

RESIDENT HANDBOOK

SECTION III: TRAINING ENVIRONMENT

RESIDENT RESPONSIBILITIES

INTRODUCTION

- I. The Resident in training must meet the qualifications for resident eligibility outlined in the Essentials of Accredited Residencies in Graduate Medical Education in the AMA Graduate Medical Education Directory.
- II. Resident Responsibilities are a blend of commitment to patient care, the program, curriculum accreditation standards, and the regulations of the clinical patient care at partner institutions. The scope of these responsibilities is not a simple tabulation of duties required but rather a graduated, sequential continuum of responsibilities to patients in a teaching framework shared between the institution for the patients it houses, and the programs for their teaching obligations and accreditation requirements.

ACCORDINGLY, THE RESIDENT IS EXPECTED TO:

- I. Obtain and maintain a Nevada license for physicians in training, and follow all applicable regulations. These include:
 - a. Nevada Revised Statutes Chapter 630 and Nevada Administrative Code Chapter 630
 - b. Laws and legislations concerning prescribing and use of controlled substances
 - c. Institutional health policies and those of the program, as well as policies within Resident and Fellow Manuals
 - d. The administrative guidelines for residents required by the individual program
 - e. The Office of Graduate Medical Education Resident Handbook
 - f. The rules and regulations of the hospitals' medical staff for resident training
 - g. The Joint Commission for Accreditation of Healthcare Organizations
 - h. The Accreditation Council on Graduate Medical Education, and
 - i. The Nevada System of Higher Education Code and Regulations
- II. Abide by departmental and other institutional policies and procedures, including but not limited to, the Resident Wellness policy, the Resident Clinical and Educational Work Hours policy, and the Harassment/Abuse in the Workplace policy, all set forth in the Resident Handbook.
- III. Adhere to the practices, procedures, requirements and policies of the institution (hospital and/or school), training program, and clinical department to which the resident is assigned.
- IV. Notify the Office of Graduate Medical Education immediately of any notice of licensure, visa or work authorization revocation, suspension or restriction or change in authorization to remain or work in the United States.
- V. Read and become familiar with the policies and procedures set forth in the Resident Handbook and in the individual program-specific resident and fellow handbooks.

- VI. Complete and sign all medical charts of patients in a timely manner following the individual participating institutions' medical records policies.
- VII. Develop an understanding of ethical, socio-economic and medical/legal issues that affect graduate medical education and patient care. Understand the role of best practices and cost-containment measures in the provision of optimal patient care.
- VIII. Obtain explicit, written approval from the program director prior to beginning any unassigned outside professional activities, i.e. moonlighting. Failure to obtain advance approval for outside activities may be grounds for immediate termination.
- IX. Conduct one's self in accordance with the highest moral, ethical and professional standards. In particular, refrain from engaging in any conduct which may harm the reputation of KSOM or its graduate medical education training program.
- X. Develop an individualized personal program of professional growth with guidance from key faculty members.
- XI. Participate fully in the educational activities of his/her program including the ACGME's six clinical competency domains and milestones.
- XII. Practice safe, competent and compassionate patient care.
- XIII. Participate broadly in all relevant educational activities, including teaching other residents, students and members of the health care team, including patients.
- XIV. Participate on institutional committees and councils to which appointed or invited, especially those relating to patient care activities(e.g., Quality Improvement meetings, Resident Forum, Program Directors Meeting, recruitment/selection process for new residents, disciplinary activities, etc.).
- XV. Complete all required evaluations of the training program and of the faculty as required by the program or institution.
- XVI. Participate in any mandatory surveys required by the ACGME or the Graduate Medical Education Office, including but not limited to collection of information related to duty hours compliance, completion of annual safety and compliance training and submission of the annual disclosure statement.
- XVII. Report any program-imposed violations of duty hours and workplace harassment and/or violence policies or other grievances using the appropriate buttons on the GME webpages.
- XVIII. Report any medical errors or "near-miss" events or observed patient safety issues using the hospitals' reporting mechanism i.e. SI or other standardized reporting system.
- XIX. Participate in all mandatory compliance surveys, disclosures or educational sessions.

Approved by GMEC April 2017