



## **The Cover Page Manual**

This manual provides instructions on how to properly format the cover page and provides examples as well.

### **Manual Sections:**

**Section 1: The Cover Page** - Required Components and Formatting

**Section 2: Cover Page Help** - Correct Degree Titles and Academic Units

#### **Section 3: Cover Page Examples**

- A. Sample Cover Page for Master's Thesis
- B. Sample Cover Page for Doctoral Dissertation
- C. Sample Cover Page for Single Author Doctoral Project
- D. Sample Cover Page for Multiple Author Doctoral Project

**Section 4: Cover Page Essentials Overview**

## Section 1: The Cover Page

### 6 Main Components of the Cover Page

1. Title of your Thesis/Dissertation (***only section to be double-spaced on the Cover Page***)
2. Your full legal name (as found on MyUNLV)
3. A list of any degrees equivalent to a bachelor's degree or higher that have already been conferred (see Component 3)
4. The correct degree name of the degree you are receiving (see Section 2)
5. The correct department name/correct college name/The Graduate College (see Section 2)
6. University of Nevada, Las Vegas/Graduation date (Last month and year of the semester in which you are graduating – May, August, December)

### General Format

- First page of the thesis or dissertation document
- Cover Page should NOT be numbered
- No bold text on the Cover Page
- Page has 1" margins on all sides and text is centered
- No headers or footers allowed in the margins
- Do not divide words at the ends of lines
- Each component of the Cover Page should be separated by at least one single-spaced line break (see Section 3)

### Component 1: Formatting the Title

- The title is
  - in all CAPITAL LETTERS
  - centered
  - and if more than one line, it should be broken up so that the title is in the shape of an inverted triangle
    - See the example below:



POVERTY AND HEALTH DISPARITIES: ANALYZING THE SOCIAL EFFECTS  
OF FOOD DESERTS IN AMERICAN URBAN CENTERS

- The title should be the only section on the Cover Page that is double-spaced. All other sections on the Cover Page must be single-spaced with the “before” and “after” spacing both set to “0” under Line Spacing Options
- Title should be the same size and font as the rest of your document

### Component 2: Formatting Your Name

- Immediately follows the Thesis/Dissertation title (each component separated by at least one single-spaced line break (blank line))
- Consists of two lines:
  1. By (***make sure By is in title-casing, so that only the first letter is capitalized***)
  2. Legal name (as listed on MyUNLV)
    - If you would like to change the name listed on your MyUNLV, please visit the [Office of the Registrar's Forms and Policies website](#) and the [Change of Personal Identification Data form](#).

### Component 3: Format for the List of Degrees

- Information included: Degree, University/School, Year of Degree Conferment
  - ***These three pieces of information need to go on three separate lines***
- Degree name is the official name written out exactly as it would be on your transcript, e.g., Bachelor of Arts – Psychology and **not** Bachelor's Degree in Psychology
- Only degrees equivalent to a bachelor's degree or higher that have **already been conferred** are listed immediately under your name
  - If you are receiving your first master's degree, then only the information for your bachelor's degree is listed:

Bachelor of Arts – Psychology  
Western Michigan University  
2022

A thesis submitted in partial fulfillment  
of the requirements for the

Master of Arts – Clinical Psychology

- If you are receiving a second master's degree, then the master's degree you have already received will be listed below your bachelor's degree:

Bachelor of Arts – Psychology  
Western Michigan University  
2020

Master of Arts – Sociology  
Western Michigan University  
2022

A thesis submitted in partial fulfillment  
of the requirements for the

Master of Arts – Clinical Psychology

- The bachelor's degree(s) should always be listed first
- The master's degree(s) or professional degree(s) are listed after the bachelor's degree(s)
- If you *already* have multiple degrees, the degree order is bachelor's, master's/professional, then doctoral. For example, if you already have an M.A., J.D., and M.D., then your component would list the degrees in the following order: Bachelor's, Master's, Juris Doctor, then Doctor of Medicine
- If you have multiple of one type of degree, such as a bachelor's degree, they will appear chronologically listed through the filter of degree type. For example, if you are a doctoral student with two bachelor's degrees (2015 and 2023) and a master's degree (2017), then your component would list degrees in the following order: BA (2015), BA (2023), and MA (2017)

- If you have earned two of the same type of degree from the same institution in the same year (double major), they would be stacked in the same entry:

