The UNLV Graduate & Professional Student Association
University of Nevada, Las Vegas

NOTICE OF PUBLIC MEETING

GPSA COUNCIL MEETING 42-01

FRIDAY, JUNE 24, 2022
2:00-3:30 PM

VIRTUAL PUBLIC MEETING:
http://unlv.webex.com/meet/gpsa
IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING NOTE:

PERTAINING TO VIRTUAL MEETINGS:

This meeting will be held via teleconference only pursuant to Section 1 of the Declaration of Emergency Directive 006 (“Directive 006”) issued by the State of Nevada Executive Department. There will be no physical location for the meeting.

Public Comment may be submitted via email to gpsapresident@unlv.edu.

Messages received by 9:00 AM on the Wednesday prior to the meeting, may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

Members of the public wishing to listen to the meeting may do so via: unlv.webex.com/meet/gpsa

CONTINUED:

Below is an agenda of all items scheduled to be presented and considered at the meeting. Notification is hereby provided that items on the agenda may be taken out of the order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Copies of the reference materials that are distributed at the meeting may be requested by emailing the Chair at gpsa@unlv.edu. Copies of any such materials will also be made available at unlv.edu/gpsa on the “Agendas and Minutes” folder of the appropriate meeting. Reasonable efforts will be made to assist and accommodate persons with a disability attending the meeting. Please email the GPSA Manager at gpsa@unlv.edu in advance so that arrangements may be made.

This meeting’s agenda has been posted in accordance with NRS 241.020. Agendas may also be available online at unlv.edu/gpsa/agenda in the appropriate session and meeting number folder.

PUBLIC COMMENT:

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered. In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General’s Open Meeting Law Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Body, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.
## EXECUTIVE BOARD

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>President</td>
<td>Nicole Juliana Thomas</td>
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<tr>
<td>Vice President</td>
<td>Godson Ebenezer Adjuvo</td>
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<td>Treasurer</td>
<td>Drue Sahuc</td>
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<td>Secretary</td>
<td>Rosedaveia Howell</td>
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## 2022 SUMMER COUNCIL REPRESENTATIVES

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<thead>
<tr>
<th>College</th>
<th>Department</th>
<th>Name</th>
<th>Attendance</th>
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<tbody>
<tr>
<td>Lee Business School:</td>
<td>Business Administration</td>
<td>Benjamin Bishop</td>
<td>X</td>
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<tr>
<td></td>
<td>Economics</td>
<td>Ashley Lovell</td>
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<tr>
<td>College of Education:</td>
<td>Teaching &amp; Learning</td>
<td>Claudia Chiang-Lopez</td>
<td>E</td>
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<td></td>
<td>Educational Psychology &amp; Higher Education</td>
<td>Jennifer Fletcher</td>
<td>X</td>
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<tr>
<td>College of Engineering:</td>
<td>Civil &amp; Environmental Engineering</td>
<td>Meena Ejja</td>
<td>E</td>
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<td>College of Sciences:</td>
<td>Mathematical Sciences</td>
<td>Jorge Reyes</td>
<td>X</td>
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<td>Life Sciences</td>
<td>Anthony Lomando</td>
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<tr>
<td>College of Hospitality:</td>
<td>Hospitality &amp; Hotel Administration</td>
<td>Jaimi Garlington</td>
<td>A</td>
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<td>Integrated Health Sciences:</td>
<td>Health Physics &amp; Diagnostic Sciences</td>
<td>Devin Peart</td>
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<td></td>
<td>Kinesiology &amp; Nutrition Sciences</td>
<td>Alan Garcia</td>
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<td></td>
<td>Brain Health</td>
<td>Amber Eddy</td>
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<tr>
<td>School of Medicine:</td>
<td>Couple &amp; Family Therapy</td>
<td>Emily Laurita</td>
<td>X</td>
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<tr>
<td>College of Liberal Arts:</td>
<td>Psychology</td>
<td>Michael Fensken</td>
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<tr>
<td>College of Urban Affairs:</td>
<td>Public Policy &amp; Leadership</td>
<td>Sergio Bustos</td>
<td>X</td>
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<td>School of Nursing:</td>
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<td>School of Law:</td>
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<td>School of Public Health:</td>
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<td>College of Fine Arts:</td>
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<td>School of Dental Medicine:</td>
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*Members may have been appointed by their department between the time of agenda posting and the meeting. All other members present will be available in the Minutes, and listed below:

