

Master of Science in Nursing (MSN) Program Handbook

Welcome from the Dean

On behalf of the faculty and staff, it is my pleasure to welcome you to the MSN program at the University of Nevada, Las Vegas (UNLV) School of Nursing. We are very happy that you have chosen UNLV to continue your nursing education. At the UNLV School of Nursing, we pride ourselves on creating a warm and dynamic student-centered environment. Our motto is Nurse Leaders Start Here. You will find many opportunities here for professional growth and opportunities. This handbook provides information needed to facilitate your progression in your program of study. While the primary responsibility for your success lies with each of you, many individuals stand ready to assist you in your efforts. If you have additional questions, contact your advisor who will be happy to help. You've made the right choice by choosing the UNLV School of Nursing. We're here to help you advance your nursing career through discovery and scholarship. We really believe in you and are happy to be a part of your professional journey.

Best regards,

Angela Frederick Amar, PhD, RN, ANEF, FAAN Dean and Professor

Welcome from the Associate Dean of Advanced Education

Welcome to UNLV and the School of Nursing. We are happy that you are here! We are excited to partner with you to facilitate your educational journey. Our online MSN programs serve your need for flexibility. We have an excellent curriculum that enhances your leadership and practice and provides you with the knowledge and skills necessary to translate evidence into practice. The faculty is committed to a curriculum that is delivered through a lens of equity and justice and how you, the health care practitioner, leads systemic change and provides exceptional care in organizations and communities. The MSN Handbook is your tool to guide you through the program. As the Associate Dean of Advanced Education, I am here to serve you, the student.

Imelda Reyes, DNP, MPH, FNP-BC, CNE, FAANP, Associate Dean of Advanced Education and Professor in Residence

Mission Statement

Our mission is to advance the science of health and healthcare by preparing nurse clinicians, educators, leaders, and researchers to optimize health equity and wellness of individuals, families, communities, and populations. The School of Nursing promotes, improves, and innovates nursing through interdisciplinary and transformational education, scholarship, practice, and community engagement.

Purpose

The purpose of this handbook is to provide program specific information that is not found in the UNLV Graduate Catalog. Students are responsible for understanding and following the policies and procedures delineated in this document and the UNLV Graduate Catalog, as well as the NSHE Code, UNLV Bylaws, and the UNLV Student Conduct Code. Questions about policies should be directed to the Graduate College: valarie.burke@unlv.edu or gradassociatedean@unlv.edu.

Department Graduate Faculty

A current listing of the graduate faculty can be found in the UNLV Graduate Catalog. Faculty must hold graduate faculty status to be involved in graduate education at UNLV. For up to date information regarding graduate faculty status in your department, visit the <u>Graduate Faculty status</u> web page.

Program Information

Master of Science in Nursing

Sub-plans.

Family Nurse Practitioner (FNP)

Psych-Mental Health Nurse Practitioner (PMHNP)

Certified Nurse Midwife (CNM), program specific information can be found in appendix

Nurse Educator (NE)

Direct Entry Master of Science in Nursing (DEMSN)

Contact Information

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Graduate Engagement and Retention Coordinator

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Director of Clinical Operations

Ms. Carlynda Pasquale, nurs.clinicals@unlv.edu

Graduate Administrative Assistant unlv.nursing@unlv.edu 702-895-3360

Department Website and Office Information

Bigelow Health Sciences Building (BHS), Room 419

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Program Requirements

Program requirements regarding <u>admission</u>, <u>coursework and culminating experience</u> are found in the graduate catalog.

Degree Program Benchmarks. Official degree requirements are found in the Graduate Catalog.

