

University of Nevada, Las Vegas
Department of World Languages and Cultures
JPN 302: Third Year Japanese II

Course Syllabus

Textbooks: Miura, A. & McGloin, N. (2008). *An Integrated Approach to Intermediate Japanese* [Revised Edition]. Tokyo: The Japan Times.
Miura, A. & McGloin, N. (2008). *An Integrated Approach to Intermediate Japanese* [Revised Edition] *Workbook*. Tokyo: The Japan Times.

Course Description

JPN 302 is designed for students who have completed two years of college-level Japanese, and wish to develop further proficiency in all areas of Japanese language skills.

Learning Outcomes

The learning outcomes for this course are as follows:

- (1) to understand various grammar points and sentence patterns,
- (2) to develop further proficiency in listening, speaking, reading, and writing skills,
- (3) to expand usable vocabulary, *kanji*, and expressions.

Course Policies

Regular attendance and active class participation are expected of all students. Students should be present for the entire duration of the class meeting, and should ask for permission from the instructor before leaving the classroom. First two absences are excused. However, each additional absence results in the loss of 2% of the entire course grade. Tardiness for more than 30 minutes is counted as one absence. In addition, any two of the following conducts are counted as one absence: tardiness for less than 30 minutes, early departure, and leaving more than 5 minutes during class hours without justifiable reasons, eating, chewing gum, sleeping, working on homework assignments in class, engaging in activities irrelevant to class, using cell phones, computers, and other electronic communication devices, which should be turned off, stored away not in pockets but in backpacks or purses, and placed on the floor during the entire class hours. Students are responsible for notifying the instructor in person, by Rebelmail, or telephone, if they have any justifiable reasons for tardiness, early departure, and absence. Furthermore, submission of official documentation is required to prove the justifiable nature of any tardiness, early departure, and absence. Work-related reasons are not justifiable.

Preparation/participation is graded during each class meeting on the scale of 0 (absence) to 10 (fully prepared and actively participated). Assignments must be turned in at the beginning of the class. Late assignments and compositions are accepted no later than the next class meeting. The scores of all late assignments and compositions are reduced by 50%. Assignments, compositions, and presentations must be completed entirely by each student without any external assistance. Otherwise, no credit is given. Presentations, lesson tests, compositions, and final exam must be completed on the assigned dates. The University requires that final exams given at the end of a course occur at the time and on the day specified in the final exam schedule. No make-ups of presentations, compositions, and final exam are given. Make-ups of lesson tests may be given with the submission of official documentation to prove the justifiable nature of any absence, and their scores are reduced by 20%.

Copyright

The University requires all members of the University Community to familiarize themselves and to follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. Additional information can be found at: <http://provost.unlv.edu/misconduct/policy.html>.

Academic Misconduct

Students enrolling in UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's function as an educational institution. Academic misconduct including cheating and plagiarism is unacceptable. Plagiarism is using the words or ideas of another, from the Internet or any source, without proper citation of the sources. See the *Student Academic Misconduct Policy* at: <http://studentconduct.unlv.edu/misconduct/policy.html>.

Grading

Preparation/Participation	15%	A: 100-93 A-: 92-90
Assignments	10%	B+: 89-87 B: 86-83 B-: 82-80
Compositions	15%	C+: 79-77 C: 76-73 C-: 72-70
Presentations	10%	D+: 69-67 D: 66-63 D-: 62-60
Lesson Tests	25%	F: 59-0
Final Exam	25%	

Instructional Support Services

Students are encouraged to visit the Language Resource Center (LRC) located in FDH 237 (Phone: 895-1930) where Japanese software and access to the Internet are available. The hours are Monday through Thursday 9-7 and Friday 9-1.

If you have a documented disability that requires assistance, you will need to contact the Disability Resource Center (DRC) for coordination in your academic accommodations. The DRC is located in the Student Services Complex (SSC-A), Room 143 (Phone:895-0866, Fax:895-0651). See <http://drc.unlv.edu/> for additional information.

The Academic Success Center (ASC) provides tutoring and academic assistance for all UNLV students taking UNLV courses. Students are encouraged to stop by the ASC to learn more about subjects offered, tutoring times and other academic resources. The ASC is located across from the Student Services Complex (SSC). Students may learn more about tutoring services by calling 895-3177 or visiting <http://academicsuccess.unlv.edu/tutoring/>.