Bachelor of Arts – Sociology  
Bachelor of Arts – Elementary Education  
University of New Mexico  
2023

#### Component 4: Format for the Correct Degree Name

- This component consists of two parts:
  1. A thesis/dissertation/doctoral project submitted in partial fulfillment of the requirements for the **(this line should always be split between the words “fulfillment” and “of”** (see Section 3 for examples):

A thesis/dissertation/doctoral project submitted in partial fulfillment  
of the requirements for the

2. Correct degree name, e.g.

Master of Arts – Sociology

- For the first component, thesis/dissertation/doctoral project is chosen depending on whether the degree being conferred is a master's or doctoral degree, respectively
  - **Please note:** only students completing a D.N.P., D.M.A., D.P.T., or O.T.D. can use “Doctoral Project.” All other doctoral degrees must use “Dissertation.”
- **For the second component, the degree the student is obtaining should not include the word “degree” (see Section 2: Correct Degree Titles and Academic Units (Section 2 in this manual) for the complete list of official degree names. You may copy and paste this information onto your Cover Page.).**

#### Component 5: Format for the Correct Department Name, Correct College Name, and The Graduate College

- This component consists of three lines:
  - Correct Department Name
  - Correct College Name
  - The Graduate College

- See **Section 2: Correct Degree Titles and Academic Units** beginning on p. 7 of this manual to see how to write out this information for your respective academic unit. Please note that depending on your department/college, you will not have three lines. Please copy and paste the information in Section 2 onto your cover page to minimize errors (be sure to change the font style and size to match the rest of your document text).

Component 6: Formatting for listing UNLV and Graduation Date

- This component consists of two lines:
  1. University of Nevada, Las Vegas
  2. Graduation Date
- Make sure the comma separates ‘University of Nevada’ and ‘Las Vegas’
- The graduation date should be the month and year of graduation (only options: December, May, or August).
  - If graduating in the Fall semester, the date should be: December Year
  - If graduating in the Spring semester, the date should be: May Year.
  - If graduating in the Summer semester, the date should be: August Year.

See **Section 3: Cover Page Examples** of this manual to see complete cover pages with correct formatting.

## Section 2:

### Correct Degree Titles and Academic Units for Degrees with Thesis or Dissertation as Their Culminating Experience

#### College of Education

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Doctor of Philosophy – Counselor Education and Supervision	Department of Counselor Education, School Psychology, and Human Services	College of Education	The Graduate College
Doctor of Philosophy – School Psychology	Department of Counselor Education, School Psychology, and Human Services	College of Education	The Graduate College
Doctor of Philosophy – Special Education	Department of Early Childhood, Multilingual, and Special Education	College of Education	The Graduate College
Doctor of Philosophy – Special Education and Juris Doctor	Department of Early Childhood, Multilingual, and Special Education	College of Education  William S. Boyd School of Law	The Graduate College
Doctor of Education – Educational Leadership [name change 2024-25 from Executive Educational Leadership]	Department of Educational Psychology, Leadership, and Higher Education	College of Education	The Graduate College

Master of Science – Educational Psychology	Department of Educational Psychology, Leadership, and Higher Education	College of Education	The Graduate College
Master of Science – Educational Psychology	Department of Educational Psychology, Leadership, and Higher Education	College of Education	The Graduate College
Doctor of Philosophy – Educational Psychology	Department of Educational Psychology, Leadership, and Higher Education	College of Education	The Graduate College
Doctor of Philosophy – Higher Education	Department of Educational Psychology, Leadership, and Higher Education	College of Education	The Graduate College
Doctor of Philosophy – Learning Sciences	Department of Educational Psychology, Leadership, and Higher Education	College of Education	The Graduate College
Master of Science – Curriculum and Instruction	Department of Teaching and Learning	College of Education	The Graduate College
Doctor of Philosophy – Curriculum and Instruction	Department of Teaching and Learning	College of Education	The Graduate College
Doctor of Education – Curriculum and Instruction	Department of Teaching and Learning	College of Education	The Graduate College
Doctor of Philosophy – Teacher Education	Department of Teaching and Learning	College of Education	The Graduate College



