



**CONSOLIDATED STUDENTS  
UNIVERSITY OF NEVADA, LAS VEGAS**  
*55th Legislative Session*

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**SENATE BILL 55-34**

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**AN ACT TO AMEND THE CSUN BYLAWS CHAPTER 107: CSUN  
INTERNSHIP PROGRAM**

Bill Number: SB 55-34

Authors of Legislation: JOSE IBARRA LIRA, Senate President Pro-Tempore

Sponsor of Legislation: CSUN Internal Affairs

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**WHEREAS**, the Consolidated Students of the University of Nevada, Las Vegas (CSUN) represents all 25,000+ undergraduate students enrolled at the University of Nevada, Las Vegas; and

**WHEREAS**, the Senate of the Consolidated Students of the University of Nevada, Las Vegas, under the authority of CSUN Constitution VI.D.01, is “empowered to enact any legislation that falls under the jurisdiction of CSUN”; AND

**WHEREAS**, CSUN must actively advocate and represent the needs of all undergraduate students; AND

**WHEREAS**, CSUN must actively advocate for and represent the academic, professional, and leadership development of all undergraduate students; AND

**WHEREAS**, the current CSUN Internship Program, established under Chapter 107, is a vital pipeline for cultivating student leadership and engagement in CSUN government; AND

**WHEREAS**, given the recent changes to the program which allows future CSUN interns to receive a scholarship upon the completion of the program would make the program itself more selective; AND

**WHEREAS**, proposed updates to the Internship Program in which an interview process is

incorporated would enhance the selection process by making it more efficient and effective, and would ensure fairness and an improved candidate evaluation; AND

**WHEREAS**, proposed updates to the Internship Program in which changes to the structure and outline would allow for more connection, community-building, and knowledge among interns; AND

**THEREFORE, BE IT ENACTED**, that the proposed updates to the CSUN Bylaw Chapter 107: CSUN Internship Program in ADDENDUM A shall reflect as an amendment to the CSUN Bylaws.

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## **ADDENDUM A**

### **RECOMMENDED CHANGES**

**Additions in Green and *Italicized***

**Removals in Red and ~~Strikethrough~~**

## **CHAPTER 107: CSUN INTERNSHIP PROGRAM**

### **SECTION 01: PROCLAMATION**

1. There is hereby established the Internship Program under the Consolidated Student of the University of Nevada, Las Vegas.
2. CSUN shall work to ensure the Student Body feels included within the organization. This program shall act as a bridge between the Government and its constituents. The program will foster professional development as well as engaging opportunities for all the participants.

### **SECTION 02: ESTABLISHMENT**

- A. The Internship Program shall be composed of three (3) separate programs with a prospective officer in charge and a maximum capacity:
  1. The Executive Apprenticeship
    - i. The Vice President of CSUN
      - a. twenty-five (25) maximum participants.
  2. The Legislative Mentorship
    - ii. The Senate President Pro Tempore
      - a. twenty-five (25) maximum participants.
  3. The Judicial Clerkship
    - a. The Associate Chief Justice
      - i. nine (9) maximum participants.
- B. There shall be assembled an electronic application for members of CSUN interested in joining the Internship Program. The electronic application may allow for a professional resume to be attached.
- C. Interns who successfully graduate from the program will be awarded a monetary scholarship from CSUN of \$250. Scholarships will be awarded for completion of the

program, irrespective of how many mentors they choose to shadow.

D. *The total annual allocation for the Internship Program Scholarship shall be subject to availability in the CSUN General Budget and shall be at least \$5,000. The total annual allocation for the Internship Program Scholarship shall not exceed \$5,000, subject to availability in the CSUN General Budget, and shall not exceed a total of 20 interns across all three branches.*

E. Eligibility for the scholarship through completion of the internship program shall be verified by the following liaisons based on assigned branch:

1. Executive: President, Vice President, or Attorney General
2. Legislative: Senate President Pro Tempore
3. Judicial: Chief Justice or Associate Chief Justice

F. The CSUN Executive Board shall present an annual report to the Senate detailing scholarship disbursements and program outcomes.

