

CRITERIA FOR EVALUATING JOINT APPOINTMENTS

1. For annual evaluation, mid-tenure review and promotion and tenure review, a committee made up of representatives from the departments in which the joint appointment is held will serve as the evaluation committee. That committee would make a recommendation that would be forwarded to the respective department chairs and deans for comment, evaluation, and signature. Where appropriate, such as with promotion and tenure, the department faculty vote and the college personnel committee vote would also be forwarded with the candidate's materials and application.
 - A. Candidate would complete one form for each evaluation to be reviewed by the joint appointment evaluation committee. The information included on the form would reflect the expectations of both departments.
 - B. A consensus opinion between the two deans shall be forwarded to the Provost. Should the two deans fail to reach agreement, each dean shall forward to the Provost his or her recommendation for action along with the candidate's materials and the summary of the department and college personnel committee decisions.
 - C. The composition of the committee would be determined by the departments involved but would most likely follow the proportions reflected in the joint appointment. For example, if it is a two-thirds appointment in one department and one third in another, then the committee would consist of three persons, two from one department and one from the other.
 - D. The joint appointment faculty member would be tenured in the department where he or she received the terminal degree, unless otherwise negotiated.
2. The joint appointment evaluation committee would be selected under procedures established by the respective departments where the joint appointment is held. For example, in the case of promotion and tenure, if a department lets only tenured faculty vote on tenure decisions, then that department's representatives to the evaluation committee must be tenured.
3. Departmental and/or college requirements for annual evaluation, mid-tenure review, and promotion/tenure apply. If one department requires external

letters at the time of promotion and tenure, then these must be provided by joint appointment faculty.

4. In the case of merit, the person holding the joint appointment will apply under the guidelines and procedures of each department. It is possible that the joint appointment faculty will apply for merit in one department and not the other. After departmental review the deans will review applications, if there are two, and make a consensus recommendation.