



PUBLIC NOTICE

College of Liberal Arts Chapter Board | UNLV Alumni Association

Virtual: Google Meet

Video call link: <https://meet.google.com/cgb-vsnm-cfq?pli=1>

Or dial: (US) +1 336-443-0046 PIN: 932 389 856#

More phone numbers: <https://tel.meet/mmz-fgrr-dkf?pin=6851961968947>

May 8th, 2024 | 6:00 p.m. - 7:00 p.m.

AGENDA

Time	Subject	Who
60:00 p.m.	1. Call to Order*	Erika Dagri, President
6:01 p.m.	2. Roll Call	Jordan Fuller, Secretary
6:03 p.m.	3. FOR POSSIBLE ACTION a. Approve the May 8th, 2024 agenda of the College of Liberal Arts Chapter Alumni Board Meeting b. Approve the March 13th, 2023 minutes of the College of Liberal Arts Chapter Alumni Board Meeting: https://docs.google.com/document/d/1djZBp7EbnR5lbnlvV14hm8O2E4_IDDMNYtBvBaX7aBg/edit#heading=h.gjdgxs	Erika
6:06 p.m.	4. PRESIDENT'S REPORT a. INFORMATION AND DISCUSSION: Updates from UNLVAA	Erika
6:08 p.m.	5. COLLEGE'S REPORT a. INFORMATION: Homecoming date, other updates	Jessica Impallaria, Staff Liaison
6:15 p.m.	6. TREASURER'S REPORT a. INFORMATION AND DISCUSSION: Balance status, review recent expenditures, if any, and fundraiser update	Erika
6:20 p.m.	7. COMMITTEE / COORDINATOR REPORTS a. INFORMATION AND DISCUSSION:	Misc.

- i. Board Development (Adrian)/Professional Development (Kayla)
 - Recruitment Efforts/Newsletter Updates
- ii. Special Events/Engagement (Amanda)
 - Updates on LinkedIn Event
- iii. Philanthropy (Jordan, Swati, Brian)
 - Cards included in graduation bags
 - Tabling Homecoming with COLA Coffee
- iv. Executive Committee
 - Next meeting, June 5th at 6:00

6:35 p.m.

8. NEW BUSINESS

Erika & Board

- a. VOTE: Approve budget of \$500 for LinkedIn Event
- b. Goals next steps:
 - i. Board / Professional Development
 - E-Newsletter Roll Out (In-Progress)
 - a. Need to test template
 - b. Plan sends: May, September, December, March ?
 - Post on Socials Consistently
 - a. Scheduling posts:
 - i. Congratulate our newest grads
 - ii. May Alumni Spotlight (from NL)
 - iii. LinkedIn Event RSVP
 - iv. Reminder LinkedIn Event
 - v. Day of LinkedIn Event
 - vi. Day after LinkedIn Event
 - vii. COLA Coffee Plug
 - ii. Engagement / Development
 - LinkedIn Help Event (In-Progress)
 - a. Name it officially
 - b. Make graphic assets for promotions
 - c. Purchase gifts for panelists
 - d. Secure room/parking spots
 - e. Create event RSVP page
 - f. Promote, promote, promote!
 - g. Purchase/prepare room with refreshments, questions, backdrop, seating
 - iii. Goal 3: Philanthropy
 - COLA Coffee
 - a. RSVP to table Homecoming
 - b. Other ideas?

6:55: p.m.

9. UPCOMING MEETINGS

Erika & Jessica

- a. Board Meetings Dates:
 - i. Wednesday, July 24, 2024 at 6:00 p.m. - 7:00 p.m.

- ii. ELECTIONS: Wednesday, November 6, 2024 at 6:00 p.m.- 8:00 p.m.
- b. Committee Meetings Dates:
 - i. Wednesday, June 5, 2024 at 6:00 p.m. - 7:00 p.m.
 - ii. Wednesday, September 4, 2024 at 6:00 p.m. - 7:00 p.m.
 - iii. ELECTIONS PLANNING: Wednesday, October 30, 2024 at 6:00 p.m. - 7:00 p.m.
- c. Events:
 - i. **LinkedIn Event:** Tuesday, June 4, 2024 at 4-5:30 p.m.
- d. FOR DISCUSSION: Decide on virtual, hybrid, or in-person format on future meetings

6:59 p.m.	10. Public Comment**	Erika
7:00 p.m.	11. Adjourn	Erika

*Agenda items may be taken out of order to accommodate persons appearing before the Committee and/or to aid in the effectiveness of the meeting at the discretion of the chair. A motion to reconsider an item may be made at any time before adjournment of this meeting. Similarly, if an item is tabled at any time during the meeting, it may, by proper motion and vote, be taken from the table and thereafter be the subject of consideration and action at any time before adjournment of this meeting.

**Under the Public Comment agenda item, members of the general public may bring matters not appearing on this agenda to the attention of the Committee. The Committee may discuss the matters, but may not act on the matters at this meeting. If the Committee desires, these matters may be placed on a future agenda for action. A time for public comment is provided at the conclusion of the meeting.

The Chair reserves the right to call on individuals from the audience or to allow for public comment at any time. Time limit: A time limit of three minutes may be imposed on public testimony by the Chair in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Committee.

PLEASE NOTE:

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the UNLV Alumni Association in writing at Box 451010, 4505 S. Maryland Parkway, Las Vegas, Nevada 89154-1010 or by calling 702-895-3621 prior to the date of the meeting.

NOTICES POSTED AT THE FOLLOWING LOCATIONS:

UNLV Richard Tam Alumni Center, UNLV Foundations Building, UNLV Flora Dungan Humanities Building, UNLV Alumni Association [Website](#) and the Nevada Public Notice [Website](#).