



UNLVCSUN

STUDENT GOVERNMENT

CONSOLIDATED STUDENTS OF THE UNIVERSITY OF NEVADA, LAS VEGAS

55th Executive Session

EXECUTIVE BILL 55-17

AN ACT TO AMEND THE CSUN BYLAW CHAPTER 204 AND 210

Bill Number: EB 55-17

Authors of Legislation: Pio Rejas, Attorney General

Sponsor of Legislation: CSUN Executive Board

WHEREAS, the Consolidated Students of the University of Nevada Las Vegas (CSUN) represents all 27,000+ undergraduate students enrolled at the University of Nevada Las Vegas; and

WHEREAS, the Senate of the Consolidated Students of the University of Nevada Las Vegas, under the authority of CSUN Constitution VI..D.01, is “empowered to enact any legislation that falls under the jurisdiction of CSUN”; **AND**

WHEREAS, Chapter 204 of the CSUN Bylaws governs the Electoral Process, while Chapter 210 governs the Department of Elections and Operation ; **AND**

WHEREAS, the duties and responsibilities of the Associate Director of Elections Logistics and the Associate Director of Elections Events are currently codified within Chapter 204, despite these positions belonging structurally to the Department of Elections and Operations outlined in Chapter 210; **AND**

WHEREAS, Chapter 210 presently references Chapter 204 for the description of these duties, creating unnecessary cross-reference and structural inconsistency within the CSUN Bylaws; **AND**

WHEREAS, it is in the best interest of organizational clarity, codification accuracy, and administrative efficiency to place departmental role descriptions within the chapter governing the Department of Elections and Operations; **AND**

THEREFORE, BE IT ENACTED, that Chapters 204 and 210 of the CSUN Bylaws shall be amended as reflected in Addendum B to reorganize the placement of the duties and responsibilities of the Associate

Director of Elections Logistics and the Associate Director of Elections Events by relocating their full role descriptions from Chapter 204 to Chapter 210, and modifying Chapter 204 accordingly to ensure proper structural alignment within the CSUN Bylaws.

ADDENDUM A

CHAPTER 204: ELECTORAL PROCESS

SECTION 03: ASSOCIATE DIRECTOR OF ELECTIONS LOGISTICS

- A. There is an Associate Director of Elections Logistics, who shall be appointed by the Executive Board with the consent of the Senate.
- B. The duties of the Associate Director of Elections Logistics include, but are not limited to, the following:
1. Serve as head of the process.
 2. Present the election rules and filing packet for each election to the Elections Commission for approval. Once approved, the rules shall then be submitted to the Senate for approval.
 3. Create and make available a voter's guide for all elections in which candidates appear on the ballot.
 4. Ensure that physical voting booths, if applicable, are opened and closed at their designated times.
 5. Deliver a report to the CSUN Senate and Executive Board after each election cycle.
 6. Serve as the chairperson for the Elections Commission and shall vote only to break a tie.
 7. Maintain agendas and attendance for all meetings of the Elections Commission.

SECTION 04: ASSOCIATE DIRECTOR OF ELECTIONS EVENTS

- A. There may be an Associate Director of Elections Events who shall be appointed by the Executive Board with the consent of the Senate.
- B. The duties of the Associate Director of Elections Events include, but are not limited to, the following:
1. Coordinate, plan, and execute all CSUN election-related events in the Fall and Spring semesters in collaboration with the Director of Elections and the Associate Director of Election Logistics.
 2. Organize and facilitate signature election events, including the Spring Semester Executive Elections Debate and Fall Semester Meet-the-Candidates Forum.
 3. Develop and implement "Get Out the Vote" campaigns and events to increase voter turnout and student engagement during both election cycles.

4. Collaborate with the CSUN Marketing Department to design and distribute promotional materials for election events (flyers, videos, social media graphics, etc.).
5. Create event timelines and run-of-show documents to ensure smooth event execution.

