



Office of Student Conduct

Central Desert Complex Building 1

www.unlv.edu/studentconduct

Phone: 702-895-2308

Resources Provided by OSC

- Outreach Presentations
 - Academic integrity workshops
 - Student Conduct process
 - De-escalation, managing disruption
- Consultation
- No Contact Orders



Academic Misconduct Terms

Plagiarism

Using the words or ideas of another, from the internet or any source, without proper citation of the source(s).

Receiving/Giving External Assistance

Receiving unauthorized assistance during an examination or any academic exercise for credit.

Original Work Requirement

Turning in the same work in more than one class (or when repeating a class), unless permission is received in advance.

Falsifying Information

False information for inclusion in a paper, project, or exercise; including inventing or altering data from laboratory or field project, or creating fictional citations for a paper

Attempting to Influence an Evaluation

Changing an academic evaluation, assignment, or academic records that have no relevance to academic achievement

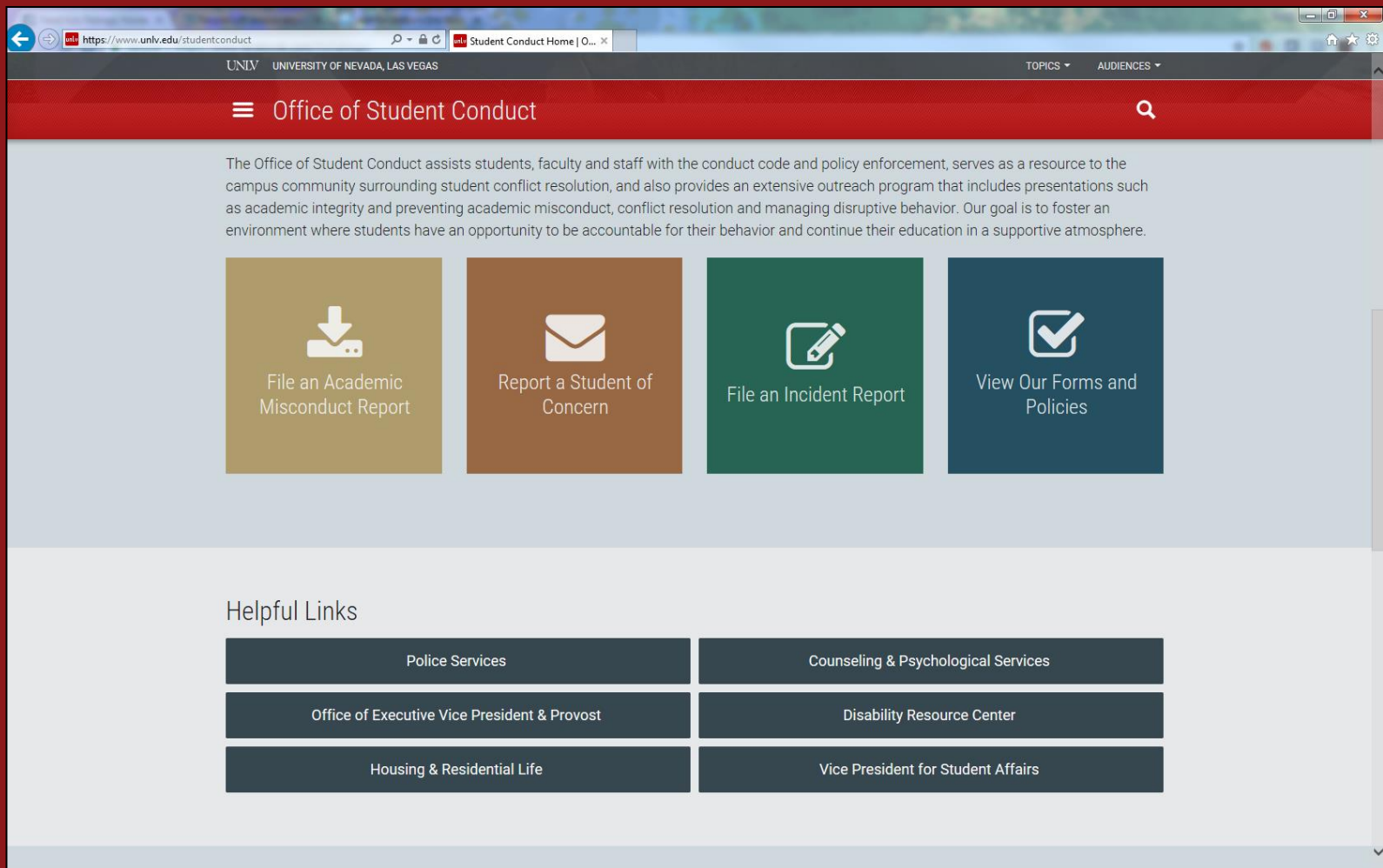
Misrepresenting Hours/Activities

In relationship to any class, internship, externship, field experience, clinical activity, or similar activity

Acting as/Using a Substitute

Acting or attempting to substitute for another, or using or attempting to use a substitute, in any academic evaluation or assignment

Facilitating, Permitting, or Tolerating any of the above



Office of Student Conduct Website

Academic Misconduct Reporting Form (1 of 3)



Alleged Academic Misconduct Report Form

Updated April 2023

Anyone with a good faith basis for believing a student has violated this policy may report the alleged violation to the responsible instructor, chair/director, dean or appropriate designee within the academic unit. The person who pursues the allegation may be the responsible instructor or a designee appointed by the supervisor of the academic unit in which the course is located. It is expected that appropriate review and consultation with a supervisor or chair or dean is a part of this process.

