

UNLV DEPARTMENT OF PSYCHOLOGY

Independent Coursework Registration Instructions (PSY 496 / 497 / 498)

All Undergraduate students are required to submit the following information if they wish to receive credit for Independent Coursework. Please submit this information in a **SEPARATE EMAIL FOR EACH COURSE YOU WISH TO TAKE!**

STUDENT:

After working out your credits and responsibilities with a faculty supervisor, please email the following information to that faculty supervisor:

- 1) Student Name
- 2) Student ID#
- 3) Student Phone#
- 4) Course Requested (PSY 496 – Ind. Study / PSY 497 – Field Exp. / PSY 498 – Indp. Research)*
- 5) # of Credits
- 6) Semester / Year (for summer, specify the term)
- 7) Description of Proposed Activity (e.g., running experiments, coding data, etc.)
- 8) Faculty Supervisor

***NOTE:** Students can only apply 6 credits of each of these courses toward graduation.

FACULTY SUPERVISOR:

After receiving an email from the student with the above information, forward that email to the UNLV Department of Psychology Main Office (cynthia.prestia@unlv.edu) noting that you approve of supervising that student.

SUMMARY OF PROCEDURE:

- Student meets with potential Faculty Supervisor and they agree on independent coursework.
- Student emails the above information to the Faculty Supervisor.
- If the Faculty Supervisor approves, then he/she forwards that email to the Department of Psychology Main Office noting that he/she approves of the arrangement.
- Department of Psychology Main Office will email the student to grant registration permission