ADVANCED GRADUATE CERTIFICATE (POST-MASTER'S)

Nurse Educator

Psychiatric Mental Health Nurse Practitioner

STUDENT HANDBOOK

Fall 2025 – Summer 2026

"Nurse Leaders Begin Here"

Welcome from the Dean

Welcome to UNLV and the School of Nursing! We are thrilled that you chose our top-notch programs to further your education and career. We have dedicated, diverse, and talented faculty and staff to ensure that your experience at the School is positive and worthwhile. Taking this next step in your educational journey opens up a world of possibilities, and we are here to support you and cheer you on as you achieve your goals. Our graduate curricula are rigorous yet flexible to allow working professionals to complete their degrees without compromising other responsibilities. This handbook provides you a roadmap for success. On behalf of the brilliant people who make up the UNLV School of Nursing, I would like to thank you for partnering with us as future nurse leaders who will transform health care and make impactful contributions to your communities, and when you graduate, we encourage you to stay engaged with us as alumni and come back to earn that next degree! Go Rebels!

Sigrid Barrett, PhD, RN, PNP, CNE, FAAN
Dean and Professor

Welcome from the Interim Associate Dean of Advanced Education

Congratulations on becoming part of the UNLV School of Nursing!
You are on your way to becoming part of an important community of scholars,
educators, and leaders within our nursing community. In this program, you will have opportunities to grow in each of these roles, experience professional growth and mentorship, and participate in the development of collegial and supportive networks with your colleagues. Please take advantage of the various events to connect with faculty and other student colleagues. This handbook is your guide to getting started and taking an active part in your journey and will serve as a reference for you throughout. We're so happy you're here.

Susan S. VanBeuge, DNP, APRN, FNP-BC, FAANP, FAAN
Interim Associate Dean for Advanced Education
Professor in Residence

Mission Statement

Our mission is to advance the science of health and healthcare by preparing nurse clinicians, educators, leaders, and researchers to optimize health equity and wellness of individuals, families, communities, and populations. The School of Nursing promotes, improves, and innovates nursing through interdisciplinary and transformational education, scholarship, practice, and community engagement.

Purpose

The purpose of this handbook is to provide program specific information that is not found in the UNLV Graduate Catalog. Students are responsible for understanding and following the policies and procedures delineated in this document and the UNLV Graduate Catalog, as well as the NSHE Code, UNLV Bylaws, and the UNLV Student Conduct Code. Questions about policies should be directed to the Graduate College: valarie.burke@unlv.edu or gradassociatedean@unlv.edu.

Department Graduate Faculty

A current listing of the graduate faculty can be found in the UNLV Graduate Catalog. Faculty must hold graduate faculty status to be involved in graduate education at UNLV. For up to date information regarding graduate faculty status in your department, visit the Graduate Faculty status web page.

Program Information
Master of Science in Nursing

Contact Information
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Contents

Program Requirements

Program requirements regarding admission, coursework, and culminating experience are found in the graduate catalog.

Degree Program Benchmarks. Official degree requirements are found in the Graduate Catalog.
To progress in the post-MSN certificate programs, students must:

1. Maintain a cumulative grade point average of 3.00 (B) or above each semester enrolled.
2. Receive a grade of "B" or above in all required cognate and nursing courses. If less than a "B" occurs, for example a "B-" is earned, the student must repeat the course. The student may repeat a course with the NURS prefix only one time. Two instances of unsuccessful course grades, any two courses or the same course twice, will result in dismissal.
3. Register for any course offered through the MSN program only two times. A student who has registered for the same course twice and has withdrawn or received a grade of less than a "B" is ineligible for readmission unless approved via appeal by the Graduate College to continue.
4. Complete a minimum of six degree-program credits per calendar year (3 credits per semester; calendar year defined as fall and spring semesters).
5. Continuously register for three semester hours of credit each semester while working on a culminating or scholarship project. A PMHNP student who finishes clinical courses prior to completion of the culminating project must maintain clinical competency by continuously registering for at least three credits of NURS 773 (Clinical Practicum) each semester while working on their culminating project or other project to complete the program.
6. Maintain the standards of academic and professional integrity expected in a particular discipline or program.

