University of Nevada, Las Vegas School of Social Work Field Education Program

| Field Practicum Time Sheet | | | | |
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| Semester | Year | | | |
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| Student Name | Agency Name | | | |
| Email | AFI Name | | | |
| Telephone | Telephone | | | |

Instructions:

You MUST have Adobe Reader installed prior to entering data. Download here: get.adobe.com/reader/

- Time spent on each activity needs to be rounded to the nearest quarter hour (ex. If you spend 1 hour and 42 min. on case notes you would enter 1.75. **Only enter numbers**).
 - The program should automatically total your hours for you.
 - Remember to include .5 hour for weekly reading and list the title
 - Include the seminar course for each month if attended

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