

**University of Nevada Las Vegas
 School of Dental Medicine**

Course Syllabus

DDS 9352 _Doctor of Dental Surgery Y1 Spring Mega Course

Credit Hours: 10. Contact Hours: 123

1. GENERAL INFORMATION

Course Directors:	Course Directors Email:	Office location	Phone number
Victoria Woo	victoria.woo@sdm.unlv.edu	SLC-B 212	702-774-2628
Christine Haskin	christine.haskin@sdm.unlv.edu	SLC-A, 204J	702-774-2676
Byron Blasco /Wendy Woodall	wendy.woodall@sdm.unlv.edu	SLC-A 204H	702-774-2722
Richard Hamilton / Lawrence Hundley	richard.hamilton@sdm.unlv.edu ; lawrence.hundley@sdm.unlv.edu	SLC-A 104E	702-774-2729
Stanley Nelson	Stanley.nelson@unlv.edu	SLC-A, 204D	702-774-2659
William Leavitt	william.leavitt@sdm.unlv.edu	SLC-D269	702-774-2641
Karen West/Judy Skelton	karen.west@sdm.unlv.edu / judith.skelton@sdm.unlv.edu	SLC-B249	702-774-2634
*Christina Demopoulos /Catherine Carreiro	christina.demopoulos@sdm.unlv.edu Catherine.carreiro@sdm.unlv.edu	SLC-B 241	702-774-2642
Course Co- directors			
Wendy Woodall	wendy.woodall@sdm.unlv.edu ;	SLC-A 204H	702-774-2722
Rick Thiriot	rick.thiriot@sdm.unlv.edu	SLC-A 204D	702-774-2655
Wenlian Zhou	wenlian.zhou@sdm.unlv.edu ;	SLC-D 240	702-774-2640

*This subcourse is a 3-trimester course continuing from DDS Year1 fall semester to Year2 Summer semester. Credit will be award by the last semester of this course.

Office hours: By appointment

Department: Clinical Sciences

Designation: Clinical

Type: Required for all DDS students

Day, Time and Location(s): See semester course schedule (attached) for detail.

2. COURSE DESCRIPTION

Second in a series of multiple-disciplinary educational experiences designed to ensure required competency levels as dictated by national accreditation standards. Outcomes include demonstrated competence in oral and maxillofacial pathology-II; clinical medicine-II; practice administration II; hospital dentistry; temporomandibular disorders; laser dentistry and professional ethics in health care. Successful completion of this

course is required and will enable international trained dental graduates to meet the UNLV School of Dental Medicine average junior dental student's grade level.

Prerequisites: Successfully completion of UNLV DDS program year 1 summer and fall semester courses DDS 9240, DDS9251, DDS9340, and DDS9351.

3. LEARNING RESOURCES

Required texts:

- All textbooks available in Vital Sources

Other:

- PowerPoint Presentations/Lectures from each subcourses
- Guideline manuals for ADLEX, CDCA and WREB examinations (<http://www.nvdentalboard.nv.gov/>; www.cdcaexams.org; www.wreb.org)
- WebCT, SharePoint

Reading assignments: as assigned

4. ADDITIONAL PARTICIPATING FACULTY

Faculty and Presenters (inside or outside of SDM) as invited.

SPECIAL NOTE: During competency assessment, all clinical faculty may be used.

5. COURSE OBJECTIVES AND GOALS

Objectives: This course is designed to review the current knowledge and procedures, as well as legal and regulatory issues that impact the contemporary practice of dentistry in the United States. Topics will include but not limited to Oral and Maxillofacial Pathology-II, Clinical Medicine-II, Practice Administration II, Hospital Dentistry, Temporomandibular Disorders, Laser Dentistry, and Professional Ethics in Health Care. **This course is aimed to develop DDS students' individual educational plan (IEP), in order to facilitate them to be competent and meet the third-year US dental students' knowledge and technical skills level.**

Goals: At the conclusion of this course, the DDS dental participant will be able to:

Oral and Maxillofacial Pathology-II

- 1) DDS students will build a foundational knowledge of the etiology, epidemiology, pathophysiology and histopathology of pathologic processes as they relate to examination, evaluation, treatment and prognosis of the patient.
- 2) DDS student will be able to describe the various structural and functional changes that occur in cells, tissues and organs as a result of pathologic processes.

