

**Syllabus**  
Fall 2021

## UNIVERSITY OF NEVADA, LAS VEGAS SCHOOL OF NURSING SYLLABUS

**Course number/Title**  
NURS 761 Clinical Synthesis

**Prerequisites**  
NURS 744 or NURS 750R

**Credit**  
1

**Semester**  
Fall

### Course Description

This course serves as a culminating experience in the program. Students develop a scholarly written clinical project proposal that addresses a significant gap in clinical practice. The project proposal will be disseminated by students via a professional oral project presentation.

Course Objectives	MSN Program Outcomes
1. Synthesize competencies that demonstrate integration of program outcomes.	Program outcomes 1-9
2. Synthesize competencies of evidence-based practice, cultural appropriate patient-centered care, disease prevention and health promotion, social equity and health disparities, role of the advanced practice nurse.	4. Utilize a systematic, scholarly approach to translate, apply, and disseminate evidence based research in clinical or educational settings.

### \*Required Textbooks

American Psychological Association. (2009). *Publication manual of the American Psychological Association*

Association (6<sup>th</sup> ed.). Washington, D.C., Author.

\*Textbooks and web sites used throughout this program will be important in the development of CPP.

## Teaching Strategies

This course is conducted in an online, asynchronous format. Instructional strategies include reading/review of all content-which may include narrative text, links, audio, and videos contained within the Let's Get Started, Essential Information, Assignment, Grade Book, E-mail and Learning Module areas of the course. Peer dialogue exchanges are encouraged on the Discussion Board. The Discussion Board serves as an area to post general questions regarding the course and to view any new information from course faculty. There is also a discussion board set up for students to communicate to each if they would like.

## Topical Outline

The purpose of the Clinical Project Proposal (CPP) is to demonstrate synthesis and application of all MSN program outcomes and integrate NONPF competencies in a systematic and scholarly manner. This is accomplished through the development of initial and expanded idea tables, a scholarly, written CPP, development of a poster power point (ppt), a follow-up oral poster presentation of the CPP, and finalization of the NP portfolio. The flow of the course is structured to assist you in completing the CPP in sections, as well as a final, collated submission. **Please refer to the course calendar in the Essential Information area of the course for all due dates.**

Assignment # 1:	Developing the initial CPP table
Assignment # 2:	Developing the expanded CPP table
Assignment # 3:	Developing the full CPP paper
Assignment # 4:	Developing the final, revised CPP paper
Assignment # 5:	Developing the poster power point (ppt)
presentation	
Assignment # 6:	On campus, oral presentation of poster
Assignment # 7:	Finalizing the NP portfolio

## Course Evaluative Methods

Evaluation is a continuous process and is the responsibility of both student and faculty. A letter grade is earned by the completion of course objectives and is a composite of the points received on assignments. **School of Nursing Grading Scale**

93-100 = A	90-92 + A-	88-89 = B+	83-87 = B
80-82 = B-	78-79 = C+	75-77 = C	70-74 = C-
68-69 = D+	63-67 = D	60-62 = D-	59 or below = F

**\*\*\* A B or better plus a "pass" on the final, NP portfolio is required to pass this course.\*\*\***

## Important Notes about Assignments and Course Grade

\*\*All assignments are required to be submitted, regardless of grade.

\*\*All Late assignments will incur a 5 point/day penalty .

\*\*All written assignments are due on the dates specified in the course calendar.

\*\*Due times for every written assignment is no later than 11:59 pm Pacific Standard Time (PST).

This course is worth a possible 100 points, plus a "Pass" on the finalized NP portfolio.

## Overview of Assignments and Point Breakdown

Assignment	Description	Possible points
Assignment # 1: Initial Clinical Project Proposal (CPP) Table	This is the assignment to first get your project ideas down on paper. Think about an important issue or gap you have seen in one of your clinical practicum settings. What isn't being done properly or what is not being done well or what is not being done at all that should be? That then drives your initial exploration into the literature and relevant clinical guideline data bases. Please refer to the Initial Clinical Project Proposal (CPP) Evaluation Rubric and the Initial Clinical project Proposal table template word document (both located in the Essential information area) for details.	8
Assignment # 2: Expanded Clinical Project Proposal (CPP) Table	This assignment is also done as a table but it is revised and more detailed. It incorporates the initial table feedback you have received from your instructor as well as the additional literature you have been continuing to review. Please refer to the Expanded Clinical Project Proposal (CPP) Evaluation Rubric and the Expanded Clinical Project Proposal table template word document (both located in the Essential information area) for details.	12
Assignment # 3: Clinical project Proposal (CPP) paper	This is the fully developed, scholarly paper. The paper is up to 10 pages in length (exclusive of title page, references, and appendices). Each section of the paper (problem description, clinical guideline description, research evidence, and plans for project implementation and evaluation) merges compelling needs ascertained from clinical practice to relevant literature research and evidence with your creative abilities in synthesizing a plan aimed at improving health outcomes. Please refer to the Clinical Project proposal (CPP) Evaluation rubric (located in the Essential information area) for details. This is also the area where you will find other important information for adding in the executive summary for your paper (listed as Details for Assignment 3 & 4) .	50
Assignment # 4: Final, revised Clinical project	The final, revised CPP reflects all feedback/edits provided by your instructor from the CPP paper. It involves revising the paper to reflect that feedback as well as running your paper through iThenticate (a software anti-plagiarism software program. Please	10

