



Must Know Information for an Organizational Unit Elimination

The *Organizational Unit Elimination Coversheet* and the *NSHE Organizational Unit Elimination Form* are used to propose the elimination of an organizational unit, center, institute, school, or college.

All eliminations require the approval of those listed below prior to submission for NSHE Board of Regents approval:

- Faculty vote, if an academic unit
- Unit chair or director
- College/school dean
- Dean of the Graduate College, if a graduate program
- Senior Vice Provost for Academic Affairs
- Executive Vice President and Provost

Documents to Submit

- Organizational Unit Elimination Coversheet
- NSHE Organizational Unit Elimination Form

All documents are to be submitted by the college/school dean to vpap@unlv.edu

Once the Board of Regents has approved the elimination, a *Provost Alert* is issued by the Office of the Executive Vice President and Provost. The *Provost Alert* serves as the official notification to the campus that the unit is being eliminate.