To progress in the MSN program, the student must:

- 1. Maintain a cumulative grade point average of 3.00 (B) or above each semester enrolled.
- 2. Receive a grade of "B" or above in all required cognate and nursing courses. If less than a "B" occurs, for example a "B-" is earned, the student must repeat the course. The student may repeat a course only one time.
- 3. Register for any course offered through the MSN program only two times. A student who has registered for the same course twice and has withdrawn or received a grade of less than a "B" is ineligible for readmission unless approved via appeal by the Graduate College to continue.
- 4. Complete a minimum of six degree program credits per calendar year (3 credits per semester; calendar year defined as fall and spring semesters).
- 5. Continuously register for three semester hours of credit each semester while working on a culminating project (FNP/PMHNP/NMW), or scholarship project (NE). An FNP or PMHNP student who finishes clinical courses prior to completion of the culminating project must maintain clinical competency by continuously registering for at least three credits of NURS 773 (Clinical Practicum) each semester while working on their culminating project or other project to complete the program.
- 6. Maintain the standards of academic and professional integrity expected in a particular discipline or program.

Sample Program Timeline

Official program requirements are found in the Catalog.

The MSN has a required core set of courses as outlined below:

Course	Credits
703 Advanced Health Assessment	3
704 Advanced Pathophysiology and Genetics I	3
730 Advanced Pharmacology and Genetics II	3
706 Nursing Theory and Research	3
711 Informatics and Quality Improvement *not included in	3
DEMSN	
719R Health & Public Policy for Advanced Practice of Nursing	3
*not included in NMW	
Total	18

FNP Courses include for a total of 46 credits, 675 clinical hours, that can be completed in 4 semesters of full-time study or 7 part-time:

Course	Credits
701 Diagnostic Reasoning and Clinical Decision Making for the	2 (45 clinical)
APRN	
714 Family Theory and Health Promotion	2
740R FNP Adult and Women's Health	6 (180 clinical)
750R FNP and Children and OB	6 (180 clinical)
760R FNP Geriatric and Chronic Illness	8 (270 clinical)
752 Advanced Practice Registered Nurse Business and Roles	3

Course	Credits
761 FNP Clinical Synthesis	1
Total	28

PMHNP Courses Include for a total of 46 credits, 585 clinical hours, that can be completed in 4 semesters of full-time study or 7 part-time:

Course	Credits
701 Diagnostic Reasoning and Clinical Decision Making for the	2 (45 clinical)
APRN	
714 Family Theory and Health Promotion	2
794 PMHNP I	6 (135 clinical)
796 PMHNP II include lab	8 (225 clinical)
799 PMHNP III	6 (180 clinical)
752 Advanced Practice Registered Nurse Business and Roles	3
795 PMHNP Clinical Synthesis	1
Total	28

Nurse Educator Courses for a total of 33 credits that can be completed in 3 semesters of full-time study or 6 part-time:

Course	Credits
709 Teaching and Learning in Nursing Education	3
710 Course Level Evaluation Strategies for Nurse Educators	3
724 Developing and Evaluating Curriculum in Nursing	4
Education	
733 Nursing Education Practicum I	2
743 Nursing Education Practicum II	2
753 Nurse Educator Scholarship Project	1
Total	15

Nurse-Midwifery Courses for a total of 53 credits, competency based) that can be completed in 5 semesters of full-time study or 8 part-time, see NMW section for breakdown:

in 5 semesters of full-time study of 6 part-time, see thin w section for breakdown.			
Course	Credits		
701 Diagnostic Reasoning and Clinical Decision Making for the	2		
APRN			
705 Midwifery I	3		
707 Midwifery II	4		
720 Midwifery III	4		
722 Midwifery IV	3		
723 Midwifery V	2		
762 Midwifery Practicum I	4		
763 Midwifery Practicum II	4		
764 Midwifery Practicum III	7		
744 Professional issues in Midwifery	2		
752 Advanced Practice Registered Nurse Business and Roles	3		
Total	38		

Direct Entry MSN (DEMSN) Courses for a total of 48 credits, 585 clinical hours) that can be completed in 3 semesters of full-time study:

Course	Credits
505 Foundations of Patient-Centered Care	7
520 Pathophysiology and Pharmacology for Nursing	3
513 Medical-Surgical Nursing	7

Course	Credits
519 Mental Health Nursing	3
502 Nursing Care of Specialty Populations Across the	6
Lifespan	
731 Complex Nursing Care of Diverse Populations	2
732 DEMSN Clinical Synthesis	1
727 Nursing Leadership and Practice Readiness	2
Total	31

Post-Masters Graduate Certificate Students

A GAP Analysis will be completed to determine the courses that will be completed for the post-masters certificate. There is variation of time completion related to the required courses.