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Proposal (CPP) paper	refer to the Final, revised Clinical Project Proposal (CPP) Evaluation Rubric (located in the Essential information area) for details. This is also the area where you will find other important information for finalizing the CPP paper and setting up your free iThenticate account (listed as Details for Assignment 3 & 4) .	
Assignment # 5: Poster development power point (ppt)	The poster provides a highly visual method as a backdrop to the oral presentation that will accompany it. It is developed on the UNLV ppt template that has been provided in the course. The poster needs to be very logical and well organized to accommodate the 800 word count limit. Please refer to the Poster ppt Development for assignment information and evaluation rubric (located in the Essential information area).	10
Assignment # 6: CPP oral presentation	This is a demonstration of scholarship using oral communication. You will provide a 10 minute oral presentation on campus, using the ppt poster you have created as talking points that is logical, interesting and persuasive to an audience of program faculty and your peers.	10
<b>TOTAL POSSIBLE COURSE POINTS</b>		<b>100</b>
Assignment # 7: Finalized NP portfolio	You have been building your NP program portfolio since you started the program. It addresses the program outcomes and the NONPF competencies. Since you have only added required assignments that reflect all the feedback and edits of your faculty throughout the program, it should represent your best work. The finalized portfolios are maintained by the SON as evidence of your acquisition of the program outcomes and NONPF competencies. Portfolios can also be used by you in your career, such as with potential employers and other academic programs.	Pass/fail

**NOTE: Be sure to follow the detailed evaluation rubrics for all assignments that are located in the Essential Information area of the course**

## **Important Notes about Assignments and Course Grade**

\*\*All assignments are required to be submitted, regardless of grade.

\*\*All Late assignments will incur a 5 point/day penalty .

\*\*All written assignments are due on the dates specified in the course calendar.

\*\*Due times for every written assignment is no later than 11:59 pm Pacific Standard Time (PST). This course is worth a possible 100 points, plus a "Pass" on the finalized NP portfolio.

## **Additional Course Information**

- Your success in this course depends on your active participation. Check into the course every day. Be sure you check your e-mail each time you login.
- Your course faculty check into the course Monday through Friday and will reply to all queries received between Monday and Friday, 5 pm, Pacific Standard Time within 24-48 hours. Queries received on weekends or holidays may not be answered until the next business day.
- Ask any questions you have. If it is a general course question, you may post it on the Ask the Course Faculty discussion board. This is often helpful as other students may have the same question you do. If you have a question or issue of a personal nature, please e-mail your course faculty.
- Be sure to take the time to view the course orientation video and review the entire course.
- If you have any WebCampus related, technical questions, contact the IT help desk at 702-895-0777. Phone support is available from 7am - 11pm, seven days a week, including holidays. You may leave voice mails 24 hours a day or submit help requests at [ithelp@unlv.edu](mailto:ithelp@unlv.edu) .
- Make sure you have your computer set up for optimum use. Take the time now to prepare by assuring that you have a strong Internet connection, preferably a wired connection, not a wireless connection, use Mozilla Firefox, which is the preferred browser for WebCampus, install a video player, preferably Quicktime , update your Flash player , and turn your speakers on before listening to any audios.
- Do not be deceived by the fact that this is a 1 credit course with a 10 page paper and presentation. This course requires a lot of thought time, significant time in the literature, and a great deal of time developing the initial ad expanded tables, writing multiple drafts to create a well developed, logical project proposal paper and practice to deliver a professional presentation. Do not procrastinate.
- Set your mind toward having a great, final semester!

## COURSE AND SCHOOL OF NURSING POLICIES:

### **Confidentiality**

An important part of nursing ethics is maintaining the client's confidentiality. Therefore, written work submitted to the instructor must **NEVER** contain his/her full name. Client's problems must not be discussed with family or friends. If the School of Nursing ascertains that a client's confidentiality has been violated, the student violating the confidence will be subjected to disciplinary action.