Program Outcomes

PMHNP PROGRAM OUTCOMES
1. Competently assess, diagnose, prescribe, evaluate and create a holistic plan of mental health treatment.
2. Articulate the professional role, which includes the ethical code of conduct and scope of advanced practice of the psychiatric mental health nurse practitioner.
3. Develop and monitor comprehensive, holistic plans of care that address the health promotion and disease prevention needs of diverse psychiatric mental health client populations.
4. Assess and monitor teaching/learning needs in a diverse psychiatric mental health client population.
5. Practice ethically in the conduct of research, management, and clinical professional practice.

Nurse Educator PROGRAM OUTCOMES:
By the end of the NE post-master's program, students will be able to:
1. Use education research to continually improve teaching strategies/ and skills.
2. Develop a teaching-learning style that facilitates learner development that meets the educational outcomes of the learner students.
3. Assess and evaluate at both the course and program level.
4. Function as a leader and change agent in nursing education settings.
5. Participate in scholarship to further knowledge and abilities in nursing education.

Sample Program Timeline
Official program requirements are found in the Catalog.

Post-Masters Graduate Certificate Students
A GAP Analysis will be completed to determine the exact courses that will be completed for the post-master's certificate. There may be a variation in the number of courses and the time required for certificate completion related to the required courses identified by the gap analysis.

PMHNP for the FNP certificate courses typically include a total of 21 credits and 540 clinical hours, that can be completed in 3 semesters of study:

Course	Credits
794 Psychiatric Mental Health Nurse Practitioner I: Assessment and Diagnosis of Psychiatric Mental Health Disorders Across Lifespan	6 (135 clinical)
796 Psychiatric Mental Health Nurse Practitioner II: Psychopharmacology Across the Lifespan	3
796L Psychiatric Mental Health Nurse Practitioner II: Psychopharmacology Across the Lifespan Lab	5 (225 clinical)

Course	Credits
799 Psychiatric Mental Health Nurse Practitioner III: Psychotherapy and Non-pharmacologic Management Across the Lifespan	6 (180 clinical)
751 Clinical Synthesis for the Psychiatric Mental Health Nurse Practitioner	1
Total	21

PMHNP for the non-FNP certificate courses typically include a total of 28 credits and 540 clinical hours, that can be completed in 4 semesters of study:

Course	Credits
701 Diagnostic Reasoning and Clinical Decision Making for the APRN	2
752 Business and Roles	3
794 Psychiatric Mental Health Nurse Practitioner I: Assessment and Diagnosis of Psychiatric Mental Health Disorders Across Lifespan	6 (135 clinical)
714 Family Theory and Health Promotion	2
796 Psychiatric Mental Health Nurse Practitioner II: Psychopharmacology Across the Lifespan	3
796L Psychiatric Mental Health Nurse Practitioner II: Psychopharmacology Across the Lifespan Lab	5 (225 clinical)
799 Psychiatric Mental Health Nurse Practitioner III: Psychotherapy and Non-pharmacologic Management Across the Lifespan	6 (180 clinical)
751 Clinical Synthesis for the Psychiatric Mental Health Nurse Practitioner	1
Total	28

NE certificate courses typically include a total of 12 credits and a minimum of 90   practicum   hours

Course	Credits
709 Teaching and Learning in Nursing Education	3
710 Course Level Evaluation Strategies for Nurse Educator	3
733 Nursing Practicum I	2
724 Developing & Evaluating Curriculum for Nursing Education	4
Total	12

ACCREDITATION

The baccalaureate degree in Nursing (BSN) program, master's degree in Nursing (MSN) program, Doctor of Nursing Practice (DNP) program, and post-graduate APRN certificate program at the University of Nevada, Las Vegas (UNLV)—School of Nursing (SON) are accredited by the Commission on Collegiate Nursing Education, 655 K Street NW, Suite 750, Washington, DC 20001, 202-887-6791. The BSN and MSN programs were originally accredited on October 13, 2008 and underwent a sire visit for continued accreditation in Fall 2023. The post-graduate APRN certificate and the DNP programs had their initial accreditation visit on October 2, 2017, with current accreditation through June 30, 2033.

