

University of Nevada at Las Vegas

School of Dental Medicine

Course Syllabus

DDS 9240 – DDS Y1 Summer General Clinic

1) General Information

Course Directors: Monique Phipps, DDS; Wenlian Zhou, DMD, PhD

Course Co-directors: Wendy Woodall, DDS; Rick Thiriot, DDS

Course Director Office Hrs: By appointment through UNLV email. **Starting Year /Semester:** DDS 1 / 1

Department: Clinical Sciences

Ending Year / Semester: DDS 1 / 1

Designation: Patient Clinic

Credit Hours: 4

Type: Required

Contact Hours: 162

Day and Time: Tuesday, Wednesday, Friday AM (9-11:30pm), and other sessions per course schedule (Attached)

Location: DDS Clinics

2) Course Description

Clinical practice is an essential part of the educational experience for dentists. Activities and outcomes of this course enable the development of clinical practice standards required to ensure graduates are competent to practice dentistry. This is the first in a series of clinical courses where students provide direct patient care under supervision.

Prerequisites: Acceptance into the UNLV SDM DDS program, or by written prior approval of course directors.

3) Learning Resources

Clinic manual

All clinical courses manuals, syllabi and other instructional materials (PowerPoints, WebCT, SharePoint, Journal Articles, Pub Med. Etc...)

Protocol Manual

4) Participating Faculty

UNLV SDM clinical faculty member, and hygienist, per course clinical schedule

5) Objectives and Outcomes

The course will provide experiences and instruction in all aspects of diagnosis of a patient in the general dentistry clinic pertaining to comprehensive exams, maintaining hygiene schedules and simple operative. At the conclusion of this course, the dental student will be able to apply principles and techniques of all aspects of general dentistry in patient care with respect to diagnosis, periodontal care and selective restorative procedures.

6) SDM Competencies Addressed/Supported

This course supports all UNLV School of Dental Medicine clinical competencies

This course contributes to the following supporting competencies:

1. Understand and apply ethical codes and laws and regulations governing dentistry
2. Access, evaluate, and incorporate into practice new knowledge, techniques, and materials
3. Promote oral and systemic health in individual patients and the community
4. Evaluate, diagnose and perform treatment planning for individual patients of all ages
5. Diagnose and treat or manage dental emergencies
6. Evaluate the outcomes of treatment provided by themselves and others

7) Evaluation Methods Overview

Students will be evaluated by DDS faculty at the end of summer semester. Students will also be evaluated in each of the major areas of dentistry by faculty as each procedure is performed.

Grading will be based on skill assessments, participation, procedures, and professionalism. Multiple missed clinic sessions will result in a failing grade (*please see below under attendance*). Only excused absences approved by course directors will be accepted. Professionalism will be judged by preparedness, proper clinic attire (see school dress code), and attitude.

1. The following grading scale is standard for all UNLV School of Dental Medicine clinical courses.

90-100 A

80- 89.9 B

70- 79.9 C

0- 69.9 F

The grades are broken down as follows:

1. 40%- Production
2. 60%- DDS Mentor and Faculty Evaluation Conference
3. Competency(s) – Pass/Fail
4. Requirements (Mandatory Assignment)

**A failure in any section 1, 2,3, or 4 of the grading components may be grounds for awarding a failing grade for the course.*

The following is a clarification of the above scale.

1. Production: based the number of points earned during the semester. This is determined at the completion of a procedure on a patient or assisting their classmate in the advent that the student's patient did not show for the treatment appointment. If you assist multiple classmates in one clinical session, only one time assist code and points will be awarded.

