



PUBLIC NOTICE

UNLV Alumni Association Chapters & Clubs Committee

Webex

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Wednesday, February 23, 2022 | 5:30 p.m.

AGENDA

Time	Agenda Item	Who/Speaker
5:32 p.m.	1) Call to Order a) Roll Call* b) Public Comment** c) ACTION ITEM: Adopt the February 23, 2022 agenda of the Chapters & Clubs Committee.	Jenn Oshiro Rivers, Chair
5:35 p.m.	2) Chair's Report a) INFORMATION: Welcome and committee/attendee introductions. b) INFORMATION: Administrative housekeeping a. Review committee description and purpose b. Mandatory volunteer forms c. Status check chapter/club email, social accounts, website d. Engagement and involvement recommendations i. Nominate an outstanding alumnus/a ii. Submit a Class Note iii. Download and use the UNLV Alumni mobile app iv. Register as a Rebels Forward mentor via Career Services v. Attend/volunteer at an event c) INFORMATION: Available resources in Boardvantage Portal. a. Best practices (e.g. Volunteer recruitment, virtual programming examples, event planning). b. Annual report template and rubrics d) INFORMATION AND DISCUSSION: Open discussion on fundraising tips and tricks. a. INFORMATION: Rebels Give 2022 on April 5 and 6 is UNLV's day of giving. i. Social media ambassadors needed	Jenn Oshiro Rivers

ii. On-camera talent to thank donors are needed

- 6 p.m. **3) Staff Liaison's Report** Amanda Gordon
a) **INFORMATION:** Appreciation for communication of meetings, agendas, and needs.
b) **INFORMATION:** Call for volunteers
 a. **Senior Send-Off:** Tuesday, March 1 and Wednesday, March 2 ~ Volunteers needed to celebrate graduating students.
 b. **Career Fair:** Tuesday March 8 – Thursday, March 10 ~ Volunteers needed to welcome attendees.
c) **INFORMATION:** Save the Date: Volunteer Appreciation Breakfast on Friday, April 22 at 7:30 a.m. on campus.
- 6:15 p.m. **4) Chapters & Clubs Report** President/Representative
Each Chapter/Club has up to two minutes to provide a high-level update on programs and events or relevant needs – no action will be taken.
- 6:45 p.m. **5) Upcoming Meetings** Jenn Oshiro Rivers
a) Wednesdays at 5:30 p.m.
 a. May 18 – In person on campus
 b. August 17 – Virtual
 c. November 2 – In person on campus
- 6:50 p.m. **6) Public Comment**** Jenn Oshiro Rivers
6:52 p.m. **6) Adjourn** Jenn Oshiro Rivers

* Agenda items may be taken out of order to accommodate persons appearing before the Committee and/or to aid in the effectiveness of the meeting at the discretion of the chair. A motion to reconsider an item may be made at any time before adjournment of this meeting. Similarly, if an item is tabled at any time during the meeting, it may, by proper motion and vote, be taken from the table and thereafter be the subject of consideration and action at any time before adjournment of this meeting.

** Under the Public Comment agenda item, members of the general public may bring matters not appearing on this agenda to the attention of the Committee. The Committee may discuss the matters, but may not act on the matters at this meeting. If the Committee desires, these matters may be placed on a future agenda for action. A time for public comment is provided at the conclusion of the meeting. The Chair reserves the right to call on individuals from the audience or to allow for public comment at any time. Time limit: A time limit of three minutes may be imposed on public testimony by the Chair in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Committee.

PLEASE NOTE:

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the UNLV Alumni Association in writing at Box 451010, 4505 S. Maryland Parkway, Las Vegas, Nevada 89154-1010 or by calling 702-895-3621 prior to the date of the meeting.

NOTICES POSTED AT THE FOLLOWING LOCATIONS:

UNLV Richard Tam Alumni Center, UNLV Foundations Building, UNLV Flora Dungan Humanities Building, UNLV Alumni Association website at <https://www.unlv.edu/alumni/announcements>, Nevada Public Notice Website at <https://notice.nv.gov>.