**Members-at-Large Present:**

**Members of the Public Present:**
AGENDA

1) CALL TO ORDER
   Meeting called to order at 2:04 pm on Friday, June 24th, 2022.

2) PUBLIC COMMENT
   (See foregoing notation regarding public comment)
   None.
   ROLL CALL

3) APPROVAL OF MINUTES
   Request is made for approval of minutes of previous meetings.
   Unanimous approval of meeting minutes 8:0:0 Yay vote.
   3a) CONSENT AGENDA:
       i) Minutes for May 2022 (41-11) Council Meeting as posted to the public GPSA Drive.

4) REPORTS & RECOMMENDATIONS
   4a) GPSA Executive Board & Committees
       i) President
          (1) Board of Regents & GA Stipends Update
              • At the last Board of Regents meeting, they voted to adopt raising GA stipends as budget priority number 5 at UNR and UNLV. This would put us at parity with the GA stipends at UNR. This may look like a raise in the base stipend up to $15000 and then the others to increase $2000-$3000 if the full budget is approved. Starting in February and March, GPSA will go to Carson City, NV and speaking with legislatures to support the funding. This could lead to an increase of GA stipends toward July of next year. GPSA President Thomas met with UNLV President Whitfield to discuss looking into the budget to alleviate some of the burden currently.
          (2) Summer Council Plans; Cabinet Position Descriptions and Applications
              • This will be discussed later in the Agenda items.
       ii) Vice President
          (1) Sponsorship Updates
              • The sponsorship committee met and 4 emergency applications were reviewed and 1 person was denied due to issues with the application and the reasons were reported to the person. For the emergency cycle the amount of money for the applications totaled $4,936.18. The approved amount for the 3 applications were $2,991.08.
              • Sponsorship committee meets July 7th @ 5:00-7:30pm
iii) Treasurer

(1) Budget Report

- There is a Means and Ways meeting July 21st, 2022 at 2:00pm PST to review 2 applications. 1 application doesn't have an active account to deposit funds and the other group is still finishing details on their application.
iv) Secretary

- No updates

4b) GPSA Business Manager & Advisor

- There will be folders for the next cycle. They will be updated by Monday, June 27th, 2022.

4c) UNLV Campus-Wide Committees (Representatives serving on any external committee on GPSA behalf may use this time to provide updates)

i) Other External committee updates

- None.

4d) UNLV Departments/ Units

(2) Graduate College: Acting Dean Lin; Assistant Dean Burke

- Check out all of our free professional development programming, application portal is open until July 15 - https://www.unlv.edu/graduatecollege/academy
5) **UNFINISHED BUSINESS FOR POSSIBLE ACTION**

*Unfinished Business is any motion or action item that was under discussion and was postponed or moved to this meeting at the discretion of the public body as approved by the chair.*

6) **NEW BUSINESS FOR POSSIBLE ACTION**

*New business is any motion that is new to this meeting. All items will be for possible action unless otherwise stated.*

6a) **Increase to Cap & Gown Lending Program Fee**

President Thomas requests the presentation and discussion of the Cap & Gown Lending Program and associated fees. A motion will be made to increase the GPSA Cap & Gown Lending Program fee from a $20 deposit (with $10 back) to a $40 deposit (with $20 back). Financial strain, including the cost of getting the gowns dry-cleaned as well as getting the gowns returned to stock is the reasoning for the increase.