### **Academic Drop Policy**

A student who is registered for a course may drop that course (and receive no grade) on or before the day when 60% of the course is completed. The registrar determines the exact date. After this point, no drops will be allowed even with the instructor's permission. Please check the course schedule (online) for this date.

### **Attendance Policy**

It is up to the student to log onto WebCampus as much as daily to assess for any further information or changes that may occur during the semester other than what is documented in the tentative weekly class schedule. The student is expected to take responsibility for their own learning. It is a faculty member's discretion and prerogative to determine what is and is not acceptable behavior in his or her classroom (i.e., late arrival, wearing hats). Also, classroom occupants are at the discretion of the instructor (per UNLV General Counsel). Although there is no policy prohibiting bringing children to class, it falls within the Student Conduct Code, Section Two, III. K. and L. relating to "disrupting" the classroom and/or university operations. See <http://studentlife.unlv.edu/judicial/student.html> .

### **Civility**

The University of Nevada, Las Vegas School of Nursing defines civility by respecting others and honoring differences to provide a safe and supportive learning and work environment. Civility encompasses behaviors expected by the profession of nursing, which includes students, faculty, and staff members. The UNLV SON expects students to demonstrate civil behavior at all times.

### **Late Assignments**

Late work will incur a 5 point/day point deduction. If a student has an emergency or extenuating circumstance, please be in touch with the course faculty as soon as possible for consideration of late work without penalty. Notifications for request of extension should be sent to the course faculty via WebCampus email only. Student **may not** leave a voice message or email at any other mailbox (Rebel mail, UNLV mail) Students are responsible to know the time zone which UNLV is in and be aware that assignments are due to this course in Pacific Standard Time (PST).

### **Drop/ Withdrawal from the Course**

A student may drop or withdrawal from full semester courses during the free drop period without a grade. No drops or withdrawals will be permitted after the end of the free drop period. A student who stops attending class and fails to drop/withdrawal from the course electronically will receive a grade of "F". **If the student is failing at the time of withdrawal, the School of Nursing will consider the class as an unsuccessful completion in consideration of progression in the program. Please note when dropping a course electronically it is the student's responsibility to print a copy of the drop verification that the drop was successfully executed. A student who officially drops a class and are no longer registered for credit or audit are ineligible for further attendance in that class.**

### **Incomplete**

An incomplete "I" grade can be granted when a student has satisfactorily completed at least three-fourths of the semester but for reason(s) beyond the student's control, and acceptable to the course faculty, cannot complete the last part of the course and the instructor believes that the student can finish the course without repeating it. A student who receives an incomplete "I" is responsible for making up whatever work was lacking at the end of the semester. The incomplete must be made up before the end of the following regular semester. If course

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requirements are not completed within the time indicated, a grade of "F" will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete "I" do not register for the course but make individual arrangements with the instructor who assigned the "I" grade.

## **Equipment and Computer Programs**

Computer

Word Processing Program : Microsoft Word preferred. Please use most current version. Presentation Program : such as PowerPoint.

## **Getting Help in Web Campus**

<http://ccs.unlv.edu/scr/support/webcampus/using.asp>

You can call the Help Desk: 702-895-0777 if you have questions or need support

## **Student Responsibilities**

Students are expected to take responsibility for their own learning. Successful completion of this course requires participation with WebCampus based learning, reading of required/recommended materials, and meeting on campus for scheduled clinical workshops. Each student should monitor his/her progress throughout the semester, and ask for help when necessary. Numerical averages as calculated above convert to letter grades consistent with those published in the School of Nursing Student Handbook.

## **Course and Faculty Responsibilities**

Students may need additional help throughout the semester. The course faculty is expected to maintain weekly office hours. Office hours will be posted on the bulletin board of the faculty member's office and they are also listed in the syllabus. Special arrangements could be made for meeting outside the documented office hours at the discretion of the instructor. Keep in mind with an online course, faculty members are available to answer questions in a different manner.

NOTE: The course faculty reserves the right to make changes as necessary to this syllabus. If changes are necessitated during the term of the course, the course faculty will immediately notify students of such changes both by individual email communication and posting both notification and nature of change(s) on the course announcement board.

## **Teaching Evaluations**

In order to evaluate the effectiveness of teaching at UNLV, it requires course evaluations to be administered at the end of each course. Teaching evaluations are a very important piece of assessment data and it is important that the reliability, validity, and legitimacy of these instruments be maintained.