## College of Fine Arts

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Architecture	School of Architecture	College of Fine Arts	The Graduate College
Master of Design (On Hold)	School of Architecture	College of Fine Arts	The Graduate College
Doctor of Musical Arts in Performance	School of Music	College of Fine Arts	The Graduate College
Master of Music	School of Music	College of Fine Arts	The Graduate College
Master of Arts – Theatre (On Hold)	Department of Theatre	College of Fine Arts	The Graduate College
Master of Fine Arts – Theatre	Department of Theatre	College of Fine Arts	The Graduate College

## College of Liberal Arts

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Arts – Anthropology*	Department of Anthropology	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Anthropology	Department of Anthropology	College of Liberal Arts	The Graduate College
Master of Fine Arts – Creative Writing	Department of English	College of Liberal Arts	The Graduate College
Master of Arts – English*	Department of English	College of Liberal Arts	The Graduate College
Doctor of Philosophy – English	Department of English	College of Liberal Arts	The Graduate College
Master of Arts – History*	Department of History	College of Liberal Arts	The Graduate College
Doctor of Philosophy – History	Department of History	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Political Science	Department of Political Science	College of Liberal Arts	The Graduate College
Master of Arts – Clinical Psychology	Department of Psychology	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Clinical Psychology	Department of Psychology	College of Liberal Arts	The Graduate College
Master of Arts – Psychological and Brain Sciences	Department of Psychology	College of Liberal Arts	The Graduate College

Doctor of Philosophy – Psychological and Brain Sciences	Department of Psychology	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Sociology	Department of Sociology	College of Liberal Arts	The Graduate College

\*This degree offers a thesis and a non-thesis track

## College of Sciences

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Science – Biochemistry	Department of Chemistry and Biochemistry	College of Sciences	The Graduate College
Master of Science – Chemistry	Department of Chemistry and Biochemistry	College of Sciences	The Graduate College
Doctor of Philosophy – Chemistry	Department of Chemistry and Biochemistry	College of Sciences	The Graduate College
Master of Science – Geoscience	Department of Geoscience	College of Sciences	The Graduate College
Doctor of Philosophy – Geoscience	Department of Geoscience	College of Sciences	The Graduate College
Master of Science – Biological Sciences	School of Life Sciences	College of Sciences	The Graduate College
Doctor of Philosophy – Biological Sciences	School of Life Sciences	College of Sciences	The Graduate College
Master of Science – Mathematical Sciences*	Department of Mathematical Sciences	College of Sciences	The Graduate College
Doctor of Philosophy – Mathematical Sciences	Department of Mathematical Sciences	College of Sciences	The Graduate College
Master of Science – Astronomy*	Department of Physics and Astronomy	College of Sciences	The Graduate College

Doctor of Philosophy – Astronomy	Department of Physics and Astronomy	College of Sciences	The Graduate College
Master of Science – Physics*	Department of Physics and Astronomy	College of Sciences	The Graduate College
Doctor of Philosophy – Physics	Department of Physics and Astronomy	College of Sciences	The Graduate College

\*This degree offers a thesis and non-thesis track

## The Graduate College – Interdisciplinary Programs

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Science – Biomedical Engineering*	{leave blank}	{leave blank}	The Graduate College
Doctor of Philosophy – Water Resources	{leave blank}	{leave blank}	The Graduate College
Master of Science – Water Resources*	{leave blank}	{leave blank}	The Graduate College
Doctor of Philosophy – Neuroscience	{leave blank}	{leave blank}	The Graduate College
Doctor of Philosophy – Interdisciplinary Health Sciences	{leave blank}	{leave blank}	The Graduate College

\*This degree offers a thesis and non-thesis track

## Greenspun College of Urban Affairs

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Arts – Communication Studies [Final Term – Fall 2030]	Department of Communication Studies	Greenspun College of Urban Affairs	The Graduate College
Master of Arts – Criminal Justice*	Department of Criminal Justice	Greenspun College of Urban Affairs	The Graduate College
Doctor of Philosophy – Criminology and Criminal Justice	Department of Criminal Justice	Greenspun College of Urban Affairs	The Graduate College
Master of Arts – Journalism and Media Studies*	Hank Greenspun School of Journalism and Media Studies	Greenspun College of Urban Affairs	The Graduate College
Doctor of Philosophy – Public Affairs	School of Public Policy and Leadership	Greenspun College of Urban Affairs	The Graduate College
Master of Social Work*	School of Social Work	Greenspun College of Urban Affairs	The Graduate College