A minimum production point value per semester translates into the following production grade (40% of final grade):

1600 points	100
1290+ points	90
980+ points	80
670+ points	70
669 points and below	69 or below

***Point value may change (increase/decrease) during semester. You will be notified if change is necessary*

**** If students are repeating this course all course work for the semester must be completed within the current semester enrolled. No work from previous semesters can be submitted.*

2. DDS Mentor and faculty evaluation conference: This includes attendance and professionalism (or 60% of final grade).

a. Professionalism: The UNLV SDM Student Handbook, III: UNLV School of Dental Medicine Student Code of Professional Responsibilities and Appendices outline the professional behavior expected of students attending UNLV SDM. Failure to act in a professional manner, as determined by faculty, may affect a course grade. Unprofessional conduct may result in failure of the course. This includes attitude, chair side manner, willingness to participate and proper attire (etc) is included in this section.

b. Preparedness: This includes being prepared for anticipated clinic procedure and

alternatives, radiographs displayed, instrumentation & materials present.

c. Attendance : Clinical attendance is essential to passing this course. More than 2 unexcused absences from clinic will result in a deduction of the overall grade by 1 point for each day missed over the allowed maximum. If you would like to attend a scheduled function you will need to fill out a Leave Request Form (located in DDS offices) to course director for approval (See UNLV SDM Student Manual for defined absences). In the advent that you are sick you will need to send an email to “DDS Absences” to notify the DDS office so they can reschedule a patient if you had one scheduled. Failure to notify the DDS office will result in an Unexcused Absence.

3. **Competency**: Students must PASS the following assigned Competency before the end of the semester: **Diagnostic Casts, Radiographic Interpretation (5 minimum experiences, only one classmate experience allowed), Simple Restoration (5 minimum experiences) and Prophy/Periodontal Maintenance (5 minimum experiences). All qualifying experiences AND Competency MUST be challenged on a patient of record.** If a competency is not completed by the end of the semester, the final grade can range from a maximum grade of C (if the competency is made up) to an F (fail) for the semester. The Student Progress Committee will determine if remediation is to be allowed. If successfully remediated, the maximum remedial grade will be a C. All competencies require proof of at least the stated minimum number of experiences prior to the attempt to take the exam. Approval for attempting competencies must be given by the course director or DDS Mentor at least **one day** before the competency patient will be scheduled. All competency patients will be scheduled with full-time faculty.

4. **Requirements**: These are essential to complete because it aids in the students development as a practioner. These skills help improve proficiency as well as technique to render care on patients. These skills will help the student build confidence through repetition as well as improve on their technical clinical skills.

During the Summer Semester you will complete a comprehensive exam utilizing all the skills you have learned thus far. You should be able to:

1. Complete a Periodic Oral Exam
2. Take and Interpret X-Rays
3. Technically perform adequate removal of deposits
4. Discuss findings with the Patient
5. Schedule the patient for further tx or recall exams
6. Set the RC interval in the patient Chart
7. Send the Planned Appointment for the following recall appointment according to the interval that you determined
8. Write COMPLETE Tx Notes
9. Adequately complete a cleaning (Perio Maintenance or Prophy)

***Students are eligible to take this Requirement Exam AFTER they have successfully PASSED the Diagnostic Casts, PM/Prophy Competencies.**

8) Instructional Sessions

Students will be scheduled in clinic based on the posted DDS course schedule.

In Tuesday, Wednesday, & Friday AM sessions and one more scheduled session you will be providing care to SDM Comprehensive Care Patients.

9) Policy and Procedures

Students must arrive at the clinic location dressed in assigned colored scrubs at least 15minutes prior to start of clinic. This time will be used to setup cubicle and prepare for patient care.

For general course policies see the UNLV School of Dental Medicine Student Manual.

Students who needs other special testing accommodations must be registered with and make arrangements through the Disability Resource Center (895-0866) and properly notify UNLV SDM Associate Dean of Student Affairs as stated in the UNLV SDM Student Handbook Attendance Requirements

1. When a student is scheduled to be in a clinical session (DDS clinical area), students must remain on the Shadow Lane Campus. Students with cancellations or no-shows will be required to complete a Clinic Assignment during that scheduled clinical appointment. Clinical Assignments will be posted on SDMSharePoint and will need to be completed within the TEAM and turned in at the end of the session to the clinic coordinator to be evaluated/graded.
2. Students must leave a cell phone number with the DDS office (coordinator/scheduler) if they will be leaving Building A. An exact location is to be left with the coordinator/scheduler if the student is to be in Building A without a cell phone contact. The coordinator is the final authority in the assignment of students to immediate care for patients. If a student is unreachable when a clinical session is scheduled they will marked as absent and thus jeopardizing their ability to pass the course. This rule also applies when:
 - a. Patient arrives for an appointment and the student does not show
 - b. Student cancels a patient on his/her own initiative without a valid reason (illness, not return of lab work, etc.)
 - c. Situations where two patients arrive for an appointment and the conflict results from a student deciding to schedule their own appointment.

