

**DEPARTMENT OF HEALTH CARE ADMINISTRATION AND POLICY**

**Course Syllabus**

**Fall 2017**

**HCA 201 -1001 Health Care Law**

**Tuesdays 5:30pm – 8:15pm BHS 132**

**Course Information:**

This course presents an overview of the legal issues facing the health care industry. It provides students with an intermediate to advanced working knowledge of health law. It is a comprehensive and inclusive review of a wide variety of health care legal issues. Students are provided with a realistic knowledge of health law and its application to the real world. 3 credit hours.

**Required Text:**

- Showalter, J.S. (2017). *The law of healthcare administration* (8<sup>th</sup> ed.). Chicago, IL: Health Administration Press. (ISBN # 978-1567938784)
- Additional readings, handouts, videos, etc. are assigned to students throughout the course. Access will be provided to these resources via WebCampus.

**Course Objectives:**

Upon completion of the course, it is expected that students will be able to:

- recognize legal aspects of health care administration.
- apply the laws and regulations in a health care setting.
- identify basic theory, concepts and application of various legal standards within the health care industry.
- recognize and understand bioethical issues that are presented and the applicability of the law.
- communicate effectively during presentations.
- work cooperatively to reach a set goal.
- demonstrate effective written and business communications.

## Grading Scale:

Points in %	Letter Grade
93-100	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
<60	F

## Grading Components:

See course schedule for due dates for all assessments and other assignments.

Item	Number of Units	Total %
Quizzes	15	20
Mid-Term Exam	1	30
Final Exam	1	30
Current Event Discussion- Group Presentation	1	10
Reflection Papers	10	10
<b>Total</b>		100

## Assignment Overviews:

**Quizzes (15% total):** Each week there will be a quiz on the reading material. The quizzes are all multiple choice.

**Midterm Exam (30% total):** There will be a midterm exam covering all materials up through chapter 8 in the textbook.

**Final Exam (30% total):** There will be a final exam that covers chapters 9-15.

\*Quizzes, mid-term and final exam will cover materials from the textbook, hand-outs and information provided by guest lecturers.

**Current Event Discussions (10% total):** There will be in class discussing on current events in the Healthcare Law community.

**Reflection Papers (10% total):** Choose any 10 of the 15 chapters to write a one page “reflection” of the chapter. Make an application of the chapter material to any supplemental information or current event/issue discussed in class.

**HCA 201 Course Schedule:**

Week of	Topics & Assignments	Readings
<b>WEEK 1</b> 08/29/2017	<b>Course Introduction</b>	<input type="checkbox"/> Text: None
<b>WEEK 2</b> 09/05/17	<b>Introduction of Law in the Health Care System</b>	<input type="checkbox"/> Text: Chapter 1: The Anglo-American Legal System Chapter 2: A Brief History of Medicine  <input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 1
Learning Objectives	Students will recognize legal aspects of health care administration. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry. Students will demonstrate effective written and business communications.	
Competencies UULO's	A1, A2, C4 *For a list of all competencies, please see below. 1.1, 3.1, 3.2, 5.1 *For a list of all UULO's please see below.	
<b>WEEK 3</b> 09/12/17	<b>Contracts and Intentional Torts/ Negligence</b>	<input type="checkbox"/> Text: Chapter 3: Health Reform, Access to Care, and Admission and Discharge  <input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 2, 3
Learning Objective	Students will be able to apply the laws and regulations in a health care setting. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry. Students will recognize and understand bioethical issues that are presented and the applicability of the law. Students will demonstrate effective written and business communications.	
Competencies UULO's	A2, B9, C4 1.1, 3.1, 3.2, 5.2, 5.5	
<b>WEEK 4</b> 09/19/17	<b>Corporate Healthcare and Liability</b>	<input type="checkbox"/> Text: Chapter 4: Contracts and Intentional Torts Chapter 5: Negligence  <input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 4
Learning Objectives	Students will be able to apply the laws and regulations in a health care setting. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry.	

		Students will demonstrate effective written and business communications.
Competencies UULO's	A2, B7, C4 1.1, 3.1, 3.2	
<b>WEEK 5</b> 09/26/17	<b>The Corporate Healthcare Institution</b>	<input type="checkbox"/> Text: Chapter 6: The Organization and Management of a Corporate Healthcare Institution  <input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 5
Learning Objective	Students will recognize legal aspects of health care administration. Students will be able to apply the laws and regulations in a health care setting. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry. Students will demonstrate effective written and business communications.	
Competencies UULO's	A2, B9, C4 1.1, 3.1, 3.2	
<b>WEEK 6</b> 10/03/17	<b>Liability of the Healthcare Institution</b>	<input type="checkbox"/> Text: Chapter 7: Liability of the Healthcare Institution  <input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 6
Learning Objective	Students will recognize legal aspects of health care administration. Students will be able to apply the laws and regulations in a health care setting. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry. Students will demonstrate effective written and business communications.	
Competencies UULO's	A2, B9, C4 1.1, 3.1, 3.2	
<b>WEEK 7</b> 10/10/17	<b>Medical Staff Privileges and Peer Review</b>	<input type="checkbox"/> Text: Chapter 8: Medical Staff Privileges and Peer Review  <input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 7, 8
Learning Objective	Students will recognize legal aspects of health care administration. Students will be able to apply the laws and regulations in a health care setting. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry. Students will demonstrate effective written and business communications.	
Competencies UULO's	A2, A4, B9, B14, C4 1.1, 3.1, 3.2	
<b>WEEK 8</b> 10/17/17	<b>MID-TERM</b>	
Learning Objective	Students will recognize legal aspects of health care administration. Students will be able to apply the laws and regulations in a health care setting.	