\*This degree offers a thesis and non-thesis track

## Howard R. Hughes College of Engineering

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Science in Engineering – Civil and Environmental Engineering	Department of Civil and Environmental Engineering and Construction	Howard R. Hughes College of Engineering	The Graduate College
Doctor of Philosophy – Civil and Environmental Engineering	Department of Civil and Environmental Engineering and Construction	Howard R. Hughes College of Engineering	The Graduate College
Master of Science – Construction and Infrastructure Management*	Department of Civil and Environmental Engineering and Construction	Howard R. Hughes College of Engineering	The Graduate College
Master of Science – Computer Science*	Department of Computer Science	Howard R. Hughes College of Engineering	The Graduate College
Doctor of Philosophy – Computer Science	Department of Computer Science	Howard R. Hughes College of Engineering	The Graduate College
Master of Science in Engineering – Electrical Engineering*	Department of Electrical and Computer Engineering	Howard R. Hughes College of Engineering	The Graduate College
Doctor of Philosophy – Electrical Engineering	Department of Electrical and Computer Engineering	Howard R. Hughes College of Engineering	The Graduate College
Master of Science in Aerospace Engineering*	Department of Mechanical Engineering	Howard R. Hughes College of Engineering	The Graduate College
Master of Science – Materials and Nuclear Engineering*	Department of Mechanical Engineering	Howard R. Hughes College of Engineering	The Graduate College



Master of Science in Engineering – Mechanical Engineering*	Department of Mechanical Engineering	Howard R. Hughes College of Engineering	The Graduate College
Doctor of Philosophy – Mechanical Engineering	Department of Mechanical Engineering	Howard R. Hughes College of Engineering	The Graduate College

\*This degree offers a thesis and non-thesis track

**Lee Business School**

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Science – Management Information Systems*	Department of Information Systems	Lee Business School	The Graduate College
Master of Arts – Economics (through Summer 2027)	Department of Economics	Lee Business School	The Graduate College

\*This degree offers a thesis and non-thesis track

## School of Integrated Health Sciences

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Occupational Therapy Doctorate	{leave blank}	School of Integrated Health Sciences	The Graduate College
Post-Professional Occupational Therapy Doctorate (on hold)	{leave blank}	School of Integrated Health Sciences	The Graduate College
Master of Science – Health Physics*	Department of Health Physics and Diagnostic Sciences	School of Integrated Health Sciences	The Graduate College
Doctor of Medical Physics	Department of Health Physics and Diagnostic Sciences	School of Integrated Health Sciences	The Graduate College
Master of Science – Exercise Physiology (on hold)	Department of Kinesiology and Nutrition Sciences	School of Integrated Health Sciences	The Graduate College
Master of Science – Kinesiology*	Department of Kinesiology and Nutrition Sciences	School of Integrated Health Sciences	The Graduate College
Master of Science – Nutrition Sciences*	Department of Kinesiology and Nutrition Sciences	School of Integrated Health Sciences	The Graduate College
Doctor of Physical Therapy	Department of Physical Therapy	School of Integrated Health Sciences	The Graduate College

\*This degree offers a thesis and non-thesis track

## School of Dental Medicine

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Doctor of Philosophy – Oral Biology	{leave blank}	School of Dental Medicine	The Graduate College
Master of Science – Oral Biology	{leave blank}	School of Dental Medicine	The Graduate College

## School of Nursing

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Doctor of Philosophy – Nursing	{leave blank}	School of Nursing	The Graduate College
Doctor of Nursing Practice	{leave blank}	School of Nursing	The Graduate College

## School of Public Health

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Public Health	Department of Environmental and Global Health	School of Public Health	The Graduate College
Doctor of Philosophy – Public Health	Department of Environmental and Global Health	School of Public Health	The Graduate College
Master of Healthcare Administration (thesis track on hold)	Department of Healthcare Administration and Policy	School of Public Health	The Graduate College

## Kirk Kerkorian School of Medicine

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Master of Science – Couple and Family Therapy*	Department of Psychiatry and Brain Health	Kirk Kerkorian School of Medicine	The Graduate College

\*This degree offers a thesis and non-thesis track

**William F. Harrah College of Hospitality**

<b>Component 4: Degree Name</b>	<b>Component 5a: Department Name</b>	<b>Component 5b: College Name</b>	<b>Component 5c: The Graduate College</b>
Doctor of Philosophy – Hospitality Administration	{leave blank}	William F. Harrah College of Hospitality	The Graduate College
Master of Science – Hotel Administration	{leave blank}	William F. Harrah College of Hospitality	The Graduate College