Professional Code of Ethics/Discipline Guidelines

UNLV Graduate College policy regarding academic integrity can be found in the graduate catalog.

ACCREDITATION

The baccalaureate degree in nursing program and master's degree in nursing program at the University of Nevada, Las Vegas – School of Nursing were originally accredited by the Commission on Collegiate Nursing Education (CCNE) on October 13, 2008 with the current accreditation through June 30, 2024. The post-graduate APRN certificate program had their initial accreditation visit on October 2, 2017 and were accredited through June 30, 2033. The Nurse-Midwifery Program had their preaccreditation visit by the Accreditation Commission for Midwifery Education on March 3, 2023, and was preaccredited in April, 2023.

All eligible programs at the University of Nevada, Las Vegas (Baccalaureate degree in Nursing {BSN}; Master's degree in Nursing {MSN}; Doctor of Nursing Practice {DNP}; and post-graduate APRN certificate program) are accredited by the Commission on Collegiate Nursing Education, 655 K Street NW, Suite 750, Washington, DC 20001, 202-887-6791 The Nurse-Midwifery Program {NMW} is also preaccredited by the Accreditation Commission for Midwifery Education, 8403 Colesville Road, Suite 1550, Silver Spring, MD 20910.

NURSING STANDARDS

The American Nurses Association has defined standards and codes by which all nurses practice. As a professional program it is expected that students will demonstrate behaviors that reflect the defined standards of nursing throughout their academic experience. Students in the specialty areas will also be guided by published standards appropriate to their specialty. American Nurses Association Standards of Nursing Practice

- The collection of data about the health status of the client/patient is systematic and continuous. The data are accessible, communicated, and recorded.
- Nursing diagnoses are derived from health status data.
- The plan of nursing care includes goals derived from the nursing diagnoses.
- The plan of nursing care includes priorities and the prescribed nursing approaches or measures to achieve the goals derived from the nursing diagnoses.
- Nursing actions provide for client/patient participation in health promotion, maintenance and restoration.
- Nursing actions assist the client/patient to maximize his health capabilities.
- The client's/patient's progress or lack of progress toward goal achievement is determined by the client/patient and the nurses.

 The client's/patient's progress or lack of progress toward goal achievement directs reassessment, reordering of priorities, new goal setting and revision of the plan of nursing care.

CODE OF ETHICS

The graduate program also adheres to the Code of Ethics for Nurses as published by the American Nurses Association (2015). Interpretive statements related to the statements identified below may be found at AMA Ethics

- 1. The nurse practices with compassion and respect for the inherent dignity, worth, and unique attributes of every person.
- 2. The nurse's primary commitment is to the patient, whether an individual, family, group, community, or population.
- 3. The nurse promotes, advocates for, and protects the rights, health, and safety of the patient.
- 4. The nurse has authority, accountability, and responsibility for nursing practice; makes decisions; and takes action consistent with the obligation to provide optimal care.
- 5. The nurse owes the same duties to self as to others, including the responsibility to promote health and safety, preserve wholeness of character and integrity, maintain competence, and continue personal and professional growth.
- 6. The nurse, through individual and collective effort, establishes, maintains, and improves the ethical environment of the work setting and conditions of employment that are conducive to safe, quality health care.
- 7. The nurse, in all roles and settings, advances the profession through research and scholarly inquiry, professional standards development, and the generation of both nursing and health policy.
- 8. The nurse collaborates with other health professionals and the public to protect human rights, promote health diplomacy, and reduce health disparities.
- 9. The profession of nursing, collectively through its professional organizations, must articulate nursing values, maintain the integrity of the profession, and integrate principles of social justice into nursing and health policy.