Persistent non-compliance may result in suspension or dismissal from school.

"The UNLV SDM Student Manual, III: UNLV School of Dental Medicine Student Code of Professional Responsibilities and Appendices outline the professional behavior expected of students attending UNLV SDM. Failure to act in a professional manner, as determined by faculty, may affect a course grade. Unprofessional conduct may result in failure of the course. In addition, any student with a grade that is affected by unprofessional behavior may be subject to action by the Student Progress Committee. The Associate Dean for Academic Affairs, in consultation with the Associate Dean for Student Affairs will determine if student unprofessional behavior will be review by the Student Progress Committee or the Honor Council."

UNLV SDM Procedure Codes/Points examples- Most used codes:

Code	Procedure Description	Points
D0120	Periodic Oral Exam	4
D0150	Comprehensive Exam	7
D0180	Comprehensive Periodontal Eval	8
D0210	Complete Series (FMX)	11
D0220	Periapical first film- intraoral	2
D0230	Periapical each additional film- intraoral	2
D0274	Bitewings- four films	5
D0277	Vertical Bitewings- 7 to 8 films	8

D0330	Panoramic Film	10
*0331	Radiographs (internal code) includes FMX and Pano with Interpretation	13
D0460	Pulp Vitality Test	5
D0470	Diagnostic Casts	9
D1110	Prophylaxis- Adult	8
D1120	Prophylaxis- Child	6
D1203	Fluoride Child (excluding prophylaxis)	3
D1204	Fluoride Adult (excluding prophylaxis)	3
D1330	Oral Hygiene Instructions (OHI)	4
D1351	Sealants	5
D2140	Amalgam, One Surface	11
D2330	Composite, One Surface Anterior	13
D2391	Composite, One Surface Posterior	14
D4910	Periodontal Maintenance Following Active Therapy	11
D4341	Periodontal Scaling and Root Planing 4 or more teeth	21
D4342	Periodontal Scaling and Root Planing 1-3 teeth	14
D9950	Occlusal Analysis- Mounted Case	28
PCCE	Patient Care Complete Evaluation	5
CRA	Caries Risk Assessment	8
M0911	Medical Evaluation for Treatment at SDM	

**For a comprehensive list of procedure codes reference SDMSharepoint -> Den Info-> Dental Teams-> Approved Points*

UNIVERSITY WIDE POLICIES/PROCEDURES

a. Disability Resource Center

The Disability Resource Center (DRC) coordinates all academic accommodations for students with documented disabilities. The DRC is the official office to review and house disability documentation for students, and to provide them with an official Academic Accommodation Plan to present to the faculty if an accommodation is warranted. The DRC strongly encourages faculty to provide accommodations only if and when they are in receipt of said plan. Faculty should not provide students accommodations without being in receipt of this plan.

UNLV complies with the provisions set forth in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, offering reasonable accommodations to qualified students with documented disabilities. If you have a documented disability that may require accommodations, you will need to contact the DRC for the coordination of services. The DRC is located in the Student Services Complex (SSC), Room 137, and the contact numbers are: VOICE (702) 895-

0866, TTY (702) 895-0652, FAX (702) 895-0651. For additional information, please visit: <http://studentlife.unlv.edu/disability/> .

For additional information about the DRC and procedures to follow when students ask for exemptions or exceptions based on their disability claim, refer them to the DRC website. For all faculty and staff (professional and classified) ADA accommodation determinations, please contact Marc Cardinalli, Assistant General Counsel and Administrative Code Officer, Flora Dungan Humanities Building (FDH), Room 320, 895-1879.

