## **Certify a Submission**

1. After logging into Cayuse, on the top right select Product then select Human Ethics

	Products	•
F	lome	
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C	Outside Inter	ests
S	ponsored Pro	ojects

2. Once you Human Ethics page your dashboard will appear and under the My Task tile select UNLV-2022-165.

3. After selecting, you'll be brought to the Study Details Page, select the "Submissions" tab (image 1), after selecting Submissions then select the blue link, "Initial" (image 2) Image 1

Studies / Study Details				+ New Submission			
Study	Details		Submissions				
Unsubmitted UNLV-2022-165 General chemistry students' perceptions of remote/online v. in-person education during the COVID-19 pandemic PDF Delete Image 2							
Studies Study Details + New Submission							
Study	Details		Submissions				
Submission Type	Review Type	Status	Decision				
e <mark>initial -</mark>	Unassigned	Awaiting Certification					

4. Once in the Submission Details page, you'll see that it indicates Awaiting Certification. Prior to certifying the study, please ensure the researcher addressed each section accordingly. If all reads well, then select the "Certify" button.