Annual Mandatory Individual Development Plan (IDP)

Each winter break and early spring term, graduate students are **required** to complete the Graduate Student Individual Development Plan (IDP) form [Formerly known as the Student Annual Review]. The review covers the prior calendar year and assesses student progress, and it establishes reasonable goals for the year ahead.

Faculty Advisors/Graduate Coordinators have the option to provide feedback to each student's submitted IDP and provide acknowledgement that they have reviewed the IDP.

Reported student data is shared with students' graduate coordinators and advisors to foster opportunities for discussion about students' strengths and weaknesses, accomplishments and next requirements, and mentoring plans so that students know what they need to do in order to progress successfully through their programs in a timely manner.

Students who are graduating are also required to complete the form in order to record their achievements since the data is also used to track UNLV metrics related to the annual productivity of all students.

On-Campus Intensives

Students are required to attend on-campus intensives throughout the program, these vary by semester. These mandatory intensives consist of two-to-five days' hands-on activities, interprofessional education, simulation, and face-to-face interactions with faculty and experts. Note that for APRN students, the School of Nursing New Graduate Student

Orientation will be included in the first on-campus intensive; for NMW students, the New Graduate Student Orientation is in addition to three on-campus intensives.

Advanced Practice Registered Nurse (APRN) Student Clinical Information

UNLV School of Nursing guarantees clinical placements in Nevada in the greater Las Vegas Metro area to students who hold a valid Nevada RN license. Out-of-state students located in approved states (states in which the School of Nursing can offer various programs/tracks) must hold a valid RN license in the state and jurisdiction in which they intend to complete their program. A list of approved states is available on the Road to Rebel Nursing Webpage. Students are encouraged to partner with the School of Nursing in identifying potential preceptors and clinical practice experiences in their local community in one of those approved states. The UNLV School of Nursing must review and approve all out-of-state and out of the Las Vegas metro area preceptors and clinical sites. UNLV ensures adequate physical resources and clinical sites are available in Nevada to achieve the program's mission, goals, and expected outcomes for all admitted students. UNLV strives to approve student recommended out-of-state/out of the Las Vegas Metro area quality clinical practice experiences and preceptors; however, UNLV offers no guarantees for out-of-state/out of the Las Vegas metro area clinical placements and preceptors and/or assistance in finding out-of- state/out of the Las Vegas metro area placement sites and preceptors. If out-ofstate/out of the Las Vegas metro area students are unable to secure a UNLV approved preceptor and/or site in their home communities then students are expected to acquire a Nevada RN license, relocate to the greater Las Vegas metro area, and the UNLV School of Nursing will assign them a preceptor and clinical site in the Las Vegas area (up to 75-miles from UNLV within NV state lines).

APRN students must maintain satisfactory performance in their designated clinical course to ensure progression through all clinical rotations. Students are expected to perform more independently as they progress through their clinical courses such that by the final clinical course the student is functioning with minimal supervision. Students must also follow the requirements, procedures, and responsibilities to be successful in the program.

- Students will be evaluated twice during each clinical course (at mid-term and final of the semester). The mid-term evaluation will be conducted online using the virtual clinical evaluation (VCE) approach. The final clinical evaluation will be an objective structured clinical examination (OSCE).
- Students are provided a list of preceptors and clinical sites that are affiliated with UNLVSON. If the student has a preceptor she/he would like to work with, the student should contact the Director of Clinical Operations and provide the preceptor's name and contact information by specified dates for each clinical semester.

