and are encouraged to always take the ethical path whenever faced with choices. Students enrolling at UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's educational mission. An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another person, from the Internet or any other source without proper citation of the source(s). See the [Student Conduct Code](https://www.unlv.edu/studentconduct/student-conduct), <https://www.unlv.edu/studentconduct/student-conduct>.

Artificial Intelligence and Generative AI

UNLV recognizes that generative artificial intelligence is a rapidly changing technology that is creating both new opportunities and challenges. Transparency and accountability are expected with the use of generative AI. Just as UNLV requires appropriate citations and references for any sources used in classroom work, research, or academic writing, acknowledgement when using generative AI is expected. If using AI, you are generally expected to check any information generated by an AI platform for inaccuracies as generative AI can produce incorrect information. You should contact your instructor for clarification and policies on how you may or may not use generative AI in coursework. Improper use of generative AI as described by the university [Student Academic Integrity Policy](#) or outlined by your instructor is a form of academic misconduct.

Auditing a Course

Auditing a course allows a student to continue attending the lectures and/or laboratories and discussion sessions associated with the course, but the student will not earn a grade for any component of the course. Students who audit a course receive the same educational experience as students taking the course for a grade, but will be excused from exams, assessments, and other evaluative measures that serve the primary purpose of assigning a grade.

Classroom Conduct

Students have a responsibility to conduct themselves in class and in the libraries in ways that do not interfere with the rights of other students to learn, or of instructors to teach. Use of devices such as cellular phones and pagers, or other potentially disruptive activities are only permitted with the prior explicit consent of the instructor. Students are specifically prohibited to record classes without instructor authorization, including online/remote classes (either audio only, or video and audio). The instructor may rescind permission at any time during the class. If a student does not comply with established requirements or obstructs the functioning of the class, the instructor may initiate an administrative withdrawal of the student from the course.

Since the COVID-19 pandemic forced some instruction to be delivered remotely starting in Spring 2020, numerous students have asked instructors to record their synchronous classes, so that they can access them at their convenience. Instructors who agree to record their classes (audio only, or video and audio) should inform students in advance. Recorded lectures may not be broadly released to anyone, but made available exclusively to those students enrolled in the class during the particular academic term. Recorded lectures must be stored securely, and are subject to the Nevada System of Higher Education's Records Retention Policy, meaning that the recordings can only be deleted 120 days after the end of class (i.e., after grades are posted). Once this requirement is met, the recordings should be deleted. Class recordings are protected from disclosure, as they are deemed part of an educational record under the Family Educational Rights and Privacy Act (FERPA).

Copyright

The University requires all members of the University Community to familiarize themselves with and follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. The University will neither protect nor defend you, nor assume any responsibility for student or employee violations of fair use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies. Additional [copyright policy information](#) is available.

Disability Resource Center (DRC)

The UNLV Disability Resource Center (Student Services Complex, SSC-A, Room 143, <https://www.unlv.edu/drc>, telephone 702-895-0866) provides resources for students with disabilities. Students who believe that they may need academic accommodations due to a permanent disability, temporary or permanent medical need, or academic support due to pregnancy are encouraged to contact the DRC as early as possible in the academic term. A Disabilities Specialist will discuss what options may be available to you. Students who are already registered with the DRC should request their accommodations online each semester, and make an appointment to discuss their accommodations with their instructors.

Final Examinations

The University requires that final exams given at the end of a course occur on the date and at the time specified in the Final Exam schedule. The Final Exam schedule is typically available at the start of the semester, and the classroom locations are available approximately one month before the end of the semester. See the Final Exam Schedule, <https://www.unlv.edu/registrar/calendars>.

Identity Verification in Online Courses

All UNLV students must use their Campus-issued ACE ID and password to log in to WebCampus-Canvas.

UNLV students enrolled in online or hybrid courses are expected to read and adhere to the Student Academic Misconduct Policy, <https://www.unlv.edu/studentconduct/misconduct/policy>, which states that “acting or attempting to act as a substitute for another, or using or attempting to use a substitute, in any academic evaluation or assignment” is a form of academic misconduct. Intentionally sharing ACE login credentials with another person may be considered an attempt to use a substitute, and could result in investigation and sanctions, as outlined in the Student Academic Misconduct Policy.

UNLV students enrolled in online courses are also expected to read and adhere to the Acceptable Use of Computing and Information Technology Resources Policy, <https://www.it.unlv.edu/policies/acceptable-use-computing-and-information-technology-resources-policy>, which prohibits sharing university accounts with other persons without authorization.

To the greatest extent possible, all graded assignments and assessments in UNLV online courses should be hosted in WebCampus-Canvas or another UNLV-managed platform that requires ACE login credentials for access.

Incomplete Grades

The grade of “I” (Incomplete) may be granted when a student has satisfactorily completed three-fourths of course work for that semester/session, but cannot complete the last part of the course for reasons beyond the student’s control and acceptable to the instructor, and the instructor believes that the student can finish the course without repeating it. For undergraduate courses, the incomplete work must be made up before the end of the following regular semester. Graduate students receiving “I” grades in 500-, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the period indicated, a grade of “F” will be recorded, and the student’s GPA will be adjusted accordingly. Students who are fulfilling an Incomplete grade do not re-register for the course. It is expected that they will make individual arrangements to complete all course requirements with the instructor who assigned the “I” grade.