NURSING STANDARDS

The American Nurses Association has defined standards and codes by which all nurses practice. As a professional program it is expected that students will demonstrate behaviors that reflect the defined standards of nursing throughout their academic experience. Students in the specialty areas will also be guided by published standards appropriate to their specialty. American Nurses Association Standards of Nursing Practice include:

- The collection of data about the health status of the client/patient is systematic and continuous. The data are accessible, communicated, and recorded.
- Nursing diagnoses are derived from health status data.
- The plan of nursing care includes goals derived from the nursing diagnoses.
- The plan of nursing care includes priorities and the prescribed nursing approaches or measures to achieve the goals derived from the nursing diagnoses.
- Nursing actions provide for client/patient participation in health promotion, maintenance, and restoration.
- Nursing actions assist the client/patient to maximize his health capabilities.
- The client's/patient's progress or lack of progress toward goal achievement is determined by the client/patient and the nurses.
- The client's/patient's progress or lack of progress toward goal achievement directs reassessment, reordering of priorities, new goal setting and revision of the plan of nursing care.

CODE OF ETHICS

The graduate program also adheres to the Code of Ethics for Nurses as published by the American Nurses Association (202   5). Interpretive statements related to the statements identified below may be found at ANA Ethics

1. The nurse practices with compassion and respect for the inherent dignity, worth, and unique attributes of every person.
2. A nurse's primary commitment is to the recipient(s) of nursing care, whether an individual, family, group, community, or population.
3. The nurse establishes a trusting relationship and advocates for the rights, health, and safety of recipient(s) of nursing care.
4. Nurses have authority over nursing practice and are responsible and accountable for their practice consistent with their obligations to promote health, prevent illness, and provide optimal care.
5. The nurse has moral duties to self as a person of inherent dignity and worth including an expectation of a safe place to work that fosters flourishing, authenticity of self at work, and self-respect through integrity and professional competence.
6. Nurses, through individual and collective effort, establish, maintain, and improve the ethical environment of the work setting that affects nursing care and the well-being of nurses.
7. Nurses advance the professional through multiple approaches to knowledge development, professional standards, and the generation of policies for nursing, health, and social concerns.
8. Nurses build collaborative relationships and networks with nurses, other healthcare and non-healthcare disciplines and the public to achieve greater ends.
9. Nurses and their professional organizations work to enact and resource practices, policies, and legislation to promote social justice, eliminate health inequities, and facilitate human flourishing.
10. Nursing, through organizations and associations, participates in the global nursing and health community to promote human and environmental health, well-being, and flourishing.

Annual Mandatory Individual Development Plan (IDP)

Each winter break and early spring term, graduate students are required to complete the Graduate Student Individual Development Plan (IDP) form   The IDP review assesses student progress during the prior calendar year and establishes reasonable goals for the year ahead.

Faculty Advisors/Graduate Coordinators have the option to provide feedback to each student's submitted IDP and provide acknowledgement that they have reviewed the IDP.

Reported student data is shared with students' graduate coordinators and advisors to foster opportunities for discussion about students' strengths and weaknesses, accomplishments and next requirements, and mentoring plans so that students know what they need to do in order to progress successfully through their programs in a timely manner.

Students who are graduating are also required to complete the form in order to record their achievements since the data is also used to track UNLV metrics related to the annual productivity of all students.

On-Campus Intensives

Students are required to attend on-campus New Graduate Student Orientation and several in-person intensives throughout the program which vary by program and semester. These mandatory intensives typically consist of two-to-five day hands-on activities, interprofessional education, simulation, student presentations, and face-to-face interactions with faculty and experts..