Clinical Learning

Clinical learning involves practicing new skills and integrating knowledge from the classroom. Students should plan time before clinical experiences to review relevant coursework, and they should expect to be "quizzed" and challenged by preceptors. Although students should maintain a reference system to help support their on-site clinical learning, students should commit to memory both emergency and routine (frequent) procedures, including medications and dosages. Often, skill practice will be learned through a "see one, do one" approach, but since some opportunities to practice skills are rare, students should be prepared to practice new skills—in a manner that does not raise the patient's level of concern—after a brief on-site (i.e., outside the patient's space) review but without first observing their preceptor perform the skill. Thus, it is imperative to review videos, textbooks, and course materials prior to clinicals, including for skills practiced in lab. Students may provide assessments, labor support, and patient education without the presence of preceptors if the preceptor allows this based on prior observation of student

performance; most/all other activities should be in the presence of a preceptor. Students are guests at their clinical sites, and they are there for the purpose of learning; students must avoid involvement in institutional politics.

Clinical Hours, Experiences, and E-value

Students will use this system to maintain up to date records throughout the program. The student should enter clinical experiences immediately following clinicals, **but no later than 72 hours after the clinical experience**. Failure to stay up to date with data entry may result in experiences not being counted. E-value data is used for accreditation to track students' number and type of patient encounters with diagnoses and procedures and allows faculty to track the clinical experiences of the student. The Faculty Site Visitor will review the entered data.

If clinical hours are not done in any week of the semester, students must notify their clinical instructor prior and then submit a note in the clinical log assignment indicating that hours were not completed that week. Each clinical log is pass/fail. If a student has a prearranged absence for one week (e.g., week 1 or week 15), the student is still required to submit in the clinical log assignment noting that he/she did not do clinical hours for reasons noted (e.g., week 1 – have not started clinical rotations yet; week 15 – not doing hours this week since done with required clinical hours).

Clinical hours are based on direct patient care of real people. Thus, telehealth hours count as clinical time, and simulation hours do not. Travel to and from the clinical site as well as lunch/breaks cannot be counted in the total for each clinical rotation. These guidelines follow the National Task Force guidelines on quality NP Education for a definition of direct patient care. Course hours requirements must be satisfied each term, but additional hours may be needed to achieve competence.

Clinical Simulation Center of Las Vegas (CSCLV)

The School of Nursing faculty may offer simulation experiences for students within the CSCLV and other learning labs. Simulation experiences include task trainers, standardized patient, human patient simulators (computerized mannequins), as well as hybrid experiences (a blending of two or more simulation experiences). Many of these experiences are recorded (video & audio) and assist the student(s) & faculty with mentorship and debriefing.

Confidentiality is essential to the learning process with simulation. Students are asked not to discuss events of simulation(s) or debriefing(s) with other students. As a leader in simulation education, the School of Nursing participates with members of outside institutions in educating healthcare professionals, academics, & 3rd party vendors about the process of utilization of simulation in student learning as well as administrative and technical aspects. Students are not identified nor are individual performance shared with any outside professional.

Nursing Discipline Resources

SIGMA THETA TAU INTERNATIONAL

The Zeta Kappa Chapter of Sigma Theta Tau International was chartered at the University of Nevada, Las Vegas in 1981. The purposes of Sigma Theta Tau are to recognize the achievement of scholarship of superior quality, to recognize the development of leadership qualities, to foster high professional standards, to encourage creative work and to strengthen commitment on the part of individuals to the ideals and purposes of the profession of nursing. Each year invitation to membership is extended to selected students in the undergraduate and graduate programs who demonstrate the qualities identified by the purposes of Sigma Theta Tau. Faculty members and community nursing leaders who possess the minimum of a Baccalaureate in Nursing are also invited to membership. Meetings of

educational nature are planned four times per year. Learn more about the Zeta Kappa-At-Large Chapter.

GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION (GPSA)

All registered students in the graduate program of the University are members of the Graduate & Professional Student Association (GPSA). The mission of this organization, established in 1980, is to promote and represent the interests of graduate and professional students. The governing body of GPSA, the Executive Committee, is comprised of elected officers and representatives selected by the graduate students in each department. A graduate student in the School of Nursing will be selected to represent the program on the Executive Committee. A GPSA representative holds voting membership on the Graduate Council and on each standing committee of the Graduate College. Learn more by visiting: UNLV GPSA

University Resources

The Graduate Academy: Innovative Leadership, Professional, and Career Development The goal of the <u>Graduate Academy</u> is to serve as a virtual resource providing support and many professional opportunities to UNLV graduate students. The Academy offers information about events and services such as graduate certificate programs, workshops, training sessions and career services. You can follow Academy activities via social media or look for regular updates on the website.

Academic Success Center

The goal of the <u>Academic Success Center</u> is to help students do well academically and complete they studies on time. They offer or will refer you to such programs and resources as tutoring, advising, skills testing, career exploration and more. They guide students every step of the way to the many established resources created to ensure they complete their educational goals. Learn more about the programs and services the center currently offers.

Alumni Association

With an alumni base 140,000 strong, the <u>UNLV Alumni Association</u> offers a variety of services and opportunities in support of alumni and their families. UNLV alumni are encouraged to support the values of higher learning through advocacy, involvement, and giving.

Commencement Office

Located in the UNLV Office of the Registrar, the <u>commencement office</u> is the last step in the graduation process. Please check with the commencement office for information on the commencement ceremony and your diploma; for all other information about graduate student degree completion and graduation, including thesis/dissertation requirements and doctoral hooding, please contact the Graduate College. It is the students' responsibility to ensure they apply for <u>graduation on time</u> and submit all required forms to the Graduate College. Questions regarding thesis/dissertation should be directed to the Graduate College <u>Student Services Team</u> and questions regarding required forms should be directed to the Graduate College <u>RPC Team</u>

Office of Diversity Initiatives

The vision of the Office of Diversity Initiatives is to advocate, promote, and support the advancement of equity, inclusiveness, and empowerment of a continuously changing collegiate and global community. The mission of the Office of Diversity Initiatives is to provide leadership and support for UNLV's diversity mission: to nurture equity, diversity, and inclusiveness that promotes respect, support, and empowerment. This Office also handles UNLV Title IX questions, inquiries, and reporting.

Disability Resource Center (DRC)

The <u>DRC</u> is committed to supporting students with disabilities at UNLV through the appropriate use of advocacy, accommodations, and supportive services to ensure access to campus courses, services, and activities. The DRC is the university-designated office that determines and facilitates reasonable accommodations in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. Graduate students with disabilities must disclose to the DRC in order to receive appropriate accommodations.

Office of International Student and Scholars

International Students and Scholars (ISS) ensures compliance with both SEVIS (Student and Exchange Visitor Information System) and federal law, so that the university can continue to be authorized by the U.S. federal government to enroll international students; host and hire international scholars; assist and advise employment eligibility and authorization relating to international students and scholars, and visa, travel, and immigration issues; provide critical and specialized services to the international students and scholars of the UNLV community; and facilitate their transition to the campus and the U.S.

Jean Nidetch Women's Center

The Jean Nidetch Women's Center is committed to creating a supportive and inclusive environment for all genders through programming, services, and advocacy for the UNLV community. The Women's Center has informational resources, brochures, and flyers for a variety of on and off campus organizations to help empower and protect yourself, and learn about your options. They also provide free tampons, pads, and condoms.

The Intersection

The Intersection is a one-stop resource for UNLV's highly diverse student body — a comprehensive multicultural center grounded in the academic life of our students. As an intersecting campus resource, the Intersection helps ensure students, particularly first-generation and students of color, successfully navigate their academic careers. Here, all members of campus can discuss their differences, discover their similarities, and build a shared sense of belonging.

UNLV Libraries

<u>UNLV Libraries</u> has always been more than books; they are about encouraging students and creating quality programs that elevate growth and learning. Please visit their website for important information about the services they offer to graduate students.