Library Resources

Librarians are available to consult with students on research needs, including developing research topics, finding information, and evaluating sources. To make an appointment with a subject expert for this class, please visit the Libraries’ Research Consultation website, <https://guides.library.unlv.edu/appointments/librarian>. You can also ask the library staff questions via chat and text message at <https://ask.library.unlv.edu/>.

Missed Classwork

Any student missing class, quizzes, examinations, or any other class or laboratory work because of observance of religious holidays will be given an opportunity during that semester to make up the missed work. The make-up opportunity will apply to the religious holiday absence only. It is the responsibility of the student to notify the instructor within the first 7 calendar days of the course for Summer courses, and

of their intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit the Missed Classwork policy, under Registration Policies, on the Academic Policies webpage.

In accordance with the policy approved by the Faculty Senate regarding missed class time and assignments, students who represent UNLV in any official extracurricular activity will also have the opportunity to make up assignments, provided that the student submits official written notification to the instructor no less than one week prior to the missed class(es).

The spirit and intent of the policy for missed classwork is to offer fair and equitable assessment opportunities to all students, including those representing the University in extracurricular activities. Instructors should consider, for example, that in courses which offer a “drop one” option for the lowest assignment, quiz, or exam, assigning the student a grade of zero for an excused absence for extracurricular activity is both contrary to the intent of the Faculty Senate’s policy, and an infringement on the student’s right to complete all work for the course.

This policy will not apply in the event that completing the assignment or administering the examination at an alternate time would impose an undue hardship on the instructor or the University that could be reasonably avoided. There should be a good faith effort by both the instructor and the student to agree to a reasonable resolution. When disagreements regarding this policy arise, decisions can be appealed to the Department Chair/School Director, College/School Dean, and/or the Faculty Senate Academic Standards Committee.

For purposes of definition, extracurricular activities may include, but are not limited to: academic recruitment activities, competitive intercollegiate athletics, fine arts activities, liberal arts competitions, science and engineering competitions, and any other event or activity sanctioned by a College/School Dean, and/or by the Executive Vice President and Provost.

Rebelmail

Rebelmail is UNLV’s official email system for students and by University policy instructors and staff should only send emails to students’ Rebelmail accounts. Rebelmail is one of the primary ways students receive official University communications, information about deadlines, major Campus events, and announcements. All UNLV students receive a Rebelmail account after they have been admitted to the University. Students’ email prefixes are listed on class rosters. The suffix is always @unlv.nevada.edu. Emailing within Web Campus-Canvas is also acceptable.

Tutoring and Coaching

The Academic Success Center (ASC), at the Claude I. Howard Building, provides tutoring, academic success coaching, and other academic assistance for all UNLV undergraduate students. For information regarding tutoring subjects, tutoring times, and other ASC programs and services, please visit the [ASC website](https://www.unlv.edu/asc), <https://www.unlv.edu/asc>, or call 702-895-3177. The ASC is located across from the Student Services Complex (SSC). Academic success coaching is located on the second floor of SSC A, Room 254. Drop-in tutoring is located on the second floor of the Lied Library, and on the second floor of the College of Engineering building (TBE A 207).

UNLV Writing Center

One-on-one or small group assistance with writing is available free of charge to UNLV students at the [Writing Center](https://writingcenter.unlv.edu/), <https://writingcenter.unlv.edu/>, located in the Central Desert Complex, Building 3, Room 301 (CDC 3–301). Walk-in consultations are sometimes available, but students with appointments receive priority assistance. Students may make appointments in person or by calling the Center, telephone 702-895-3908. Students are requested to bring to their appointments their Rebel ID Card, a

copy of the instructions for their assignment, and two copies of any writing they have completed on their assignment.

Diversity Statement

As an institution of higher learning, UNLV represents a rich diversity of human beings among its faculty, staff, and students, and is committed to aspiring to maintain a Campus environment that values that diversity. Accordingly, the University supports understanding and appreciation of all members of its community, regardless of race, sex, age, color, national origin, ethnicity, creed, religion, disability, sexual orientation, gender, gender identity, marital status, pregnancy, genetic information, veteran status, or political affiliation. Please see [University Statements and Compliance](https://www.unlv.edu/about/statements-compliance), <https://www.unlv.edu/about/statements-compliance>.

A successful learning experience requires mutual respect and trust between the students and the instructor. Accordingly, the instructor asks that students be willing to listen to one another's points of view, acknowledging that there may be disagreements, keep discussion and comments on topic, and use first person, positive language when expressing their perspectives.

UNLV Land Acknowledgement

UNLV is situated on the traditional homelands of Indigenous groups, including the Nuwu or Nuwuvi, Southern Paiute People, descendants of the Tudu, or Desert People. We honor and offer gratitude for those who have stewarded the land; for the land itself; and for the opportunity to cultivate a thriving, diverse, inclusive, and just scholarly community here today that works for a better tomorrow for all.