Clinical Medicine-II

- 1) Recognize the potential for adverse drug-drug and drug-disease interactions, and drug-induced.
- 2) Develop a comprehensive, sequenced treatment plan based on systemic findings and patient considerations, and develop alternative plans as appropriate.

Practice Administration I

At the conclusion of this course, the dental student will be able to:

- 1) Critically evaluate data from a selected patient's medical history, clinical findings, radiological exam, and mounted study casts, and formulate an appropriate treatment plan and alternatives.
- 2) Discuss pertinent issues relative to treatment planning, pathology, and oral medicine including appropriate references to current literature, patient's behavior, and dental ethics.

Hospital Dentistry

- 1) Treat or manage oral mucosal, bone, temporomandibular disorders, and orofacial pain & anxiety
- 2) Perform uncomplicated oral hard and soft tissue surgical procedures
- 3) Recognize, prevent, diagnose, and treat or manage dental and medical emergencies encountered in dental practice.

Temporomandibular Disorders

- 1) Demonstrate an ability to diagnose and develop a treatment plan related to parafunction and TM Disorders.
- 2) Recognize the complexity and risks involved in certain treatment modalities involving TM Disorders.

Laser Dentistry

- 1) Meet all State proficiency requirements laser use upon licensure.
- 2) Have knowledge of basic laser physics, laser-tissue interaction, and specific laser safety requirements for the dental treatment area; know the safety recommendations outlined in the American National Standard for the Safe Use of Lasers, and the American National Standard for the Safe Use of Lasers in Health Care Facilities.

Professional Ethics in Health Care

- 1) Identify specific issues relating to the ADA Principles of Ethics Professional Behavior and Code of Professional Conduct; Identify ethical issues relating to their own professional development past, present and future.
- 2) Define and discuss pertinent ethical issues relative to patient care delivery, communication, and practice management.

*Community Outreach: Rural Rotation (*This subcourse is a 3-trimester course continuing from DDS Year1 fall semester to Year2 Summer semester)*

- 1) DDS students will provide general dental services for patients in under-served areas of Nevada under the supervision of adjunct dental clinical faculty contracted to UNLV or UNLV SDM faculty. This experience will provide the DDS students with an appreciation of the unique oral health needs of traditionally underserved populations in Nevada.

6. PURPOSE:

This course contributed to UNLV School of Dental Medicine competencies: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, and 13.

This course addresses the following CODA standard competencies: 2.6, 2.9, 2.10, 2.11, 2.14, 2.15, 2.16, 2.17, 2.18, 2.19, 2.20, 2.21, 2.22, 2.23 and 2.24

7. EVALUATION

DDS 9352: sub- course content	Contact Hours	Points	Evaluation Method	Sub-course Directors	Credit Hour
Oral and Maxillofacial Pathology II	42	300	Test/Exam	Victoria Woo	3
Clinical Medicine II	13	100	Test/Exam	Christine Haskin	1
Practice Administration I	13	100	Class discussion /final exam	Byron Blasco/Wendy Woodall	1
Oral and Maxillofacial Surgery-II	13	200	Test/Exam	Richard Hamilton	2
Temporomandibular Disorders	13	100	Midterm, Final exam	Stanley Nelson	1
Laser Dentistry	13	100	Test/Exam	William Leavitt	1
Professional Ethics in Health Care	16	100		West/Skelton	1
Total	123	1000			10

a. Grading Scale and Grade Determination:

Total points: 1000.