Advanced Practice Registered Nurse (APRN) Student Clinical Information

UNLV School of Nursing guarantees clinical placements in Nevada in the greater Las Vegas Metro area to students who hold a valid Nevada RN license. Out-of-state students located in approved states (states in which the School of Nursing can offer various programs/tracks) must hold a valid RN license in the state and jurisdiction in which they intend to complete their program. A list of approved states is available on the Road to Rebel Nursing Webpage. Students are encouraged to partner with the School of Nursing in identifying potential preceptors and clinical practice experiences in their local community in one of those approved states. The UNLV School of Nursing must review and approve all out-of-state and out of the Las Vegas metro area preceptors and clinical sites. UNLV ensures adequate physical resources and clinical sites are available in Nevada to achieve the program's mission, goals, and expected outcomes for all admitted students. UNLV strives to approve student recommended out-of-state/out of the Las Vegas Metro area quality clinical practice experiences and preceptors; however, UNLV offers no guarantees for out-of-state/out of the Las Vegas metro area clinical placements and preceptors and/or assistance in finding out-of-state/out of the Las Vegas metro area placement sites and preceptors. If out-of- state/out of the Las Vegas metro area students are unable to secure a UNLV approved preceptor and/or site in their home communities then students are expected to acquire a Nevada RN license, relocate to the greater Las Vegas metro area, and the UNLV School of Nursing will assign them a preceptor and clinical site in the Las Vegas area (up to 75-miles from UNLV within NV state lines).

APRN students must maintain satisfactory performance in their designated clinical course to ensure progression through all clinical rotations. Students are expected to perform more independently as they progress through their clinical courses such that by the final clinical course the student is functioning with minimal supervision. Students must also follow the requirements, procedures, and responsibilities to be successful in the program.

- Students will be evaluated twice during each clinical course (at mid-term and final of the semester). The mid-term evaluation will be conducted online using the virtual clinical evaluation (VCE) approach. The final clinical evaluation will be an objective structured clinical examination (OSCE).
- Students will notify the Clinical Operations for clinical placement before the beginning of each semester.   If the student has a preceptor they would like to work with, the student should contact the Director of Clinical Operations and provide the preceptor's name and contact information by specified dates for each clinical semester.

Clinical Learning

Clinical learning involves practicing new skills and integrating knowledge from the classroom. Students should plan time before clinical experiences to review relevant coursework, and they should expect to be "quizzed" and challenged by preceptors. Although students should maintain a reference system to help support their on-site clinical learning, students should commit to memory both emergency and routine (frequent) procedures, including medications and dosages. Often, skill practice will be learned through a "see one, do one" approach, but since some opportunities to practice skills are rare, students should be prepared to practice new skills—in a manner that does not raise the patient's level of concern—after a brief on-site (i.e., outside the patient's space) review but without first observing their preceptor perform the skill. Thus, it is imperative to review videos, textbooks, and course materials prior to clinicals, including for skills practiced in lab. Students may provide assessments, labor support, and patient education without the presence of preceptors if the preceptor allows this based on prior observation of student performance; most/all other activities should be in the presence of a preceptor. Students are guests at their clinical sites, and they are there for the purpose of learning; students must avoid involvement in institutional politics.

MSN-Nurse Educator (NE) Student Practicum Information

UNLV School of Nursing will arrange all clinical practicum placements for the required hours. Clinical practicum hours will be scheduled based on securing the appropriate clinical/classroom experiences. Students will need to be available to fully participate in all required practicum hours. MSN-NE students must maintain satisfactory performance in their designated practicum courses and meet the required practicum hours to ensure progression through all practicum rotations. Students are expected to perform more independently with support of the assigned preceptor as they progress through their practicum courses ensuring application of knowledge. Students must also follow the requirements, procedures, and responsibilities to be successful in the program.

- Students will be evaluated a minimum of twice during each practicum course (at mid-term and final of the semester) by the course faculty. Feedback will also be provided weekly by the assigned preceptor.
- Students cannot use work or other work experiences to substitute for practicum hours.

Clinical Hours, Experiences, and E-value

Students will use this system to maintain up to date records throughout the program. The student should enter clinical experiences immediately following clinicals/practicum, but no later than 72 hours after the clinical experience. Failure to stay up to date with data entry may result in experiences not being counted. E-value data is used for accreditation to track students' number and type of patient encounters with diagnoses and procedures and allows faculty to track the clinical experiences of the student. The Faculty Site Visitor will review the entered data.

If clinical hours are not done in any week of the semester, students must notify their clinical instructor prior and then submit a note in the clinical log assignment indicating that hours were not completed that week. Each clinical log is pass/fail. If a student has a prearranged absence for one week (e.g., week 1 or week 15), the student is still required to submit in the clinical log assignment noting that he/she did not do clinical hours for reasons noted (e.g., week 1 – have not started clinical rotations yet; week 15 – not doing hours this week since done with required clinical hours).