Instructor and Course Information

Please provide your contact information so that we may follow up with you.

You are currently authenticated as **Matt Waid**. [Not you?](#)

Instructor/Professor Name:

[Learn more](#)

Your position/title:

Your phone number:

Your email address:

Date of incident (Required):

Academic Department (Required):

[Learn more](#)

Course Number/Section:

Students Involved

Student Name [Add icon](#)

NSHE ID Number

[Add another party](#)



allegedconduct.unlv.edu

Academic Misconduct Reporting Form (2 of 3)

Incident Details

Please provide a detailed description of the incident using specific, concise, and objective language (Who, what, where, when, and how). (Required)

Alleged Misconduct Violations (Required)

- | | | |
|--|---|--|
| <input type="checkbox"/> A. Plagiarism | <input type="checkbox"/> D. Falsifying information, including data or citations | <input type="checkbox"/> G. Acting as or using another person as a proxy/substitute in any academic activity |
| <input type="checkbox"/> B. Receiving or providing unauthorized external assistance during any academic activity | <input type="checkbox"/> E. Attempting to influence or change any academic evaluation | <input type="checkbox"/> H. Facilitating, permitting, or tolerating any of items A. through G. |
| <input type="checkbox"/> C. Turning in the same work in more than one class | <input type="checkbox"/> F. Falsifying or misrepresenting any hours/activities related to class, internships, clinical activities, etc. | |

Academic Sanction(s) from Academic Department/Unit (Required)

- ☐ Warning
- ☐ Resubmission of the assignment
- ☐ Reduction of points/letter grade for the assignment
- ☐ Dropping the class (with instructor permission)
- ☐ Reduction of points/letter grade for the class
- ☐ Failing grade for the assignment
- ☐ Failing grade for the course
- ☐ Other (please elaborate in the description of the incident box above)

Requested Student Conduct Sanctions by Academic Department/Unit (if applicable)

- ☐ Reflection Letter of Understanding
- ☐ Skill Remediation
- ☐ Academic Integrity Seminar
- ☐ Conduct Warning or Probation
- ☐ Loss of Privileges (such as evaluating the course instructor)
- ☐ Transcript Notation (approved by Dean/Academic Unit Equivalent** see below)
- ☐ Suspension or Removal from program, school or college (approved by Dean/Academic Unit Equivalent** see below)
- ☐ Suspension

Academic Misconduct Reporting Form (3 of 3)

Initial Meeting outcome with the Student(s): (Required)

- ☐ The allegations are dismissed
- ☐ The student accepts responsibility for the violation and accepts the academic sanction(s)
- ☐ The student accepts responsibility for the violation but does not accept the academic sanction(s) and requests a hearing
- ☐ The responsible instructor/designee believes a violation occurred with the student not admitting responsibility and requesting a hearing
- ☐ Student declines Initial Meeting
- ☐ No response from the student
- ☐ Multiple students are included in this report and have different outcomes (please elaborate in the description of the incident box above)

Confirmation of Chair/Department Designee Consultation: By checking the box below, I am confirming my review of the Student Academic Misconduct Policy Section III. A. that states "it is expected that appropriate review and consultation with a supervisor or chair or dean is a part of this process" (please CC your Chair/Departmental Designee using the drop-down menu at the very bottom of this form). Checking this box and submitting this form constitutes an electronic signature as necessary under the Code. (Required)

☐ I understand and confirm the above.

**Confirmation of Dean/Academic Unit Equivalent (required only if 'Transcript notation' and/or 'Suspension or Removal from program, school, or college' were selected above): By checking the box below, I am stating that I have specifically confirmed this academic misconduct referral with my Dean/Academic Unit Equivalent as required for placing a Transcript notation or initiating a Suspension or Removal of the student. Checking this box and submitting this form constitutes an electronic signature as necessary under the Code.

☐ I understand and confirm the above

☐ Does not apply

Supporting Documentation

Supporting documents should include **the course syllabus**, turnitin.com reports, the student's work with annotations/highlights, images, etc. If your information cannot be submitted electronically, please submit it to the Office of Student Conduct in CDC Building 1 or through Intercampus Mail, Mailstop 2019. 5GB maximum total size.

Attachments require time to upload, so please be patient after submitting this form.

Choose files to upload

Choose Files

Please Select Your Department From the List Below

Please select your department from the list below (alphabetical by Dept/Program/School name). The Student Conduct Code necessitates that the department chair/director is notified when alleged academic misconduct may have occurred. Selecting your department chair/director will forward them a copy of the report. If any department chair/dean names here need to be updated, please notify the Provost's Office and also please notify us at officeofstudentconduct@unlv.edu.

(click to expand) [↗](#)

☒ Email me a copy of this report

Submit

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Questions?

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