Points 900-1000	A
Points 800-899	B
Points 700-799	C
Points <700	F

- Each sub-discipline’s evaluation method is at the discretion of each course director who teaches that sub-discipline.
- Each student **MUST** pass every sub-discipline or sub-course with a 70% of its assigned points in order to pass this course.
- Only one-time in-course remediation allowed for each sub-discipline or sub-course and this must be completed in the spring session.
- A maximum of two (2) sub-disciplines or sub-courses remediation will be allowed throughout the duration of this Mega course.
- Failure to pass any sub-disciplines or during the first challenge will automatically set your percentage to a grade of 70% of its assigned points upon remediation success (the pass level for remediation is 80% or higher).

- Failure on the remediation of two (2) of the sub-disciplines will lead to automatic failure of this Mega course.
- Each student **MUST** attain a minimum course grade of a “C” (course points 700 or above) to pass this Mega course and any grade less than C (less than 700 points) will be a failure of this Mega course.
- **Failure of this course will lead to: repeat the semester in the following school year, or drop off from the program at the discretion of the decision from the student progress committee.**

Grades/evaluations are not discussed via e-mail or over the telephone. If you have questions about any sub-course grade or evaluation, please make an appointment with the sub-course director(s) to discuss it. Emails or other communications deemed “disrespectful” or “unprofessional” by Course Directors may result in a reduction in letter-grade and possible referral to SDM Honor Council.

b. Evaluation/Test/Examinations/Assignments:

Evaluation/Test/Examinations: It is the sub-course/sub-discipline directors’ discretion regarding the format of written test/exam on each sub-discipline. Test information can be taken from previous lecture material **and suggested readings**. The questions may be but not limited to short answer, fill in the blank, multiple choice or true/false.

Assignments: All assignments are to be entirely **individual efforts** unless otherwise specified. Please do not discuss the assignments with other students, staff or faculty when performing a practical, test, exam, single assignment/experience and/or competency assessment unless otherwise specified. **If any assignment is turned in late more than 15 minutes, it will be counted as an absence (see below).** Any test or practical/competency assessment is required to be ended in the specified time otherwise it is considered a failure.

NOTE: In general, the written exam/test for any sub-discipline will be conducted through examsoft per detail sub-course schedule. Please refer to the DDS course schedule and instructions of each sub-course for the time of written exam/test, and/or assignments due dates.

c. Remediation: It is the sub-course directors’ discretion on any sub-discipline/sub-course’s remediation format and method, or repeat the sub-discipline/sub-course.

d. Posting/Notification of Grades:

Notification will be made on WebCampus within 10 (ten) working days of the examination, when possible. The exception to this rule is for some practical and/or competency assessment scoring, which cannot be posted within this time frame. However, since ExamSoft is electronic, and the competency scoring is within the electronic health record system of axiUm, the DDS student is privy to their own progress with the posted calculation very rapidly.

e. The UNLV SDM Student Handbook:

UNLV School of Dental Medicine Student Code of Professional Responsibilities and Appendices outline the professional behavior expected of students attending UNLV SDM. Failure to act in a professional manner, as determined by faculty, may affect a course grade. Unprofessional conduct may result in failure of course.

To receive a grade, the student must complete the course evaluation. If the course evaluation is not completed, the student will receive a grade of I (Incomplete) until it is completed.

8. COURSE SCHEDULE (INSTRUCTIONAL SESSIONS)

See semester course schedule and each sub-course's schedule for detail. Changes may be expected due to SDM schedule and curriculum modification. Each sub-course detail schedule is determined and distributed by the course directors.

NOTE: TOPICS MAY BE PRESENTED ON DIFFERENT DAYS DUE TO GUEST FACULTY AVAILABILITY.

9. SPECIFIC CLASS POLICIES AND PROCEDURES

1) Attendance Policy:

Attendance is mandatory for this Mega course with laptop and patch cord. Attendance may be recorded by written, oral, and/or electronic manner ring or at the end of class decided by faculty. Attending classes later than 15 minutes may be considered as unexcused absence. Per UNLV School of Dental Medicine student manual, quizzes/exam/test may not be remediated if student is late or absent without prior approval.

For each lectures session missed without prior approval, Mega course final grade points might be dropped by 2 points per occurrence.