In addition, you will need to inform the School of Dental Medicine Office of Student Affairs of any determination made by the DRC DS. Additional information about DS can be found on the DS website at <http://www.unlv.edu/studentlife/les> .

b. Copyright and Fair Use

The University requires all members of the University Community to familiarize themselves and to follow copyright and fair use requirements. **YOUR ARE INDIVIDUALLY AND SOLELY RESPONSIBLE FOR VIOLATIONS OF COPYRIGHT AND FAIR USE LAWS. THE UNIVERSITY WILL NEITHER PROTECT NOR DEFEND YOU NOR ASSUME ANY RESPONSIBILITY FOR EMPLOYEE OF STUDENT VIOLATIONS OF FAIR USE LAWS.** Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies. Additional information can be found at <http://provost.unlv.edu/copyright/statements.html>

The information provided to you in this course in the form of handouts, outlines, synopses, PowerPoint presentations, tests, etc. are the intellectual property of the individual faculty. These materials are provided for student use only within the domain of the UNLV School of Dental Medicine. Use of this material by students outside the University setting or distribution of this material to anyone not affiliated with the UNLV SDM constitutes a copyright violation.

c. Observance of Religious Holidays

As a general rule, a student missing a class or laboratory assignment because of observance of a religious holiday shall have the opportunity to make up missed work. **Students must notify the course director of anticipated absences by the last day of late registration to be assured of this opportunity.** Faculty may give students an additional week to complete missed work, but must set a clear deadline. Note: Student who represent UNLV SDM at any official extracurricular activity shall also have the opportunity to make up assignments, but the student

must provide official written notification to the instructor no less than one week prior to the missed class(es).

d. Falsification of Documents or Other Information

The UNLV Student Conduct Code and the UNLV School of Dental Medicine prohibits the forgery and falsification of any documents or records. This includes, but is not limited to, the forging, altering, misusing, providing or causing any false information to be entered on ANY University or School of Dental Medicine PRINTED OR ELECTRONIC documents, records (including patient records), or identification cards. The falsification of data, improper assignment of authorship of school work or other scholarly activity, claiming another person's work as one's own, unprofessional manipulation of experiments or of research procedures, or misappropriation of research funds will not be tolerated. Commission of any act of forgery or falsification as described will result in disciplinary action and sanctions as stated in the School of Dental Medicine Honor Code.

e. Academic Misconduct

Academic integrity is a legitimate concern for every member of the campus community; all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility and professionalism. By choosing to join the UNLV community, students accept the exceptions of the "Student Academic Misconduct Policy" and are encouraged when faced with choices to always take the ethical path. Students enrolling in UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's function as an educational institution. An example of academic misconduct is plagiarism: "Using the words or ideas of another, from the internet or any source, without proper citation of the sources." For more information regarding the "Student Academic Misconduct Policy" (approved December 9, 2005), go to <http://studentlife.unlv.edu/judicial/misconductPolicy.html> or the UNLV School of Dental Medicine Student Handbook for more information.

f. E-Mail

By policy, faculty and staff should only e-mail students SDMail accounts. SDMail is the UNLV School of Dental Medicine official e-mail system for students. It is the one of the primary ways students receive official university communication. All UNLV SDM students receive an SDMail account after admission to SDM. As a reminder, sending information by e-mail should be done in an appropriate and professional manner.

g. Consensual Relationships

UNLV prohibits romantic or sexual relationships between members of the university community when one of the individuals involved has direct

professional influence or direct authority over the other. For further information, go to <http://hr.unlv.edu/Policy/consensual.html> .

h. Incomplete Grades

The grade of I – Incomplete – can be granted when a student has satisfactorily completed all course work up to the withdrawal date of that semester/session but for reason(s) beyond the student’s control, and acceptable to the instructor, cannot complete the last part of the course, and the instructor believes that the student can finish the course without repeating it. A student who receives an I is responsible for making up whatever work was lacking at the end of the semester. If course requirements are not completed within the time indicated, a grade of F will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete do not register for the course but make individual arrangements with the instructor who assigned the I grade

i. Tutoring

The Academic Success Center (ASC) provides tutoring and academic assistance for all UNLV students taking UNLV courses. Students are encouraged to stop by the ASC to learn more about subjects offered, tutoring times and other academic resources. The ASC is located across from the Student Services Complex, #22 on the current UNLV map. Students may learn more about tutoring services by calling 895-3177 or visiting the tutoring web site at: <http://academicsuccess.unlv.edu/tutoring/>