

VISITING SCHOLAR GUIDELINES AND APPLICATION PROCESS

REQUIREMENTS FOR CONSIDERATION

Applications must be received by **April 1** of each year. The application packet should address the following:

1. Visiting scholar's initial interest letter including specific areas of research and teaching expertise
 - The specific goals the visiting scholar expects to fulfill from the experience;
 - The ways in which the visiting scholar can contribute to the department during the visit; and
 - The visiting scholar's expected arrival and departure dates (e.g., August 20, 20XX to December 15, 20XX). Please note that the timing of the visit should be compatible with the UNLV academic calendar (Mid-August – Mid-May). The College faculty may not be available during the summer session for collaboration with visiting scholars.
2. A complete academic vita (translated into English) that includes:
 - Full contact information;
 - Current academic position;
 - Publications/presentations/grants/contracts record; and
 - Titles and levels of courses (undergraduate, graduate) currently taught.
3. Transcripts of university/college academic work (translated into English). Transcripts need not be official but must show all academic coursework and degrees completed (For Postdoctoral Scholars).
4. Letter of recommendation from an administrator at a current institution that:
 - Verifies the academic position and rank that faculty currently holds; and
 - Supports scholar's goals for the UNLV visitation period.
5. Proof of Funding: A letter outlining resources/support provided by the scholar or scholar's institution in compliance with the College of Hospitality's policies on resources criteria and requirements.

COLLEGE OF HOSPITALITY WILL LOOK FOR:

- A match between the visiting scholar's research expertise and the College of Hospitality's faculty members' expertise so that research and scholarly collaboration is possible; and
- Adequate communication skills in English (both oral and written) for efficient interaction with staff, faculty, and graduate students. For applicants whose first language is not English, verification may include any of the following:
 - TOEFL scores or equivalent;
 - A proof of attendance at a school where English was the language of instruction;

VISITING SCHOLARS WILL BE EXPECTED TO:

- Possess a terminal graduate degree;
- Adhere to all University, College of Hospitality, and Department policies;
- Produce joint research or grant proposals with Harrah College of Hospitality faculty to present at conferences, publish in reputable journals, or apply for extramural funding; and
- Teach at least one seminar for the College of Hospitality or department faculty and students that fulfills one of the following:
 - research presentation;
 - presentation on promoting graduate programs to international students;
 - presentation on curriculum innovation, development and/or pedagogy; or
 - guest lecture for a College of Hospitality course.

PLEASE CONTACT AND SEND ALL CORRESPONDENCE TO: Seyhmus Baloglu, Ph.D., CHE, Professor and Associate Dean for Research, University of Nevada, Las Vegas, William F. Harrah College of Hospitality Administration, 4505 Maryland Parkway, Box 456021, Las Vegas, NV 89154-6021, Phone: (702) 895-3932, Email: seyhmus.baloglu@unlv.edu.