

**SCHOOL OF COMMUNITY HEALTH SCIENCES
HEALTH CARE ADMINISTRATION & POLICY**

Advising Worksheet

Catalog: Fall 2010-Spring 2012

Student Name: _____

Matriculation Date: _____

Advisor Name: _____

Date Advised: _____

Entrance requirements: Students will be assigned to a PRE-HCA designation until they have completed the following pre-major requirements: A.) MATH 124 or MATH 126, and B.) PSY 101 or SOC 101 or ECON 102, and C.) At least one from HCA 175 and HCA 201. You must be in the major you plan to graduate from before you have 30 credits remaining. A 2.5 GPA is required **to be admitted** to, remain in and graduate from the HCA program.

General Education Requirements (34-37 credits)			
	Credits	Grade	Semester
1. English Composition (6 credits)			
ENG 101	3		
ENG 102	3		
2. Literature (3 credits)			
ENG 231 or 232	3		
3. Constitution (3-6 credits)			
4. Math (3 credits)			
MATH 124 or higher	3		
5. Distribution (18-19 credits)			
Humanities (6 credits)			
COM 101 Required Course	3		
	3		
Fine Arts (3 credits)			
	3		
Analytical Thinking (3 credits)			
PHI 102	3		
Life and Physical Science (6-7 credits)			
BIOL 100	4		
	3		
Lab Satisfied	YES ()	NO ()	

HCA Foundation Courses (24 credits)			
	Credits	Grade	Semester
ECON 102	3		
Social Science	3		
Social Science	3		
IS 101*	3		
ECON 103	3		
ACC 201	3		
ACC 202	3		
Statistics**	3		

HCA Program Core Requirements (36-39 credits)			
	Credits	Grade	Semester
HCA 175	3		
HCA 201	3		
HCA 202	3		
HCA 300	3		
HCA 302	3		
HCA 308 (eff. spring 11)	3		
HCA 330	3		
HCA 399	3		
HCA 400 (eff. Spring 12)	3 or 6		
HCA 402	3		
HCA 403	3		
HCA 404 (eff. Fall 11)	3		

Guided Electives-see back (12 credits)			
	Credits	Grade	Semester

Electives (12-22 credits)			
	Credits	Grade	Semester

* CSC 115 is acceptable only if already taken.
** STAT 161, ECON 261, PSY 210, SOC 403

Total number of credits (124 minimum) _____

Multicultural Requirement	
International Requirement	

Number of Transfer credits, 2-year	
Number of Transfer credits, 4-year	
At least 62 credits 4-year institution	Yes No

Guided Electives

(upper-division courses ONLY with the exception of HCA 203).....12 credits

PREFERRED Guided Electives: HCA 203, HCA 404, HCA 452, HCA 480

Any 300 and 400 level courses in the following programs are acceptable as HCA guided elective courses:

Accounting, Business Administration, Business Law, Economics, Finance, Human Resources Management, Management, Management Information Systems, Marketing, Clinical Laboratory Sciences (for dual majors and students changing majors from CLS to HCA), Comprehensive Medical Imaging (for dual majors and students changing majors from CMI to HCA), Gerontology Certificate Program, Nursing (for dual majors and students changing majors from NURS to HCA), Public Administration, Risk Management and Insurance, and Health Education.

HUMANITIES

These courses will be selected from any literature course offered by the English Department, from foreign languages, history (or ethnic studies if *cross-listed with history), philosophy (except PHI 102, 105, or 109), AAD 201/201D, COM 100, 211, 216, or WMST 113 (or any WMST course *cross-listed with English literature, foreign languages, history, or philosophy).

Fine Arts

Courses will be selected from AAE 100, AAI 100, AAL 100, ART 160, 101, 107, 111, 112, 135, 260, 261, 216, DAN 100, 101, 103, 104, 165, 166/AAS 166, AAS 175, FIS 100, 110, MUS 101, 121, 125, 127, 129, 130, 134, 176, or THTR 100, 105, 124, 175.

SOCIAL SCIENCES

One course from three different areas for a total of 9 credits. Courses will be selected from AAS, ETS(except AAS or ETS courses *cross-listed with Dance, English, or History), ANT(except ANT 102), COU 117, 360, CRJ 104, 270, 435, 436, 438, 469, CST 200, ECON, ECG 307, HED 165, 429,435, LAS 101, POS, PSY, EPY 303, SWK 101, SOC, or WMST 113, or WMST courses cross-listed with any of the above areas.

For further information contact:

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