CHAPTER 210: DEPARTMENT OF ELECTIONS AND OPERATIONS

SECTION 04: ASSOCIATE DIRECTOR OF ELECTIONS LOGISTICS

A. The duties of the Associate Director of Elections Logistics are outlined in Chapter 204, Section 03 of this document.

SECTION 05: ASSOCIATE DIRECTOR OF ELECTIONS EVENTS

A. The duties of the Associate Director of Elections Events are outlined in Chapter 204, Section 04 of this document.

ADDENDUM B

CHAPTER 204: ELECTORAL PROCESS

SECTION 03: ASSOCIATE DIRECTOR OF ELECTIONS LOGISTICS

~~A. There is an Associate Director of Elections Logistics, who shall be appointed by the Executive Board with the consent of the Senate.~~

~~B. The duties of the Associate Director of Elections Logistics include, but are not limited to, the following:~~

- ~~1. Serve as head of the process.~~
- ~~2. Present the election rules and filing packet for each election to the Elections Commission for approval. Once approved, the rules shall then be submitted to the Senate for approval.~~
- ~~3. Create and make available a voter's guide for all elections in which candidates appear on the ballot.~~
- ~~4. Ensure that physical voting booths, if applicable, are opened and closed at their designated times.~~
- ~~5. Deliver a report to the CSUN Senate and Executive Board after each election cycle.~~
- ~~6. Serve as the chairperson for the Elections Commission and shall vote only to break a tie.~~
- ~~7. Maintain agendas and attendance for all meetings of the Elections Commission.~~

A. The duties of the Associate Director of Elections Logistics are outlined in Chapter 210, Section 04 of this document.

SECTION 04: ASSOCIATE DIRECTOR OF ELECTIONS EVENTS

~~A. There may be an Associate Director of Elections Events who shall be appointed by the Executive Board with the consent of the Senate.~~

~~B. The duties of the Associate Director of Elections Events include, but are not limited to, the following:~~

- ~~1. Coordinate, plan, and execute all CSUN election-related events in the Fall and Spring semesters in collaboration with the Director of Elections and the Associate Director of Election Logistics.~~
- ~~2. Organize and facilitate signature election events, including the Spring Semester Executive Elections Debate and Fall Semester Meet the Candidates Forum.~~
- ~~3. Develop and implement "Get Out the Vote" campaigns and events to increase voter turnout and student engagement during both election cycles.~~
- ~~4. Collaborate with the CSUN Marketing Department to design and distribute promotional materials for election events (flyers, videos, social media graphics, etc.).~~
- ~~5. Create event timelines and run-of-show documents to ensure smooth event execution.~~

A. The duties of the Associate Director of Elections Events are outlined in Chapter 210, Section 05 of this document.

CHAPTER 210: DEPARTMENT OF ELECTIONS AND OPERATIONS

SECTION 04: ASSOCIATE DIRECTOR OF ELECTIONS LOGISTICS

~~A. The duties of the Associate Director of Elections Logistics are outlined in Chapter 204, Section 03 of this document.~~

A. There is an Associate Director of Elections Logistics, who shall be appointed by the Executive Board with the consent of the Senate.

B. The duties of the Associate Director of Elections Logistics include, but are not limited to, the following:

- 1. Serve as head of the process.*
- 2. Present the election rules and filing packet for each election to the Elections Commission for approval. Once approved, the rules shall then be submitted to the Senate for approval.*
- 3. Create and make available a voter's guide for all elections in which candidates appear on the ballot.*
- 4. Ensure that physical voting booths, if applicable, are opened and closed at their designated times.*
- 5. Deliver a report to the CSUN Senate and Executive Board after each election cycle.*
- 6. Serve as the chairperson for the Elections Commission and shall vote only to break a tie.*
- 7. Maintain agendas and attendance for all meetings of the Elections Commission.*

SECTION 05: ASSOCIATE DIRECTOR OF ELECTIONS EVENTS

~~A. The duties of the Associate Director of Elections Events are outlined in Chapter 204, Section 04 of this document.~~

A. There may be an Associate Director of Elections Events who shall be appointed by the Executive Board with the consent of the Senate.

B. The duties of the Associate Director of Elections Events include, but are not limited to, the following:

- 1. Coordinate, plan, and execute all CSUN election-related events in the Fall and Spring semesters in collaboration with the Director of Elections and the Associate Director of Election Logistics.*
- 2. Organize and facilitate signature election events, including the Spring Semester Executive Elections Debate and Fall Semester Meet-the-Candidates Forum.*
- 3. Develop and implement "Get Out the Vote" campaigns and events to increase voter turnout and student engagement during both election cycles.*
- 4. Collaborate with the CSUN Marketing Department to design and distribute promotional materials for election events (flyers, videos, social media graphics, etc.).*
- 5. Create event timelines and run-of-show documents to ensure smooth event execution.*

EB 55-17, ADOPTED by the Senate on this ___ Day of ___, 20__

Sharon Flores, Senate President

Liana Wieand, Senate Secretary

EB 55-17 , APPROVED on this __ Day of __, 20__ by

Kelechi Odunze, Student Body President