



UNLVCSUN
STUDENT GOVERNMENT

CONSOLIDATED STUDENTS OF THE UNIVERSITY OF NEVADA, LAS VEGAS

55th Executive Session

EXECUTIVE BILL 55-11

AN ACT TO AMEND THE CSUN BYLAW CHAPTER 205

Bill Number: EB 55-11

Authors of Legislation: Pio Rejas, CSUN Attorney General

Sponsor of Legislation: CSUN Internal Affairs Committee

WHEREAS, the Consolidated Students of the University of Nevada Las Vegas (CSUN) represents all 25,000+ undergraduate students enrolled at the University of Nevada Las Vegas; and

WHEREAS, the Senate of the Consolidated Students of the University of Nevada Las Vegas, under the authority of CSUN Constitution VI.D.01, is “empowered to enact any legislation that falls under the jurisdiction of CSUN”; **AND**

WHEREAS, due process is a fundamental principle of student government and public accountability, ensuring that individuals are treated fairly and transparently; **AND**

WHEREAS, Nevada law, specifically NRS 241.033, requires that individuals be given proper notice before any discussion of their character or conduct; **AND**

WHEREAS, as student leaders entrusted with representing our peers, we are responsible for holding ourselves and one another to the highest standards of professionalism and ethical behavior; **AND**

WHEREAS, Chapter 205 of the CSUN Bylaws outlines the duties of the Attorney General which are directly related to upholding due process in investigative proceedings; **AND**

WHEREAS, the proposed revisions clarify the responsibility of the Attorney General to provide notice, ensure fairness when proceedings involve matters of personal character or conduct, and enforces the procedural integrity of hearings, complaints, and impeachment charges; **AND**

WHEREAS, these revisions are detailed in Addendum A, which sets forth the updated bylaw language; **AND**

THEREFORE, BE IT ENACTED, that Chapter 205 of the CSUN Bylaws shall be amended in accordance with the provisions contained in Addendum A, thereby reaffirming CSUN's commitment to due process, transparency, and accountability in all matters involving its members.

ADDENDUM A

CHAPTER 205: OFFICE OF THE ATTORNEY GENERAL

SECTION 01: ESTABLISHMENT

A. There is hereby established the Office of the Attorney General as an executive department of CSUN.

SECTION 02: MISSION

A. The primary mission of the Office of the Attorney General shall be to maintain transparency of official CSUN actions, ensure due process of CSUN members, and hold all CSUN officers accountable to a professional standard.

SECTION 03: ATTORNEY GENERAL

A. There is the Attorney General, who shall be appointed by the Executive Board with the approval of the Senate by a majority vote.

B. The duties of the Attorney General include, but are not limited to, the following:

1. Serve as head of the department and manage all appointed positions therein.
2. Work closely with all branches of CSUN to serve as an advisor on all matters that pertain to federal and state laws; the NSHE Board of Regents' Handbook and the NSHE Board of Regents' Procedures & Guidelines Manual; the CSUN Constitution; bylaws to the CSUN Constitution; enactments of the Senate; and the most recent edition of Robert's Rules of Order.
3. Deliver a report at each Senate meeting in order to update Senators on the activities of the Office.
4. Serve as a liaison between the Judicial Council and remainder of CSUN to prevent and mediate conflict, and actively correct systematic or procedural errors.
5. Serve to advise the Associate Director of Elections Logistics and Elections Commission to ensure the completion of a legally successful election that does not warrant invalidation or unfair disqualification to the candidates.
6. Work with the CSUN Business Operations Coordinator and Senate Secretary to ensure that all CSUN documents and expenditures are appropriately publicized.
7. To review and submit amendments to the CSUN Code of Conduct for officers and officials as needed.

8. To offer written advisory opinions regarding CSUN governing documents, Judicial Council opinions, or other matters pertaining to CSUN at the written request of any CSUN member.
9. To, upon request, advise any member of CSUN with information pertaining to their CSUN Judicial or Election cases.
10. To, upon request and acceptance by the Office of the Attorney General, serve as counsel to any member of CSUN regarding their Judicial Council or Election Commission cases.
11. To ensure that Judicial Council Case decisions and deliberations are properly publicized in a timely manner.
12. To attend meetings of all CSUN entities, excluding the Judicial Council, with a copy of the CSUN Constitution, Bylaws to the Constitution, and Robert's Rules of Orders in order to correct procedural mistakes and give legal advice as a non-voting, ex-officio, member of the body when necessary or requested.
13. To work with the CSUN Advisor to establish and maintain a recordkeeping requirement in which CSUN records are collected, organized, maintained, and categorized efficiently to facilitate their preservation, retrieval, use and disposition.
14. To assist the CSUN Advisor and UNLV Lied Library in the management and compilation of the CSUN Archives in compliance with CSUN Bylaw Chapter 1001.
15. To organize one (1) training session and continuing education on Nevada Open Meeting Law and the most recent edition of Robert's Rules of Order to be attended by CSUN officials per each new Senate Session.
16. To ensure Nevada Open Meeting Law is followed appropriately and to work with CSUN officials to rectify any violations.
17. To invalidate meetings that have been conducted with a lack of regard for CSUN governing documents, or which have no minutes associated with them.
18. *Provide formal notice to all parties involved in any meeting, complaint, or hearing in which the character, conduct, or professional qualifications of an individual are to be considered. Such notice may be delivered by the Attorney General in advance of the proceedings.*
19. To develop, maintain, and present an operating policy for the department to the Senate within the first month of the fall semester.

EB 55-11, ADOPTED by the Senate on this ____ Day of ____ 20____

Sharon Flores, Senate President

Liana Wieand, Senate Secretary

EB 55-11 , APPROVED on this __ Day of __, 20__ by

Kelechi Odunze, Student Body President