Clinical hours are based on direct patient care of real people. Thus, telehealth hours count as clinical time, and simulation hours do not. Travel to and from the clinical site as well as lunch/breaks cannot be counted in the total for each clinical rotation. These guidelines follow the National Task Force guidelines on quality NP Education for a definition of direct patient care. Course hours requirements must be satisfied each term, but additional hours may be needed to achieve competence.

Practicum hours for the MSN-NE program are based on direct patient care in the clinical area, didactic teaching, simulation, and preparation for these activities. Course hours requirements must be satisfied each term, but additional practicum hours may be needed to achieve competence and meet course objectives.

Clinical Simulation Center of Las Vegas (CSCLV)
The School of Nursing faculty may offer simulation experiences for students within the CSCLV and other learning labs. Simulation experiences include task trainers, standardized patient, human patient simulators (computerized mannequins), as well as hybrid experiences (a blending of two or more simulation experiences). Many of these experiences are recorded (video & audio) and assist the student(s) & faculty with mentorship and debriefing.

Confidentiality is essential to the learning process with simulation. Students are asked not to discuss events of simulation(s) or debriefing(s) with other students. As a leader in simulation education, the School of Nursing participates with members of outside institutions in educating healthcare professionals, academics, & 3rd party vendors about the process of utilization of simulation in student learning as well as administrative and technical aspects. Students are not identified nor are individual performance shared with any outside professional.

COURSE DESCRIPTIONS:
Please see the Graduate Catalog for official course descriptions.

GRADUATION

Certificate of Program Completion: To apply for certification with the Nevada State Board of Nursing, an Affidavit of Graduation must be submitted to the Board by the Associate Dean for Graduate Affairs (School of Nursing).

Program Exit Survey: Following completion of all course requirements the student will be asked to complete an exit survey related to curricular outcomes such as: critical thinking, communication, nursing therapeutics, and program satisfaction. The survey provides feedback to the program faculty and is utilized in curricular revision. The results of the survey are summarized for various accreditation bodies. Graduates are encouraged to provide correct addresses so that they can participate in alumni surveys.

Applying for the Certification Exam: Two organizations currently offer national certification exams annually to family nurse practitioner students graduating from an accredited master's program. The organizations are: (1) The American Academy of Nurse Practitioners (AANP) and (2) The American Nurses Credentialing Center (ANCC).

The **American Association of Nurse Practitioners (AANP**) offers national certifications in the area of family nurse practitioner, adult nurse practitioner, and adult-gerontology primary care nurse practitioner. This is a competency based computer test offered year round via computer. Potential candidates may obtain information about the exam via the internet at AANPCB CERTIFICATION. An application needs to be completed and mailed to:

> The American Association of Nurse Practitioners Certification Program Capitol Station,
> P.O. Box 12926
> Austin, TX 78711-2926

All questions may be directed to (512) 637-0500, toll free (855)822-6727, Fax (512) 637-0540 or by writing to the above address, or by email to: certification@aanpcert.org

The **American Nurses Credentialing Center (ANCC)** offers national certification exams in over 37 specialty and advanced practice areas each year. Students from the UNLV MSN-FNP program may take national certification examinations in their specialty area from this organization. The exam is administered on computer. To request a catalog and registration form send

request to:

<div style="text-align: center;">
American Nurse Credentialing Center
8515 Georgia Avenue, Suite 400
Silver Spring, MD 20910-3492
</div>

Request for applications can also be made by internet which is posted in PDF format. The website is: Nurse Credentialing.

The **National League for Nursing (NLN)** offers national certification exams annually to nurses interested in receiving certification in nursing education. Those interested in sitting for the certification exam must meet either of the qualifying criteria: (1) hold a master's degree in nursing education from an accredited school of nursing and have two years of teaching experience or (2) hold a master's degree in nursing from an accredited school of nursing and have four years of teaching experience. This is a competency based computer test offered four times a year throughout the United States. Qualified candidates may obtain information about the exam via the internet at Certification for Nurse Educators

All organizations require an application fee to sit for the exam.