## Section 3: Cover Page Examples

### A: SAMPLE COVER PAGE FOR MASTER'S THESIS

I CAN'T MAKE IT OUT TONIGHT: THE EFFECTS OF ANXIETY ON  
UNIVERSITY STUDENT SOCIALIZATION

By

Oscar B. Maxwell

Bachelor of Arts – Psychology  
Western Michigan University  
2022

A thesis submitted in partial fulfillment  
of the requirements for the

Master of Arts – Clinical Psychology

Department of Psychology  
College of Liberal Arts  
The Graduate College

University of Nevada, Las Vegas  
December 2025

**B: SAMPLE COVER PAGE FOR DOCTORAL DISSERTATION**

**BUY, EAT, AND REPEAT: ANALYZING THE EFFECTS OF MARKETING FOOD TO  
CHILDREN IN THE UNITED STATES**

By

Lidia M. Matthews

Bachelor of Arts – Sociology  
Western Michigan University  
2020

Master of Arts – Sociology  
University of New Mexico  
2022

A dissertation submitted in partial fulfillment  
of the requirements for the

Doctor of Philosophy – Sociology

Department of Sociology  
College of Liberal Arts  
The Graduate College

University of Nevada, Las Vegas  
May 2026



**C: SAMPLE COVER PAGE FOR SINGLE AUTHOR DOCTORAL PROJECT**

UNDERSTANDING THE EMOTIONS IN PATIENT-CENTERED TREATMENT:

RETHINKING PLANS FOR THOSE WITH LONG-TERM ILLNESSES

By

Winston M. Miller

Bachelor of Science – Biology  
Arizona State University  
2021

Master of Science – Nutrition Sciences  
University of New Mexico  
2023

A doctoral project submitted in partial fulfillment  
of the requirements for the

Doctor of Nursing Practice

School of Nursing  
The Graduate College

University of Nevada, Las Vegas  
May 2026

**D: SAMPLE COVER PAGE FOR MUTIPLE AUTHOR DOCTORAL PROJECT**

PRACTICAL TREATMENTS FOR WORKPLACE INJURIES: REDUCING HEALING TIMES

FOR INJURIES THAT TAKE PLACE WHILE EMPLOYEES

ARE ON THE CLOCK

By

William P. Hernandez

Monique S. Jackson

Jerry F. Tan

Michelle L. Thomason


A doctoral project submitted in partial fulfillment  
of the requirements for the

Doctor of Physical Therapy

Department of Physical Therapy  
School of Integrated Health Sciences  
The Graduate College

University of Nevada, Las Vegas  
May 2026

## Section 4: Cover Page Essentials Overview

- All sections on the Cover Page
  - Centered on the page
  - All sections should be separated from one another by at least one single-spaced line break (blank line)
  - No page number on the Cover Page
- Title
  - All CAPS (all capital letters)
  - Double-spaced
  - If more than one line, it should be in the shape of an inverted triangle, with the longest line at the top, and the shortest line at the bottom 
- “By”
  - “B” should be capitalized
- Name(s)
  - Must be your legal name as listed on your MyUNLV account
  - If more than one author, names should have a single-spaced line break separating them
- Previous Degrees Earned
  - Bachelor’s degree and above
  - Should have official degree name on the first line, official university name on the second line, and year of graduation (no month) on the third line
  - Each degree block should be separated by at least one line break
- The phrase ‘A thesis/dissertation/doctoral project submitted in partial fulfillment’ should be on one line, and the second line should read ‘of the requirements for the’
  - This section should always be separated between ‘fulfillment’ and ‘of’
- Degree Title
  - See **Section 2: Correct Degree Titles and Academic Units for Degrees with Thesis or Dissertation as Their Culminating Experience** in this document
- Department, School, The Graduate College
  - See **Section 2: Correct Degree Titles and Academic Units for Degrees with Thesis or Dissertation as Their Culminating Experience** in this document
- University of Nevada, Las Vegas and the Month/Year of degree conferral
  - There must be a comma after ‘Nevada’ followed by ‘Las Vegas’
  - The date should appear on the second line under the university name
  - The month listed should match the following
    - Fall Graduation: December
    - Spring Graduation: May
    - Summer Graduation: August
  - This should be the last section on the Cover Page