One-on-one or small group assistance with writing is available free of charge to UNLV students at the Writing Center, located in CDC-3-301. Although walk-in consultations are sometimes available, students with appointments will receive priority assistance. Appointments may be made in person or by calling 895-3908. The student's Rebel ID Card, a copy of the assignment (if possible), and two copies of any writing to be reviewed are requested for the consultation. More information can be found at: <http://writingcenter.unlv.edu/>

ネバダ大学ラスベガス校

日本語302

2016年秋学期

スケジュール(tentative)

- 8月29日(月) オリエンテーション
31日(水) レッスン1(2~7ページ) 漢字リスト(12ページ)
- 9月 5日(月) レーバーデーの休日で、授業はありません。
7日(水) レッスン1(8ページ)
12日(月) (13~18ページ: #1,3,5,6,8,9,12,13) ワークブック(3~12ページ)
14日(水) (22ページ) 宿題1Due レッスン2(24~26ページ)
19日(月) レッスン2(27~28ページ 33~34ページ) レッスンテストの説明
21日(水) (35~39ページ: #1,3,4,6,7,9) ワークブック(15~20ページ)
26日(月) (42ページ) 宿題2Due レッスンテスト1(レッスン1と2)の勉強
28日(水) レッスンテスト1(レッスン1と2)の勉強 作文と発表の説明
- 10月3日(月) レッスンテスト1(レッスン1と2)
5日(水) 作文1の下書き(draft)をしますから、辞書を持って来て下さい。
10日(月) 作文1の書き直し(revision)をしますから、辞書を持って来て下さい。
12日(水) 日本についての発表(5分) (セタと301で発表した以外のトピック) 1 A-Z
17日(月) 日本についての発表(5分) (セタと301で発表した以外のトピック) 1 A-Z
19日(水) 授業はありませんが、宿題3(52ページと70ページの書く漢字)があります。
24日(月) レッスン3(44~48ページ) 宿題3Due 漢字リスト(52ページ)
26日(水) (48ページ 53ページ: #2) ワークブック(23ページ)
31日(月) (54~55ページ: #3,5,7,8,9 59~60ページ) ワークブック(25~26ページ)
- 11月2日(水) レッスン4(62~65ページ) 宿題4Due 漢字リスト(70ページ)
7日(月) (66ページ 72ページ: #4) ワークブック(29~30ページ)
9日(水) (72~77ページ: #6,11,12,13,14,15) ワークブック(30~35ページ)
14日(月) (81~82ページ) 宿題5Due レッスンテスト2(レッスン3と4)の勉強
16日(水) レッスンテスト2(レッスン3と4)の勉強
21日(月) レッスンテスト2(レッスン3と4)
23日(水) 作文2の下書き(draft)をしますから、辞書を持って来て下さい。
28日(月) 作文2の書き直し(revision)をしますから、辞書を持って来て下さい。
30日(水) 日本についての発表(7分) (セタと301で発表した以外のトピック) 2 Z-A
- 12月5日(月) 日本についての発表(7分) (セタと301で発表した以外のトピック) 2 Z-A
7日(水) 期末試験の勉強
12日(月) 期末試験 午前10時10分~午後12時10分

University Resources

Technology Support Contact Information

For general technology support and WebCampus support:
Office of Information Technology (OIT), UNLV
(702)895-0777, <http://oit.unlv.edu>

Language Placement Exam

Department of World Languages and Cultures
FDH 552
(702) 895-3431
http://liberalarts.unlv.edu/Foreign_Languages/placement.html

[Language Resource Center \(language and multimedia computer lab\)](#)

[FDH 240](#)
[\(702\)895-1930](#)
<http://lrc.unlv.edu/>

Campus Advocacy Resource and Empowerment (CARE) line- If you are experiencing (or have experienced) interpersonal violence, the CARE Line is a 24-hour campus crisis hotline available to victims/survivors of interpersonal violence, as well as their family and friends. Trained volunteer advocates provide support, education, resources, and referrals to on and off campus services for crimes of sexual assault, domestic or dating violence, and stalking.

(702)895-0602

Rape Crisis Center: 888-366-1640

Student Counseling and Psychological Services (CAPS)- CAPS offers many resources along with trained clinicians to help you work through problems commonly experienced by students of all ages and backgrounds. Located in the Student Recreation & Wellness Center.

(702)895-3627

<http://www.unlv.edu/srwc/caps>

University Policies

The Optional Status Reporting Program

Allows me to enter MDS/MDU (representing mid-term satisfactory and mid-term unsatisfactory) I may enter these statuses only for those who, in the judgment of faculty, are in need of intervention. (This intervention will be in the form of outreach to those students from their college academic advisors, Academic Success Center coaches, scholarship coordinators, financial aid counselors, and other student support personnel).

Teaching Evaluations:

Please be aware that you are going to receive an E-mail about an evaluation of this course during the last three-four week of each semester. In order to evaluate the effectiveness of teaching at UNLV, course evaluations are required to be administered at the end of each course. Teaching evaluations are a very important piece of assessment data and it is important that the reliability, validity, and legitimacy of these instruments be maintained. Please respond to this e-mail promptly.