Nursing Discipline Resources

SIGMA THETA TAU INTERNATIONAL
The Zeta Kappa Chapter of Sigma Theta Tau International was chartered at the University of Nevada, Las Vegas in 1981. The purposes of Sigma Theta Tau are to recognize the achievement of scholarship of superior quality, to recognize the development of leadership qualities, to foster high professional standards, to encourage creative work and to strengthen commitment on the part of individuals to the ideals and purposes of the profession of nursing. Each year an invitation to membership is extended to selected students in the undergraduate and graduate programs who demonstrate the qualities identified by the purposes of Sigma Theta Tau. Faculty members and community nursing leaders who possess the minimum of a Baccalaureate in Nursing are also invited to membership. Meetings of educational nature are planned four times per year. Learn more about the Zeta Kappa-At- Large Chapter.

University Resources

The Graduate Academy: Innovative Leadership, Professional, and Career Development
The goal of the Graduate Academy is to serve as a virtual resource providing support and many professional opportunities to UNLV graduate students. The Academy offers information about events and services such as graduate certificate programs, workshops, training sessions and career services. You can follow Academy activities via social media or look for regular updates on the website.

Alumni Engagement
With an alumni base 150,000+ strong, the UNLV Alumni Engagement offers a variety of services and opportunities in support of alumni and their families. UNLV alumni are encouraged to support the values of higher learning through advocacy, involvement, and giving.

Commencement Office
Located in the UNLV Office of the Registrar, the commencement office is the last step in the graduation process. Please check with the commencement office for information on the commencement ceremony and your diploma; for all other information about graduate student degree completion and graduation, including thesis/dissertation requirements and doctoral hooding, please contact the Graduate College. It is the students' responsibility to ensure they apply for graduation on time and submit all required forms to the Graduate College. Questions regarding thesis/dissertation should be directed to the Graduate College Student Services Team and questions regarding required forms should be directed to the Graduate College RPC Team.

Office of Diversity Initiatives
The vision of the Office of Diversity Initiatives is to advocate, promote, and support the advancement of equity, inclusiveness, and empowerment of a continuously changing collegiate and global community. The mission of the Office of Diversity Initiatives is to provide leadership and support for UNLV's diversity mission: *to nurture equity, diversity, and inclusiveness that promotes respect, support, and empowerment*. This Office also handles UNLV Title IX questions, inquiries, and reporting.

Disability Resource Center (DRC)
The DRC is committed to supporting students with disabilities at UNLV through the appropriate use of advocacy, accommodations, and supportive services to ensure access to campus courses, services, and activities. The DRC is the university-designated office that determines and facilitates reasonable accommodations in compliance with the Americans

with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. Graduate students with disabilities must disclose to the DRC in order to receive appropriate accommodations.

Office of International Student and Scholars Services
International Students and Scholars (ISSS) ensures compliance with both SEVIS (Student and Exchange Visitor Information System) and federal law, so that the university can continue to be authorized by the U.S. federal government to enroll international students; host and hire international scholars; assist and advise employment eligibility and authorization relating to international students and scholars, and visa, travel, and immigration issues; provide critical and specialized services to the international students and scholars of the UNLV community; and facilitate their transition to the campus and the U.S.

The Care Center
The Care Center is committed to creating a supportive and inclusive environment for all genders through programming, services, and advocacy for the UNLV community. The Women's Center has informational resources, brochures, and flyers for a variety of on and off campus organizations to help empower and protect yourself, and learn about your options. They also provide free tampons, pads, and condoms.

The Intersection
The Intersection is a one-stop resource for UNLV's highly diverse student body — a comprehensive multicultural center grounded in the academic life of our students. As an intersecting campus resource, the Intersection helps ensure students, particularly first-generation and students of color, successfully navigate their academic careers. Here, all members of campus can discuss their differences, discover their similarities, and build a shared sense of belonging.

UNLV Libraries
UNLV Libraries has always been more than books; they are about encouraging students and creating quality programs that elevate growth and learning. Please visit their website for important information about the services they offer to graduate students.

