



**UNLVCSUN**  
STUDENT GOVERNMENT

**CONSOLIDATED STUDENTS OF THE UNIVERSITY OF NEVADA, LAS  
VEGAS**

*55th Legislative Session*

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**SENATE BILL 55-33**

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**AN ACT TO AMEND THE CSUN BYLAW CHAPTER 1101**

Bill Number: SB 55-33

Authors of Legislation: Josephine Shaw, Division of Health Sciences  
Pio Rejas, CSUN Attorney General

Sponsor of Legislation: CSUN Internal Affairs

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**WHEREAS**, the Consolidated Students of the University of Nevada (CSUN) represents all 25,000+ undergraduate students enrolled at the University of Nevada Las Vegas; **AND**

**WHEREAS**, the Senate of the Consolidated Students of the University of Nevada, Las Vegas under the authority of CSUN Constitution VI.D.01, is “empowered to enact any legislation that falls under the jurisdiction of CSUN”; **AND**

**WHEREAS**, it is a fundamental principle for student government and public accountability that all individuals be afforded due process; **AND**

**WHEREAS**, due process be afforded during matters concerning one’s character or conduct, in accordance with NRS 241.033; **AND**

**WHEREAS**, as student leaders, representatives, and members of a shared academic community, we hold ourselves and each other to a higher standard of professionalism and ethical conduct; **AND**

**WHEREAS**, under Chapter 1101 Internal Affairs Committee of the CSUN Bylaws; **AND**

**WHEREAS**, the following enacted changes shall be guided by the supporting documentation outlined in Addendum A, the proposed reference; **AND**

**THEREFORE, BE IT ENACTED,** CSUN shall formally affirm the importance of due process in all investigative procedures involving its members, and continue to reaffirm provisions that guarantee timely notice and the opportunity for evidence submission in cases that concern personal character and conduct.

## **ADDENDUM A**

### **TITLE XI: COMMITTEES OF THE SENATE**

#### **CHAPTER 1101: INTERNAL AFFAIRS COMMITTEE**

##### **SECTION 01: PURPOSE**

A. The CSUN Internal Affairs Committee exists to create a sustainable CSUN Government environment through investigation, facilitation of discussions, audits, evaluations, and recommendations along with overseeing changes or amendments to the CSUN Constitution, Bylaws, and other similar CSUN documents.

##### **SECTION 02: SCOPE OF PRACTICE**

A. Conduct a yearly audit of the CSUN Bylaws along with review and advisement of Operating Policies of all committees within the first half of the session.

- a. Review CSUN Bylaws and Operating Policies for inconsistencies, clerical issues, formatting, outdated terms, wording, and procedures no longer applicable or existing.
- b. Advise committee chairs regarding possible changes as listed in the previous subsection.

B. Decide to enact or reject proposals for amendments to the Constitution and Bylaws, or proposals for new Bylaws.

C. Establish any necessary subcommittees.

D. Meet with all CSUN officials on an as needed basis to discuss regular activities being planned throughout any branch of CSUN.

- a. Act as the Audit Committee of CSUN by reviewing, questioning, or requiring any updates from CSUN officials and their respective branch of government.
- b. Meet to discuss any business, updates, or concerns pertaining to the other Legislative Standing Committees and act as a liaison between these committees.

E. Request information regarding any governmental nomination within CSUN. The committee may also recommend approval upon interview of any candidate looking to advance into a position within CSUN.

- a. When the Senate President experiences an influx of vacancy candidates, the Senate President may refer candidates to Internal Affairs for review and recommendation(s).
- b. Through a conduction of interviews, Internal Affairs will select candidates that

will receive non-binding recommendations that will then be forwarded to the Senate.

c. These recommendations are the expression of the Internal Affairs Committee and its members that the selected candidates are highly qualified for the vacancy.

d. These recommendations do not bar candidates who did not receive a recommendation from appearing before the Senate and are still able to present themselves for the vacancy without the recommendation of the Internal Affairs Committee.

e. Prospective candidates are not required to attend any meetings put forward by Internal Affairs unless directed to by the Senate.

F. Authorize the audit of any entity regarding the use of CSUN funds.

G. Have jurisdiction to create Internal Directives towards any member of CSUN and forward them to the Senate for approval. ~~following investigations for:~~ *Investigations under this section are subject to due process, including, but not limited to: the right to receive timely notification of complaints and hearings and to submit relevant evidence or supplemental materials.*

*Under Nevada Open Meeting Law, any complaint regarding a person's character, conduct, or alleged misconduct, requires advance notification prior to a public hearing. The Chair must notify all individuals:*

- a. *seven (7) calendar days before the hearing if notified in person*
- b. *fourteen (14) calendar days before the hearing if notice is sent by certified mail*

*Under due process, both the complainant and the respondent will have:*

- a. *Three (3) calendar days to submit supplemental material if notified in person*
- b. *Seven (7) calendar days to submit supplemental material if notified by certified mail*

*This jurisdiction applies to:*

- a. *Proceedings related to* impeachment and general misconduct of any official within CSUN.
- b. Code of Conduct violations.
- c. *Investigation into* any complaint or referral submitted to CSUN *by students, university administration or other concerning the behavior, character, or conduct of officials.*

H. The Committee Chair may also issue, with a majority vote of the Committee:

- a. A subpoena and testimony to any member of CSUN (a writ ordering to attend a specified meeting in order to testify) or;
- b. A subpoena duces tecum (writ ordering a person to bring forth a specified production of evidence/documents) so long that they are approved with a majority vote of the Committee.

**SB 55-33, ADOPTED** by the Senate on this \_\_\_\_ Day of \_\_\_, 20\_\_

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Sharon Flores, Senate President

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Liana Wieand, Senate Secretary

SB 55-33, APPROVED on this \_\_ Day of \_\_, 20\_\_ by

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Kelechi Odunze, Student Body President