

Format Requirements for the Curriculum Vitae

Required Components for Curriculum Vitae Section:

- Heading that states: Curriculum Vitae
- Your name as listed on MyUNLV and your Cover Page
- A non-UNLV email address (Gmail, Yahoo, Hotmail, etc.,)
- Must NOT contain personal information like phone number or address (UNLV address/phone numbers and Google Voice phone numbers permitted but you must indicate that it is such)
- You may include additional information (copy and paste from current CV), but these are the minimum requirements

Curriculum Vitae Section Overview:

- The name of this section must be labeled: Curriculum Vitae. No other heading will be accepted.
- The section (Curriculum Vitae) must appear in the Table of Contents. It should be the final item in your Table of Contents and your document.
- It represents the final page(s) of your thesis/dissertation/doctoral project.
- It must include page numbers. The page numbering for the Curriculum Vitae should be in sequence with the previous page of the document.

Remember: After the front material, all other page numbers are continuous and should be Arabic numerals.

• The Curriculum Vitae should be of professional quality. It does not need to be long, but it does need to be clear and provide some form of contact information so peers and other researchers can contact you regarding your work.

Do not include your personal phone number or address. We recommend using a GoogleVoice number and/or email address that you can be contacted at in the future (**do not use your UNLV rebelmail address**, as this will become inactive).

- The format should be according to the norms of your discipline as per your committee chair's advice. Information on creating a Curriculum Vitae can be found at: Purdue Owl Writing Lab - Writing the Curriculum Vitae
- See the following pages for Curriculum Vitae samples.

Updated: JMS Spring 2023

Curriculum Vitae Sample

Curriculum Vitae

Rachel Sanchez xyzemail@gmail.com

Education Master of Arts – Clinical Psychology University of Nevada, Las Vegas December 2022

Bachelor of Arts – Psychology University of Nevada, Las Vegas May 2018

Updated: JMS Spring 2023

Curriculum Vitae Sample 2

Curriculum Vitae

Jarome Koch

Contact Information

Email address: emailxyz@yahoo.com

Address:

Department of Computer Science University of Nevada, Las Vegas Mail Stop: 4019 4505 S. Maryland Pkwy. Las Vegas, NV 89154

Education

Doctor of Philosophy – Computer Science University of Nevada, Las Vegas December 2022

Master of Science in Computer Science University of Nevada, Las Vegas December 2018

Bachelor of Science in Computer Science University of Nevada, Las Vegas May 2015

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Curriculum Vitae Sample 3

CURRICULUM VITAE	
Walter Tran	
Xyzemail2@gmail.com	
Google Voice Phone Number: 1(234)567-8900	