

EXPRESS SHIPPING FOR INTERNATIONAL STUDENTS

UNLV uses an express mail service that will allow you to receive your acceptance letter and I- 20 through DHL, FedEx or UPS in 3-5 days. Requesting your immigration documents through express mail is at YOUR expense and your credit card (Visa, MasterCard or Discover cards only) will be charged upon requesting the service. The use of this service is completely voluntary, and it is NOT mandatory that you choose to use the express shipping method. If you decide you want to utilize express mailing then please follow the indicated steps below.

**Your credit card will be charged upon your request being made. You will need the following information in order to complete your request:

- NSHE ID: This is your UNLV student ID number
- Email address
- Phone number
- Mailing address
- Valid credit card (Visa, MasterCard, Discover cards ONLY)

Complete the following steps at UEMS's secure website: <https://study.eshipglobal.com>. You **MUST** use the website provided above – DO NOT go through the DHL or FedEx website directly.

1. Register for a student account by clicking on the 'Student Sign Up' button (located under the For Students/Scholars section)
 - If you experience any difficulty in registering and processing the shipment, please use the "Help" link in the site for step by step instructions. If you have additional questions about how to use this service, please [e-mail emailsupport@eshipglobal.com](mailto:emailsupport@eshipglobal.com).
2. Select **The University of Nevada, Las Vegas** as your school
3. In the Student ID section: Add GRAD before your ID (ex: GRAD1234567890)
 - If you do not know your student ID, please still add GRAD to this section
4. Enter your mailing address
5. Enter your payment information
6. Review your address and payment information. **Errors in mailing address and payment information will DELAY the shipping of your I-20.
7. Place your order
8. Email InternationalGrad@unlv.edu and inform us that you purchased a shipping label.

9. Your package will be scheduled for pick up once your I-20 is ready to be shipped. You will receive an email from eshipglobal with the confirmation, as well as an email from InternationalGrad@unlv.edu with your tracking number.