Your evaluation of instruction is a vital part of maintaining and improving the nursing program's quality and a professional responsibility as well. Your instructors give great weight to your assessments and suggestions for course improvement. Each semester, we modify the courses based on these evaluations so that the courses are improved for the incoming class of students, a type of continuous quality improvement. Finally, the Commission on Collegiate Nursing Education bases part of its accreditation of our program on whether we make course improvements responsive to student evaluations. We appreciate your assistance with this important part of your student career.



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Evaluation of Instruction Questions Delivered on-line by the UNLV Evaluation & Assessment Center

1. *This course increased my knowledge.*
2. *The course provided sufficient opportunity for me to learn.*
3. *The course challenged me intellectually.*
4. *The instructor made a significant impact on my understanding of course content.*
5. The course objectives were clear.
6. My grades adequately reflected the quality of my performance in this course.
7. The instructor's expectations for assignments were clear.
8. The instructor's assessments reflected what was covered in the course.
9. The instructor was well prepared for each session.
10. The instructor's explanations were clear.
11. The instructor was concerned with whether or not the students learned the material.
12. The instructor was available for consultation with students.

## **UNIVERSITY POLICIES**

### **Academic Misconduct**

Academic integrity is a legitimate concern for every member of the campus community; all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy and are encouraged when faced with choices to always take the ethical path whenever faced with choices. Students enrolling at UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's educational mission. An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another person, from the Internet or any other source without proper citation of the sources. See the [Student Conduct Code](https://www.unlv.edu/studentconduct/student-conduct). <https://www.unlv.edu/studentconduct/student-conduct>.

### **Auditing Classes**

Auditing a course allows a student to continue attending the lectures and/or laboratories and discussion sessions associated with the course, but the student will not earn grade for any component of the course. Students who audit a course receive the same educational experience as students taking the course for a grade, but will be excused from exams, assessments, and other evaluative measures that serve the primary purpose of assigning a grade.

### **Classroom Conduct**

Students have a responsibility to conduct themselves in class and in the libraries in ways that do not interfere with the rights of other students to learn or of instructors to teach. Use of electronic devices such as pagers, cellular phones, or recording devices, or potentially disruptive devices or activities, are only permitted with the prior explicit consent of the instructor. The instructor may





rescind permission at any time during the class. If a student does not comply with established requirements or obstructs the functioning of the class, the instructor may initiate an administrative drop of the student from the course.

### **Copyright**

The University requires all members of the University Community to familiarize themselves with, and to follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. The university will neither protect nor defend you, nor assume any responsibility for employee or student violations of fair use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies. Additional [copyright policy information](#) is available at <http://www.unlv.edu/provost/copyright>.

**Disability Resource Center (DRC)**—The [UNLV Disability Resource Center](#) (SSC-A 143, <http://drc.unlv.edu/>, 702-895-0866) provides resources for students with disabilities. Students who believe that they may need academic accommodations due to injury, disability, or due to pregnancy should contact the DRC as early as possible in the academic term. A Disability Specialist will discuss what options may be available to you. If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation Plan from the DRC to the instructor during office hours, so that you may work together to develop strategies for

implementing the accommodations to meet both your needs and the requirements of the course. Any information you provide is private and will be treated as such. To maintain the confidentiality of your request, please do not approach the instructor in front of others to discuss your accommodation needs.

### **Final Examinations**

The University requires that final exams given at the end of a course occur on the date and at the time specified in the Final Exam schedule. The general schedule is typically available at the start of the semester, and the classroom locations are available approximately one month before the end of the semester. See the [Final Exam Schedule](#). <https://www.unlv.edu/registrar/calendars>.

### **Identity Verification in Online Courses**

All UNLV students must use their Campus-issued ACE ID and password to log in to WebCampus.

UNLV students enrolled in online or hybrid courses are expected to read and adhere to the [Student Academic Misconduct Policy](#), <https://www.unlv.edu/studentconduct/misconduct/policy>, which defines, “acting or attempting to act as a substitute for another, or using or attempting to use a substitute, in any academic evaluation or assignment” as a form of academic misconduct.

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Intentionally sharing ACE login credentials with another person may be considered an attempt to use a substitute and could result in investigation and sanctions, as outlined in the Student Academic Misconduct Policy.

UNLV Students enrolled in online courses are expected to read and adhere to the [Acceptable Use of Computing and Information Technology Resources Policy](https://www.it.unlv.edu/acceptable-use-computing-and-information-technology-resources-policy), <https://www.it.unlv.edu/acceptable-use-computing-and-information-technology-resources-policy>, which prohibits sharing university accounts with other persons without authorization.

To the greatest extent possible, all graded assignments and assessments in UNLV online courses should be hosted in WebCampus or another UNLV-managed platform that requires ACE login credentials for access.