Graduate & Professional Student Association (GPSA)

The <u>Graduate & Professional Student Association</u> serves all currently enrolled University of Nevada, Las Vegas graduate and professional students. The GPSA maintains the Graduate Student Commons located in the Lied Library room 2141 and Gateway Building PDAC Room. The facility a working office equipped with a copier, fax, flatbed scanners, color laser printer, office supplies, and computers with printers and a small kitchen area. The GPSA is the graduate student governance body at UNLV; the GPSA Council consists of one graduate student representative from each graduate department, and they meet monthly. The GPSA also provides volunteer opportunities, sponsors social events, and supports graduate student research through the graduate research and travel grants program.

Office of Student Conduct

The Office of Student Conduct is a student-centered, service-oriented office located within the Division of Student Affairs. The Office of Student Conduct collaborates with the UNLV community to provide an inclusive system through enforcement of the UNLV Student Code of Conduct by:

- Promoting awareness of student rights and responsibilities;
- Establishing accountability for student choices;
- Creating opportunities for involvement in the process; and
- Striving to uphold the values and ethics that advance the common good.

Military and Veteran Services Center

The Military and Veteran Service Center is staffed with veterans and veteran education benefits experienced staff to assist more than 1,000 veterans, dependents, active duty service members, National Guard members, and reservists. Their mission is to develop a welcoming, veteran-friendly campus environment that fosters academic and personal success.

The Financial Aid & Scholarships Office

The <u>Financial Aid & Scholarships Office</u> supports higher-education access and persistence by providing financial aid to eligible students. The office partners with student organizations, the UNLV Foundation, the Graduate College, and other external constituents to provide financial aid learning opportunities and scholarship support for graduate students.

Writing Center

This is a free service to UNLV students to help you with any writing project, from papers to creative writing, to resumes, and we can work with you at any stage of the writing process. The center can help you brainstorm, make an outline, work on your drafts, or just be a soundboard for your ideas. The center staff can assist you in person, or via the Online Writing Lab (OWL) page.

University Policies and Procedures

Graduate students are responsible for knowing and acting in accordance with UNLV Policies and Procedures. To view the most commonly referenced campus policies and procedures, you can refer to the following websites:

- Academic Integrity
- Activation for Military Service
- Change of Address
- FERPA/Privacy Rights
- Health Insurance Mandatory
- Jean Clery Campus Safety and Security Report
- Proof of Immunization
- Policies and Procedures on the Protection of Research Subjects
- Rebelmail Policy
- Student Conduct Code
- Student Computer Use Policy
- Title IX

UNLV does not discriminate in its employment practices or in its educational programs or activities, including admissions, on the basis of sex/gender pursuant to Title IX, or on the basis of any other legally protected category as is set forth in NSHE Handbook Title 4, Chapter 8, Section 13. Reports of discriminatory misconduct, questions regarding Title IX, and/or concerns about noncompliance with Title IX or any other anti-discrimination laws or policies should be directed to UNLV's Title IX Coordinator Michelle Sposito.

The Title IX Coordinator can be reached through the <u>online reporting form</u>, by email at <u>titleixcoordinator@unlv.edu</u>, by phone at (702) 895-4055, by mail at 4505 S. Maryland

Parkway, Box 451062, Las Vegas, NV, 89154-1062, or in person at Frank and Estella Beam Hall (BEH), Room 555.

To ensure compliance with Graduate College policies and procedures, please review the relevant sections of the <u>Graduate Catalog</u>:

- Academic Calendar
- Academic Policies
- Admission and Registration Information
- Degree Progression Policies & Procedures

In addition, the <u>Graduate College website</u> contains additional information regarding policies and procedures.

Nothing in this handbook supersedes any NSHE, UNLV, or Graduate College policy.

Handbook Information

Please include the faculty vote of approval in the table below.

Last revised	Revised by	Department Vote Tally:	Changes summary
		Yes/No/Abs.	
		(date of vote)	
3/8/2023	Imelda Reyes	3/29/2023	Updated to New Template
		18/1/0	