### SECTION 03: INTERN APPOINTMENT

1. Once a member of CSUN submits an application for the Internship Program, the Senate President Pro Tempore shall connect with them via RebelMail and schedule an in-person or virtual *interview meeting to discuss further details of the program and other involvement opportunities within CSUN.*
  - a. *In the case that a high volume of students apply, the Senate President Pro Tempore, the Vice President, and the Associate Chief Justice may pre-screen applications to narrow the pool of applicants.*
  - b. During the *interview meeting*, the Vice President and Associate Chief Justice shall be in attendance
    - i. In the case the officers are not able to attend, a representative must attend in their place.
2. *Following the conclusion of interviews, the Senate President Pro-Tempore, the Vice President, and the Associate Chief Justice shall select a cohort of interns to be recommended to the CSUN Internship Program. If the member of CSUN wishes to move forward with joining the Internship Program, the Senate President Pro Tempore shall request an action item on the next general Senate meeting agenda for their confirmation or denial of the nominated interns.*
3. *Once the Senate meeting agenda is opened, the Senate President Pro-Tempore shall deliver a report to the Senate highlighting the selection process for this cohort of interns.*  
*During this time, candidates from the cohort may be asked to provide The member of CSUN wishing to join the Internship Program shall prepare a short speech highlighting their interest in the program.*
  - a. The speech may include the CSUN member's background, what they hope to gain from the Internship Program, and what issues especially appeal to them in relation to their academic college as well as the University as a whole.
4. *Following speeches, The Senate shall engage in periods of questions and discussion regarding the confirmation or denial of the recommended nominees for the CSUN*

*Internship Program. CSUN member's candidacy.*

5. After periods of questions and discussion, the Senate shall vote to confirm or deny the *nominated interns. CSUN member's candidacy*, with a majority vote being required *for confirmation.*
6. ~~If there are multiple CSUN members in candidacy competing for a single spot in the Internship Program, the Senators shall give the last name of the candidate they wish to support.~~
7. ~~If CSUN member in candidacy receives a majority vote for confirmation, they are confirmed.~~

## **SECTION 04: SENATE MEETINGS**

1. Interns shall be responsible for attending a minimum of one (1) general Senate meeting per month during their time in the Internship program.
  - a. The Senate President Pro Tempore shall be responsible for keeping attendance of the Interns that attend each general Senate meeting.
  - b. Interns are required to stay the entire duration of the meetings they attend unless otherwise specified.
    - i. In the event that an Intern needs to be excused from a portion or the entirety of a general Senate meeting, they must contact the Senate President Pro Tempore.
2. *Interns are required to attend two meetings per month with the rest of the cohort and the Senate President Pro Tempore. During these meetings, Interns will be given the opportunity to:*
  - a. *Learn and explore the different ways that CSUN enhances the student experience.*
  - b. *Participate in team-bonding and relationship building activities.*
  - c. *Engage with CSUN officials to enhance life skills and leadership development.*

## **SECTION 05: LEARNING MODULES**

1. There shall be 5 (five) modules established within the Internship Program.
2. The modules shall be established for the Interns to cover a variety of subjects that relate to CSUN as well as the procedures of the organization.
3. The learning modules shall closely resemble general CSUN procedures and Documents.
4. ~~Modules shall be completed on a weekly basis.~~
  - a. A quiz will be given at the end of each module.
5. Interns shall be responsible for contacting the Senate President Pro Tempore or assigned officer to complete the modules.
6. The Senate President Pro Tempore shall be responsible for keeping track of the module completion of each Intern.
  - a. Upon the successful completion of the 5 (five) modules, Interns shall have the option to select one of the following programs:
    - i. Executive Apprenticeship
    - ii. Legislative Mentorship
    - iii. Judicial Clerkship

**SB 55-34, ADOPTED** by the Senate on this \_\_\_\_ Day of \_\_\_, 20\_\_

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SHARON FLORES, Senate President

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LIANA WIEAND, Senate Secretary

**SB 55-34, APPROVED** on this \_\_ Day of \_\_, 20\_\_ by

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KELECHI ODUNZE, Student Body President