Students are expected to notify the Associate Dean for Student Affairs, Course Directors, and DDS program office by phone or e-mail prior to an absence. In the event of unexpected emergencies, notify the Associate Dean for Student Affairs and DDS program office as soon as possible afterwards.

Excused Absences will be approved only for reasons of illness or emergencies of the student or immediate family, religious observances, and participation in approved activities, such as those involving national organizations and professional activities. Family reunions, days off for recreation, travel social events, additional vacation, etc. are not reasons for excused absences.

In the event of a student medical problem or that of the student's immediate family, the student should contact the Office of Student Affairs and the DDS program office, which will inform the appropriate faculty of the absence. The faculty course director(s) will

approve or disapprove the absence at the discretion of the course director(s). Absence due to illness extending beyond 3 (three) days may require a physician's letter.

Please refer to the **UNLV SDM Student Manual** for additional policies and protocols.

2) Other Class Specific Policies:

- a. Phones and other electronic devices should be silenced; laptops are required
- b. Proper professional attire at all times (Scrubs of the appropriate color for your class)
- c. Proper professional grooming is expected at all times
- d. Refer to UNLV SDM Student Manual regarding **remediation**
- e. If food and/or drink is consumed during lecture, it must be kept discrete, not extensively odorous, and not disruptive to the lecture, and the area must be policed for cleanliness afterward. Clinical rules apply for all simulation and clinical areas.
- f. No head wear may be worn during lecture, unless for religious reasons.
- g. Lectures may not be video or audio taped without the specific permission of the course director or particular instructor.
- h. There are **NO** authorized published versions or distributions of previous quizzes and/or examinations for this course. Publishing, e-mailing or utilizing pirated copies of previous examinations for this course, even though they may be in circulation, is a violation of the honor code and discovery of their use may result in failure of the course and reporting of the incident to the Honor Council for action.
- i. During the class review of a quiz or examination, the recording of the questions and/or answers, in any manner (audio, video, written, collaborative discussion with other students) with intent to reconstruct the exam for future unauthorized distribution, other than for personal or group study and review, is prohibited.

10. UNIVERSITY-WIDE POLICIES & PROCEDURES:

- 1) **Disability Resource Center (DRC)**—The UNLV Disability Resource Center (SSC-A 143, <http://drc.unlv.edu/>, 702-895-0866) provides resources for students with disabilities. If you feel that you have a disability, please make an appointment with a Disabilities Specialist at the DRC to discuss what options may be available to you. If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation Plan from the DRC to the instructor during office hours so that you may work together to develop strategies for implementing the accommodations to meet both your needs and the requirements of the course. Any information you provide is private and will be treated as such. To maintain the confidentiality of your request, please do not approach the instructor in front of others to discuss your accommodation needs.
- 2) **Copyright**--The University requires all members of the University Community to familiarize them **with** and to follow copyright and fair use requirements. **You are individually and solely responsible for violations of copyright and fair use laws. The university will neither protect nor defend you nor assume any responsibility for employee or student violations of fair use laws.** Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as

disciplinary action under University policies. Additional information can be found at: <http://www.unlv.edu/provost/copyright>.

- 3) **Religious Holidays Policy**—Any student missing class quizzes, examinations, or any other class or lab work because of observance of religious holidays shall be given an opportunity during that semester to make up missed work. The make-up will apply to the religious holiday absence only. It shall be the responsibility of the student to notify the instructor **within** the first 14 calendar days of the course for fall and spring courses (excepting modular courses), or **within** the first 7 calendar days of the course for summer and modular courses, of his or her intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit: <http://catalog.unlv.edu/content.php?catoid=6&navoid=531>.

4) **Falsification of Documents or Other Information:**

- a. The UNLV Student Conduct Code and the UNLV School of Dental Medicine prohibits the forgery and falsification of any documents or records. This includes, but is not limited to, the forging, altering, misusing, providing or causing any false information to be entered on ANY University or School of Dental Medicine PRINTED OR ELECTRONIC documents, records (including patient records), or identification cards. The falsification of data, improper assignment of authorship of school work or other scholarly activity, claiming another person's work as one's own, unprofessional manipulation of experiments or of research procedures, or misappropriation of research funds will not be tolerated. Commission of any act of forgery or falsification as described will result in disciplinary action and sanctions as stated in the School of Dental Medicine Honor Code.