Graduate & Professional Student Association (GPSA)
The Graduate & Professional Student Association serves all currently enrolled University of Nevada, Las Vegas graduate and professional students. The GPSA maintains the Graduate Student Commons located in the Lied Library room 2141 and Gateway Building PDAC Room. The facility a working office equipped with a copier, fax, flatbed scanners, color laser printer, office supplies, and computers with printers and a small kitchen area. The GPSA is the graduate student governance body at UNLV; the GPSA Council consists of one graduate student representative from each graduate department, and they meet monthly. The GPSA also provides volunteer opportunities, sponsors social events, and supports graduate student research through the graduate research and travel grants program.

Office of Student Rights and Responsibilities
The Office of Student Rights & Responsibilities is a student-centered, service-oriented office located within the Division of Student Affairs. The Office of Student Rights & Responsibilities collaborates with the UNLV community to provide an inclusive system through enforcement of the *UNLV Student Code of Conduct* by:
- Promoting awareness of student rights and responsibilities;
- Establishing accountability for student choices;
- Creating opportunities for involvement in the process; and
- Striving to uphold the values and ethics that advance the common good.

Military and Veteran Services Center
The Military and Veteran Service Center is staffed with veterans and veteran education benefits-experienced staff to assist more than 1,800 veterans, dependents, active duty service members, National Guard members, and reservists attending UNLV. Their mission is to develop a welcoming, veteran-friendly campus environment that fosters academic and personal success.

The Financial Aid & Scholarships Office
The Financial Aid & Scholarships Office supports higher-education access and persistence by providing financial aid to eligible students. The office partners with student organizations, the UNLV Foundation, the Graduate College, and other external constituents to provide financial aid learning opportunities and scholarship support for graduate students.

This is a free service to UNLV students to help you with any writing project, from papers to creative writing, to resumes, and we can work with you at any stage of the writing process. The center can help you brainstorm, make an outline, work on your drafts, or just be a soundboard for your ideas. The center staff can assist you in person, or via the [Online Writing Lab (OWL)](#) page.

University Policies and Procedures

Graduate students are responsible for knowing and acting in accordance with UNLV Policies and Procedures. To view the most commonly referenced campus policies and procedures, you can refer to the following websites:

- Academic Integrity
- Activation for Military Service
- Change of Address
- FERPA/Privacy Rights
- Health Insurance - Mandatory
- Jean Clery Campus Safety and Security Report
- Proof of Immunization
- Policies and Procedures on the Protection of Research Subjects
- Rebelmail Policy
- Student Conduct Code
- Student Computer Use Policy
- Title IX

UNLV does not discriminate in its employment practices or in its educational programs or activities, including admissions, on the basis of sex/gender pursuant to Title IX, or on the basis of any other legally protected category as is set forth in NSHE Handbook Title 4, Chapter 8, Section 13. Reports of discriminatory misconduct, questions regarding Title IX, and/or concerns about noncompliance with Title IX or any other anti-discrimination laws or policies should be directed to UNLV's Title IX Coordinator Michelle Sposito.

The Title IX Coordinator can be reached through the online reporting form, by email at titleixcoordinator@unlv.edu, by phone at (702) 895-4055, by mail at 4505 S. Maryland Parkway, Box 451062, Las Vegas, NV, 89154-1062, or in person at Frank and Estella Beam Hall (BEH), Room 555.

To ensure compliance with Graduate College policies and procedures, please review the relevant sections of the Graduate Catalog:

- Academic Calendar
- Academic Policies
- Admission and Registration Information
- Degree Progression Policies & Procedures

In addition, the Graduate College website contains additional information regarding policies and procedures.

Nothing in this handbook supersedes any NSHE, UNLV, or Graduate College policy

Handbook Information

Last revised	Revised by	Changes summary
February, 2022	SON Student Services Director	Increasing student centered language and removal of verbiage contrary to ADA. Removal of FNP Certificate Information & ENP Certificate Information
February 2022	MSN Director	Approval of proposed changes & welcome updates
March 7, 2022	GPC	All members in agreement
March 21, 2022	Faculty Org	Consent Agenda Approval
Feb 24, 2025	GPC / Fac Org	Yes-30 / No-0 / Abs-2