

**University of Nevada, Las Vegas**  
**School of Social Work**  
**Field Education Program 2022-2023**

**MSW Concentration Year Learning Contract**

**Instructions:** **DOWNLOAD THE MOST RECENT VERSION OF ADOBE READER BEFORE MAKING CHANGES TO THIS DOCUMENT:** [get.adobe.com/reader/](https://get.adobe.com/reader/)

- One single document in an interactive PDF format that will be used for the Learning Contract, Midterm Evaluation and Final Evaluation. Follows the current process of submission, i.e. student>AFI>Liaison
- Drop-down menu for preset selection of specific activities that meet CSWE Practice Behavior criteria. Includes the option for an agency to create an activity of their choosing (Practice Behavior 2 only)
- Clearly stated time frame for measurement of Practice Behavior
- Specific Methods of Measurement for Practice Behavior

**Grading** Please rate the student's performance according to the following scale:

1 = Unsatisfactory performance  
2 = Skill level needs improvement  
3 = Acceptable progress based on individual student's baseline  
4 = Demonstrates above expected levels of performance  
5 = Outstanding performance  
NP = Student has not had opportunity to practice. MIDTERM only.

**Final Evaluation:** A rating of 1 or 2 = Failing and 3-5 = Passing

**Explain the rationale for all ratings in the comments section.**

<b>Semester</b>		<b>Year</b>	
	<b>Student</b>		<b>Agency</b>
<b>Name</b>			<b>Agency</b>
<b>E mail</b>			<b>Agency Field Instructor</b>
<b>Telephone</b>			<b>Telephone</b>

  

<b>Course</b>	<b>SW 739/749</b>	<b>SW 759/769</b>	<b>SW 779/789</b>	<b>Direct Practice Trauma Informed Practice</b>	<b>Management and Community Practice</b>
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**Competency #1: Demonstrate Ethical and Professional Behavior**

Make ethical decisions by applying the standards of the NASW Code of Ethics, relevant laws and regulations, models of ethical decision-making, ethical conduct of research, and additional codes of ethics as appropriate to context; use reflection and self-regulation to manage personal values and maintain professionalism in practice situations; demonstrate professional demeanor in behavior; appearance; and oral, written, and electronic communication; use technology ethnically and appropriately to facilitate practice outcomes; and use supervision to consultation to guide professional judgment and behavior.

**Agency Specific Learning Activities to help student achieve above competency**

**During the course of the semester the student will:**

(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1:

Practice Behavior 2:

Method of Measurement	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far: Please describe skills developed.

If not practiced describe what student will do to complete required practice behavior activities by the end of the semester.

Practice Behavior 1

Practice Behavior 2

Final Comments: What activities has student done to develop core competency skills: Please describe skills developed.

0 1 2 3 4

Practice Behavior 1:

Practice Behavior 2:

### Competency #2: Engage Diversity and Difference in Practice

Apply and communicate understanding of the importance of diversity and difference in shaping life experiences in practice at the micro, mezzo, and macro levels; present themselves as learners and engage clients and constituencies as experts of their own experiences; and apply self-awareness and self-regulation to manage the influence of personal biases and values in working with diverse clients and constituencies.

#### Agency Specific Learning Activities to help student achieve above competency

During the course of the semester the student will:  
(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1:

Practice Behavior 2:

Method of Measurement	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far: Please describe skills developed.

If not practiced describe what student will do to complete required practice behavior activities by the end of the semester.

Practice Behavior 1:

Practice Behavior 2:

Final Comments: What activities has student done to develop core competency skills. Please describe skills developed.

0 1 2 3 4

Practice Behavior 1:

Practice Behavior 2:

Competency #3: Advance human rights and social, economic, and environmental justice.

Apply their understanding of social, economic, and environmental justice to advocate for human rights at the individual and system levels; and engage in practices that advance social, economic, and environmental justice.

Agency Specific Learning Activities to help student achieve above competency

During the course of the semester the student will:  
(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1:

Practice Behavior 2:

Method of Measurement	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far: Please describe skills developed.  
If not practiced describe what student will do to complete required practice behavior activities by the end of the semester.

Practice Behavior 1:

Practice Behavior 2:

Final Comments: What has activities has student done to develop core competency skills: Please describe skills developed.

Practice Behavior 1:

Practice Behavior 2:

Competency #4: Engage In Practice-informed Research and Research-informed Practice

Use practice experience and theory to inform scientific inquiry and resarch; apply critical thinking to engage in analysis of quantitative and qualitative research methods and research findings; and use and translate research evidence to inform and improve practice, policy, and service delivery

Agency Specific Learning Activities to help student achieve above competency

During the course of the semester the student will:  
(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1;

Practice Behavior 2:

Method of	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far: Please describe skills developed.  
If not practiced describe what student will do to complete required practice behavior activities by the end of the semester.

Practice Behavior 1:

Practice Behavior 2:

Final Comments: What has activities has student done to develop core competency skills: Please describe skills developed.

Practice Behavior 1:

Practice Behavior 2:

Competency #5: Engage in Policy Practice

Identify social policy at the local, state, and federal level that impacts well-being, service, delivery, and access to social services; assess how social welfare and economic policies impact the delivery of and access to social services; apply critical thinking to analyze, formulate and advocate for policies that advocate human rights and social, economic, and environmental justice.