5) **Academic Misconduct:**

- a. Academic integrity is a legitimate concern for every member of the campus community; all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy and are encouraged when faced with choices to always take the ethical path. Students enrolling in UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's function as an educational institution.
- b. An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another, from the Internet or any source, without proper citation of the sources. See the *Student Academic Misconduct Policy* (approved December 9, 2005) located at: <https://www.unlv.edu/studentconduct/student-conduct>.

6) **E-Mail:**

- a. By policy, faculty and staff should e-mail students' SDMail accounts only. SDMail is UNLV SDM's official e-mail system for students. It is one of the primary ways students receive official SDM communication such as information about deadlines, major campus events, and announcements. All UNLV SDM students receive an SDMail account after they have been admitted to the UNLV SDM. Students' e-mail

prefixes are listed on class rosters. The suffix is always [@sdm.unlv.edu](mailto:sdm.unlv.edu). **Emailing within WebCampus is acceptable but not recommended.**

7) Consensual Relationships:

- a. UNLV prohibits romantic or sexual relationships between members of the university community when one of the individuals involved has direct professional influence or direct authority over the other. For further information, go to <http://hr.unlv.edu/Policy/consensual.html> .

8) UNLV Writing Center:

- a. One-on-one or small group assistance with writing is available free of charge to UNLV students at the Writing Center, located in CDC-3-301. Although walk-in consultations are sometimes available, students with appointments will receive priority assistance. Appointments may be made in person or by calling 702-895-3908. The student's Rebel ID Card, a copy of the assignment (if possible), and two copies of any writing to be reviewed are requested for the consultation. More information can be found at: <http://writingcenter.unlv.edu/>.

9) Tutoring and Coaching:

- a. The Academic Success Center (ASC) provides tutoring, academic success coaching and other academic assistance for all UNLV undergraduate students. For information regarding tutoring subjects, tutoring times, and other ASC programs and services, visit <http://www.unlv.edu/asc> or call [702-895-3177](tel:702-895-3177). The ASC building is located across from the Student Services Complex (SSC). Academic success coaching is located on the second floor of the SSC (ASC Coaching Spot). Drop-in tutoring is located on the second floor of the Lied Library and College of Engineering TEB second floor.

10) Incomplete Grades:

- a. The grade of I—Incomplete—can be granted when a student has satisfactorily completed three-fourths of course work for that semester/session but for reason(s) beyond the student's control, and acceptable to the instructor, cannot complete the last part of the course, and the instructor believes that the student can finish the course without repeating it. The incomplete work must be made up before the end of the following regular semester for undergraduate courses. Graduate students receiving "I" grades in 500-, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the time indicated, a grade of F will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete do not register for the course but make individual arrangements with the instructor who assigned the I grade.

11) Academic Misconduct:

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Policy and are encouraged when faced with choices to always take the ethical path. Students enrolling in UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's function as an educational institution.

- b. An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another, from the Internet or any source, without proper citation of the sources. See the *Student Academic Misconduct Policy* (approved December 9, 2005) located at: <https://www.unlv.edu/studentconduct/student-conduct>.

12) Library Resources:

- a. Students may consult with a librarian on research needs. For this class, the subject librarian is https://www.library.unlv.edu/contact/librarians_by_subject. UNLV Libraries provides resources to
- b. Support students' access to information. Discovery, access, and use of information are vital skills for
- c. Academic work and for successful post-college life. Access library resources and ask questions at
- d. <https://www.library.unlv.edu/>.

13) Transparency in Learning and Teaching:

- a. The University encourages application of the transparency method of constructing assignments for student success. Please see these two links for further information: <https://www.unlv.edu/provost/teachingandlearning>; <https://www.unlv.edu/provost/transparency>

Updated Policy 2017