## **Incomplete Grades**

The grade of "I" (Incomplete) may be granted when a student has satisfactorily completed three-fourths of course work for that semester/session, but cannot complete the last part of the course for reason(s) beyond the student's control and acceptable to the instructor, and the instructor believes that the student can finish the course without repeating it. For undergraduate courses, the incomplete work must be made up before the end of the following regular semester. Graduate students receiving "I" grades in 500-, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the period indicated, a grade of "F" will be recorded, and the student's GPA will be adjusted accordingly. Students who are fulfilling an Incomplete grade do not register for the course, but make individual arrangements with the instructor who assigned the "I" grade.

## **Library Resources**

Librarians are available to consult with students on research needs, including developing research topics, finding information, and evaluating sources. To make an appointment with a subject expert for this class, please visit [the Libraries' Research Consultation](https://guides.library.unlv.edu/appointments/librarian) website: <https://guides.library.unlv.edu/appointments/librarian>. You can also [ask the library staff](http://ask.library.unlv.edu/) questions via chat and text message at: <http://ask.library.unlv.edu/>.

## **Missed Coursework**

Any student missing class, quizzes, examinations, or any other class or laboratory work because of observance of religious holidays will be given an opportunity during that semester to make up the missed work. The make-up opportunity will apply to the religious holiday absence only. It is the responsibility of the student to notify the instructor within the first 14 calendar days of the course for Fall and Spring courses (except for modular courses), or within the first 7 calendar days of the course for Summer and modular courses of their intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit the Policy for Missed Work, under Registration Policies, on the [Academic Policies](https://catalog.unlv.edu/content.php?catoid=6&navoid=531) webpage, <https://catalog.unlv.edu/content.php?catoid=6&navoid=531>.



In accordance with the policy approved by the Faculty Senate regarding missed class time and assignments, students who represent UNLV in any official extracurricular activity will also have the opportunity to make up assignments, provided that the student provides official written notification to the instructor no less than one week prior to the missed class(es).

The spirit and intent of the policy for missed classwork is to offer fair and equitable assessment opportunities to all students, including those representing the University in extracurricular activities. Instructors should consider, for example, that in courses which offer a "Drop one" option for the lowest assignment, quiz, or exam, assigning the student a grade of zero for an excused absence for extracurricular activity is both contrary to the intent of the Faculty Senate's policy, and an infringement on the student's right to complete all work for the course.

This policy will not apply in the event that completing the assignment or administering the examination at an alternate time would impose an undue hardship on the instructor or the University that could reasonably have been avoided. There should be a good faith effort by both the instructor and the student to agree to a reasonable resolution. When disagreements regarding this policy arise, decisions can be appealed to the Department Chair/Unit Director, College/School Dean, and/or the Faculty Senate Academic Standards Committee.

For purposes of definition, extracurricular activities may include, but are not limited to: fine arts activities, competitive intercollegiate athletics, science and engineering competitions, liberal arts competitions, academic recruitment activities, and any other event or activity sanctioned by a College/School Dean, and/or by the Executive Vice President and Provost.

### **Rebelmail**

Rebelmail is UNLV's official email system for students, and by University policy, instructors and staff should only send emails to students' Rebelmail accounts. Rebelmail is one of the

primary ways students receive official University communications, information about deadlines, major Campus events, and announcements. All UNLV students receive a Rebelmail account after they have been admitted to the University. Emailing within WebCampus is also acceptable.

### **Tutoring and Coaching**

The Academic Success Center (ASC) provides tutoring, academic success coaching, and other academic assistance for all UNLV undergraduate students. For information regarding tutoring subjects, tutoring times, and other ASC programs and services, please visit the [ASC website](https://www.unlv.edu/asc), <https://www.unlv.edu/asc>, or call 702-895-3177. The ASC building is located across from the Student Services Complex (SSC). Academic success coaching is located on the second floor of SSC A, Room 254. Drop-in tutoring is located on the second floor of the Lied Library, and on the second floor of the College of Engineering building (TBE A 207).

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## **UNLV Writing Center**

One-on-one or small group assistance with writing is available free of charge to UNLV students at the [writing Center, https://writingcenter.unlv.edu/](https://writingcenter.unlv.edu/). Located in the Central Desert Complex, Building 3, Room 301 (CSC 3-301). Walk-in consultations are sometimes available, but students with appointments receive priority assistance. Students may make appointments in person or by calling the Center, 702-895-3908. Students are requested to bring to their appointments their Rebel ID card, a copy of the instructions for their assignments, and two copies of any writing they have completed on their assignment.