Agency Specific Learning Activities to help student achieve above competency

During the course of the semester the student will:  
(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1:

Practice Behavior 2:

Method of Measurement	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far. Please describe skills developed.  
If not practiced describe what student will do to complete required practice behavior activities by the end of the semester.

Practice Behavior 1:

Practice Behavior 2:

Final Comments: What activities has student done to develop core competency skills. Please describe skills developed.

Practice Behavior 1: 0 1 2 3 4

Practice Behavior 2:

Competency #6: Engage, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities

During the course of the semester the student will:  
(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1

Practice Behavior 2

Method of Measurement	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far: Please describe skills developed.  
If not practiced describe what student will do to complete required practice behavior activities by the end of the semester.

Practice Behavior 1:

Practice Behavior 2:

Final Comments: What activities has student done to develop core competency skills. Please describe skills developed.

Practice Behavior 1: 0 1 2 3 4

Practice Behavior 1:

Practice Behavior 2:

Competency #7: ASSESSMENT: Collect, organize, and interpret client data; assess client strengths and limitations; develop mutually agreed-on intervention goals and objectives; select appropriate intervention strategies

During the course of the semester the student will:

(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1:

Practice Behavior 2:

Method of Measurement	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far: Please describe skills developed.  
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Practice Behavior 1:

Practice Behavior 2:

Final Comments: What activities has student done to develop core competency skills. Please describe skills developed.

0 1 2 3 4

Practice Behavior 1:

Practice Behavior 2:

Competency #8: INTERVENTION: Initiate actions to achieve organizational goals; implement prevention interventions that enhance client capacities; help clients resolve problems; negotiate, mediate, and advocate for clients; facilitate transitions and endings

During the course of the semester the student will:  
(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1

Practice Behavior 2

Method of Measurement	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far: Please describe skills developed.  
If not practiced describe what student will do to complete required practice behavior activities by the end of the semester.

Practice Behavior 1:

Practice Behavior 2:

Final Comments: What activities has student done to develop core competency skills. Please describe skills developed.

0 1 2 3 4

Practice Behavior 1:

Practice Behavior 2:

Competency #9: EVALUATION: Critically analyze, monitor, and evaluate interventions

During the course of the semester the student will:

(Practice Behavior 1 select from dropdown; Practice Behavior 2 select from dropdown or type custom text)

Practice Behavior 1:

Practice Behavior 2:

Method of Measurement	Weekly Supervision	Observation	Presentation	Discussion	Report
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List a minimum of 2 activities and/or opportunities at agency to complete each practice behavior and develop competency (minimum of 4):

Midterm Comments: What activities has student done to develop core competency skills thus far: Please describe skills developed.  
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Practice Behavior 2:

Final Comments: What activities has student done to develop core competency skills. Please describe skills developed.

Practice Behavior 1: 0 1 2 3 4

Practice Behavior 2:

Agency Field Instructor Completes. Midterm: If student has at least 40% of total practice behaviors (7 out of 18) at in-progress" student receives "PASS"  
Grade Recommendation: P = PASS F = FAIL

Midterm Evaluation	Pass	Pass = 15 points	Comments
	Fail		

Total Hours Completed at Midterm:

Final Evaluation	Pass	Final: If student has at least 90% of total practice behaviors (16 out of 18) at "pass" student receives "PASS"	
	Fail	Pass = 20 points	Comments

Total Hours Completed:

**Faculty Field Liaison Completes**

- Midterm Evaluation**
- Learning Contract (out of 10)**
- Midterm Journals (out of 14)**
- Midterm Agency Evaluation**

- Final Evaluation**
- Final Journal (out of 16)**
- Final Agency Evaluation**

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**(1) Learning Contract Signatures (type name in signature box)**

<b>Student:</b>	<b>Date</b>
<b>Student electronic signature does imply agreement with the learning contract and expected practice behaviors during practicum semester</b>	
<i>Student Comments (optional)</i>	

<b>Agency Field Instructor</b>	<b>Date</b>	
<b>Preceptor (if applicable)</b>	<b>Date</b>	
<b>Faculty Field Liaison</b>	<b>Date</b>	<b>Field Office Approval</b>

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**(2) Midterm Evaluation Signatures (type name in signature box)**

<b>Student:</b>	<b>Date</b>
<b>Student electronic signature does not imply agreement or disagreement with the evaluation; it indicates only that the student has reviewed it</b>	
<i>Student Comments (optional)</i>	

<b>Agency Field Instructor:</b>	<b>Date</b>
<b>Preceptor:(if applicable)</b>	<b>Date</b>
<b>Faculty Field Liaison:</b>	<b>Date</b>
<b>Field Office Approval</b>	

**(3) Final Evaluation Signatures (type name in signature box)**

<b>Student:</b>	<b>Date</b>
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**Student electronic signature does not imply agreement or disagreement with the evaluation; it indicates only that the student has reviewed it**

*Student Comments  
(optional)*

<b>Agency Field Instructor:</b>	<b>Date</b>
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<b>Preceptor:(if applicable)</b>	<b>Date</b>
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<b>Faculty Field Liaison:</b>	<b>Date</b>
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**Field Director:** \_\_\_\_\_

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