Motion by Drue Sahuc
Second by Jennifer Fletcher

This is to reduce the money being lost from dry cleaning costs. The $20 is an incentive for the students to bring back the graduation regalia.

Vote to approve increasing the price for the lending program 7:0:1 Approved Yay vote.

6b) **Approval of New Ticketing Software for Internal Operations**

President Thomas requests time for the discussion and approval of a new ticketing software, TeamDynamix, approved and currently used by UNLV entities. This program will assist in keeping track of all GPSA items, including sponsorship requests and reimbursements.

Motion by Godson Ebenezer Adiovu
Second by Rosedaveia Howell

This software is helpful to be able to look up a student’s record by name to see their involvement with the graduate student body as well as looking up any funding they have received. All of the applications and forms would be able to be tracked through this software as well. This is helpful in keeping the records for each student more organized and readily accessible for someone who may need their records when applying for certain jobs or programs.

Motion to approve the initial licensing for the software for 1 year 8:0:0 Approved yay vote.

6c) **Presentation and Approval of Open Access Journal Fund**

President Thomas requests time for the discussion and approval of contributions to the Open Access Fund, a partnership between the MSI Student Council and the University Libraries. A motion will be made to request $5000 to be moved from the general operation fund to help support Open Access publishing costs for graduate students.

Motion by Drue Sahuc
Second by Sergio Bustos

This is to help people get their work published through a small pot of money through the University library and MSI donations. GPSA would like to donate money to support graduate students where the library money would be for faculty. President Thomas would like to donate $5000 for students to be able to use to get their work published throughout the summer.
Vote to approve $5000 expenditure for the Open Access Fund 8:0:0 Approved yay vote

6d) Presentation and Approval of Additional Part-Time Business Administrator and Professional Staff Member
President Thomas requests time for the discussion and approval of the addition of a new professional staff position, namely the Business Manager. This motion is to approve an additional staff member for the GPSA on a part-time basis, and for the hiring and retention of a staff member to help complete business processes and ultimately train a new Business Manager during the next year.

Motion by Drue Sahuc
Second by Benjamin Bishop

This section is discussing adding a business administrator and full-time staff member. Advisor Smercina discusses hiring an ECC (their title in Workday) which is where you hire someone for a part time position temporarily. This person handles CSUN's daily business operations. This person would be hired a few hours per week until a professional staff member is onboarded.

Vote to approve additional part time business administrator until PDQ is written 7:0:0 Approved yay vote

6e) Approval of Cabinet Member Positions
President Thomas requests time for the discussion and approval of the creation of GPSA Cabinet Member positions. Position descriptions and associated compensations will be provided during this item, to go into effect during the Fall 2022 semester.

Motion by Drue Sahuc
Second by Jennifer Fletcher

President Thomas spoke about creation of Cabinet Members and these member positions would be filled by appointment.

Vote of proposed structure of a cabinet 7:0:0 Approved Yay vote

6f) Appointment of Summer Council Representatives to Committees
President Thomas requests time for the discussion and approval of GPSA Council Members to serve on each of our internal committees for the duration of the Summer term.

Postponed.

6g) Call for New Business Items
Items for consideration at future meetings may be suggested. Discussion is limited to description and clarification of the subject matter of the item, including the reasons for the request; emergency items added at the discretion of the President (GPSA Bylaws Article IV, Sec.3).

7) ANNOUNCEMENTS  INFORMATION ONLY

- Advisor Smercina reported moving forward with GPSA calendar. If there are important events for the college or department events that you want to be sent out to graduate and professional students.
- Benjamin Bishop introduced that Rebel Venture Fund wants to work with departments that conduct research to give them council on how to turn their research into a business.
8) PUBLIC COMMENT
(See foregoing notation regarding public comment)
None.

9) ADJOURNMENT
Meeting adjourned at 3:33 pm, Friday, June 24th, 2022.