

PREVIEW OF QUESTIONS

University Faculty Travel Committee (UFTC) Application for Funding - Spring 2026

If you are unable to complete your application in a single session, your responses will be saved and you will be able to complete your application at a later time, provided that you do not clear your browser history or delete the cookies related to your survey data. If you use this feature, you must complete your survey within the next seven (7) days or your incomplete application will be submitted automatically.

The University Faculty Travel Committee has established specific eligibility requirements for funding. To ensure that your proposal conforms to these requirements, please read the [Policies and Procedures](#) document (which provides general guidelines, describes eligible activities and expenditures, and explains the proposal evaluation criteria) **before completing your application.**

PLEASE NOTE: If you were awarded UFTC funding in Fall 2025, you are not eligible for Spring 2026 funding.

I have read and understand the policies and procedures for the UFTC application.

Contact Information

Prefix

First Name

Last Name

Email Address

Contact Number

Department

College/School

Current Rank

Choose one:

Assistant Professor

Associate Professor

Professor

Assistant Professor in Residence

Associate Professor in Residence

Professor in Residence

Research Faculty

Lecturer

Instructor

Other (Please Specify)

Travel Information

Proposed Travel

PLEASE NOTE: Your period of travel/activity MUST fall between May 1, 2026 and November 30, 2026 to be eligible for consideration.

Destination (City, State, Country)

Name of Event

Organization/Affiliation

Title of Work

Start Date (mm/dd/yyyy)

End Date (mm/dd/yyyy)

Type of Event (select one)

Local Conference

Regional Conference

National Conference

International Conference

Local Invitation

Regional Invitation

National Invitation

International Invitation

Workshop

Other (Please Specify)

The following is displayed if International Conference or International Invitation is chosen above:

International travel should follow the [International Travel Policy](#) and procedures.

Faculty traveling abroad must comply with the Board of Regent's policy on International Travel, Title 4, Chapter 23 and travel must be approved by the Travel Risk Assessment Committee (TRAC)

I understand

Primary Reason for Travel/Activity (select one)

Competitive Paper

Invited Presentation

Panel Presentation

Poster Presentation

Chairing a Panel

Invited Keynote

Group Presentation

Other (Please Specify)

Are you the primary presenting author or speaker?

- Yes
- No
- Not Applicable

If travel/activity is related to sabbatical/faculty development leave, select the period.

- Fall
- Spring
- Full Year
- Not Applicable

Purpose of Trip

Please provide a description of the trip and/or activity this funding would support.

Clearly describe how this funding opportunity would support ***your tenure and/or promotion expectations or career trajectory:***

Clearly describe how this travel opportunity would support ***your essential job functions:***

Clearly describe how this travel opportunity would support ***your department and/or College/School objectives.***

How will this funding support [UNLV's Top Tier Mission?](#)

PREVIEW: Application for Funding - Spring 2026

Can you obtain funding from other sources (e.g. department, college, external sources, etc.)?

Yes

No

If yes, please provide the amount and source of other funding.

If no, please explain.

How will your plans be affected if only partial support can be granted?

Funding

Funding needed from all sources (see [the Controller website](#) for per diem information)

Transportation	\$
Lodging (Accurate Estimate of Total Cost)	\$
Meals	\$
Registration/Tuition Fees	\$
Miscellaneous	\$
<hr/> Total	<hr/> \$

Provide the sources of the cost information entered above (e.g., www.southwest.com, www.hotels.com, etc.).

Transportation

Lodging

Meals

Registration/Tuition Fees

Miscellaneous

PREVIEW: Application for Funding - Spring 2026

If applicable, provide justification for lodging costs above the state-approved per diem rate.

Please provide the amount of funds you are requesting from the UFTC (**must not exceed \$1000**):

What is the status of your proposal/presentation/workshop/other event (including invitations)?

To be submitted

Submitted and under consideration

Accepted (**attach acceptance letter below**)

Submitted but rejected

Other (**specify the status and attach letter below**)

Please attach a copy of your acceptance letter or other documentation related to your proposed travel/activity.

If applicable, indicate the last funding support you received from UFTC.

Semester

Year

Dollar Amount

For more information on the University Faculty Travel Committee, please visit <https://www.unlv.edu/provost/committees/uftc>.