Academic Misconduct— Academic integrity is a legitimate concern for every member of the campus community; all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy and are encouraged when faced with choices to always take the ethical path. Students enrolling in UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's function as an educational institution.

An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another, from the Internet or any source, without proper citation of the sources. See the *Student Academic Misconduct Policy* (approved December 9, 2005) located at: <https://www.unlv.edu/studentconduct/student-conduct>.

Copyright—The University requires all members of the University Community to familiarize themselves **with** and to follow copyright and fair use requirements. **You are individually and solely responsible for violations of copyright and fair use laws. The university will neither protect nor defend you nor assume any responsibility for employee or student violations of fair use laws.** Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies. Additional information can be found at: <http://www.unlv.edu/provost/copyright>.

Disability Resource Center (DRC)— **Disability Resource Center (DRC)**—The UNLV Disability Resource Center (SSC-A 143, <http://drc.unlv.edu/>, 702-895-0866) provides resources for students with disabilities. If you feel that you have a disability, please make an appointment with a Disabilities Specialist at the DRC to discuss what options may be available to you. If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation Plan from the DRC to the instructor during office hours so that you may work together to develop strategies for implementing the accommodations to meet both your needs and the requirements of the course. Any information you provide is private and will be treated as such. To maintain the confidentiality of your request, please do not approach the instructor in front of others to discuss your accommodation needs.

Religious Holidays Policy— Any student missing class quizzes, examinations, or any other class or lab work because of observance of religious holidays shall be given an opportunity during that semester to make up missed work. The make-up will apply to the religious holiday absence only. It shall be the responsibility of the student to notify the instructor **within the first 14 calendar days of the course for fall and spring courses (excepting modular courses), or within the first 7 calendar days of the course for summer and modular courses**, of his or her intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit: <http://catalog.unlv.edu/content.php?catoid=6&navoid=531>.

Transparency in Learning and Teaching—The University encourages application of the transparency method of constructing assignments for student success. Please see these two links for further information:

<https://www.unlv.edu/provost/teachingandlearning>

<https://www.unlv.edu/provost/transparency>

Incomplete Grades—The grade of I—Incomplete—can be granted when a student has satisfactorily completed three-fourths of course work for that semester/session but for reason(s) beyond the student’s control, and acceptable to the instructor, cannot complete the last part of the course, and the instructor believes that the student can finish the course without repeating it. The incomplete work must be made up before the end of the following regular semester for undergraduate courses. Graduate students receiving “I” grades in 500-, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the time indicated, a grade of F will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete do not register for the course but make individual arrangements with the instructor who assigned the I grade.

Tutoring and Coaching—The Academic Success Center (ASC) provides tutoring, academic success coaching and other academic assistance for all UNLV undergraduate students. For information regarding tutoring subjects, tutoring times, and other ASC programs and services, visit <http://www.unlv.edu/asc> or call 702-895-3177. The ASC building is located across from the Student Services Complex (SSC). Academic success coaching is located on the second floor of the SSC (ASC Coaching Spot). Drop-in tutoring is located on the second floor of the Lied Library and College of Engineering TEB second floor.

UNLV Writing Center—One-on-one or small group assistance with writing is available free of charge to UNLV students at the Writing Center, located in CDC-3-301. Although walk-in consultations are sometimes available, students with appointments will receive priority assistance. Appointments may be made in person or by calling 702-895-3908. The student’s Rebel ID Card, a copy of the assignment (if possible), and two copies of any writing to be reviewed are requested for the consultation. More information can be found at: <http://writingcenter.unlv.edu/>.

Rebelmail—By policy, faculty and staff should e-mail students’ Rebelmail accounts only. Rebelmail is UNLV’s official e-mail system for students. It is one of the primary ways students receive official university communication such as information about deadlines, major campus events, and announcements. All UNLV students receive a Rebelmail account after they have been admitted to the university. Students’ e-mail prefixes are listed on class rosters. The suffix is always @unlv.nevada.edu. **Emailing within WebCampus is acceptable.**

Final Examinations—The University requires that final exams given at the end of a course occur at the time and on the day specified in the final exam schedule. See the schedule at: <http://www.unlv.edu/registrar/calendars>.

Library statement:

Students may consult with a librarian on research needs. For this class, the Subject Librarian is (https://www.library.unlv.edu/contact/librarians_by_subject). UNLV Libraries provides resources to support students’ access to information. Discovery, access, and use of information

are vital skills for academic work and for successful post-college life. Access library resources and ask questions at <https://www.library.unlv.edu/>.