	<p>Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry.</p> <p>Students will recognize and understand bioethical issues that are presented and the applicability of the law.</p> <p>Students will demonstrate effective written and business communications.</p>
Competencies UULO's	A1, A2, B6, B7, B9, D1 1.1
<b>WEEK 9</b> 10/24/17	<p><b>Health Information Management / Emergency Care</b></p> <p><input type="checkbox"/> Text: Chapter 9: Health Information Management Chapter 10: Emergency Care</p> <p><input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 9</p>
Learning Objective	Students will be able to apply the laws and regulations in a health care setting. Students will demonstrate effective written and business communications.
Competencies UULO's	A2, B6, B9, C4 1.1, 3.1, 3.2, 5.2
<b>WEEK 10</b> 10/31/17	<p><b>Consent</b></p> <p><input type="checkbox"/> Text: Chapter 11: Consent for Treatment and Withholding Consent</p> <p><input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 10</p>
Learning Objective	Students will be able to apply the laws and regulations in a health care setting. Students will recognize and understand bioethical issues that are presented and the applicability of the law. Students will demonstrate effective written and business communications.
Competencies UULO's	A2, B9, C4 1.1, 3.1, 3.2, 5.2, 5.5
<b>WEEK 11</b> 11/07/17	<p><b>Taxation</b></p> <p><input type="checkbox"/> Text: Chapter 12: Taxation of Healthcare Institutions</p> <p><input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 11</p>
Learning Objective	Students will be able to apply the laws and regulations in a health care setting. Students will demonstrate effective written and business communications.
Competencies UULO's	A2, C4 1.1, 3.1, 3.2, 5.1
<b>WEEK 12</b> 11/14/17	<p><b>Antitrust</b></p> <p><input type="checkbox"/> Text: Chapter 13: Competition and Antitrust Law</p> <p><input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 12</p>
Learning	Students will be able to identify basic theory, concepts, and application of various legal standards

Objective	within the health care industry. Students will demonstrate effective written and business communications.	
Competencies	A2, C4	
UULO's	1.1, 3.1, 3.2, 5.1	
<b>WEEK 13</b> 11/21/17	<b>Reproduction/ Birth</b>	<input type="checkbox"/> Text: Chapter 14: Issues of Reproduction and Birth  <input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 13
Learning Objective	Students will recognize legal aspects of health care administration. Students will be able to apply the laws and regulations in a health care setting. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry. Students will recognize and understand bioethical issues that are presented and the applicability of the law. Students will demonstrate effective written and business communications.	
Competencies	A1, A2, B7, B9, C4, D1	
UULO's	1.1, 3.1, 3.2, 5.2, 5.5	
<b>WEEK 14</b> 11/28/17	<b>Fraud Laws and Corporate Compliance</b>	<input type="checkbox"/> Text: Chapter 15: Fraud Laws and Corporate Compliance  <input type="checkbox"/> Assignment: Reflection Paper <input type="checkbox"/> Assessment: Quiz 14, 15
Learning Objective	Students will recognize legal aspects of health care administration. Students will be able to apply the laws and regulations in a health care setting. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry. Students will demonstrate effective written and business communications.	
Competencies	A1, A2, B9, C4	
UULO's	1.1, 3.1, 3.2	
<b>WEEK 15</b> 12/5/17	<b>Group Presentations</b>	<input type="checkbox"/> No assigned readings
Learning Objective	Students will be able to communicate effectively during presentations. Students will work cooperatively to reach a set goal. Students will demonstrate effective written and business communications.	
Competencies	C1, C2, C3, C4, E1	
UULO's	1.1, 3.1, 3.2, 3.3, 3.4	
<b>WEEK 16</b> 12/12/17	<b>Final Exam</b>	<input type="checkbox"/> No assigned readings
Learning Objective	Students will recognize legal aspects of health care administration. Students will be able to apply the laws and regulations in a health care setting. Students will be able to identify basic theory, concepts, and application of various legal standards within the health care industry. Students will recognize and understand bioethical issues that are presented and the applicability of the law. Students will demonstrate effective written and business communications.	

Competencies	A1, A2, B6, B7, B9, D1
UULO's	1.1

## HCAP Undergraduate Competencies

HCAP Competencies		
By graduation, students should be able to:		
<i>Competen</i>	<i>Area</i>	<i>Description</i>
HCAP A1	<b>Knowledge of Healthcare Environment</b>	Health care Issues and Trends (Demonstrate a broad knowledge of the health care industry and trends involved in provision, coverage, and access to care).
HCAP A2		Standards & Regulations (Identify standards, laws, regulatory and accreditation criteria applicable to health care organization).
HCAP A3		Populations' health and status assessment (Identify basic theory, concepts and models of health promotion, disease causation and prevention; analyze trends using primary and/or secondary community and health status data).
HCAP A4		Health care Personnel (Define and assess clinical and nonclinical roles and practice; related to human resources management in health care).
HCAP B1	<b>Business Knowledge and Skills</b>	Organizational Dynamics and Governance (Apply organizational theory and behavior to develop, assess, design or redesign health care organizations).
HCAP B2		Problem-solving and Decision-making (Formulate questions and apply models to address issues and problems).
HCAP B3		Time Management (Ability to balance multiple tasks and responsibilities; set and meet deadlines).
HCAP B4		Financial Management (Ability to compile and analyze financial data; develop capital, operating and cash flow budgets; analyze investment data; pro forma development).
HCAP B5		Strategic Planning (Ability to perform environmental analysis; discern competitive strategy; formulate business strategy based on evidence).
HCAP B6		Information Management/Understanding and Using Technology Skills (Apply techniques and methods to plan, design, implement and assess information flow and communication).
HCAP B7		Risk Management (Assessment of risk exposure; apply methods to ensure patient and staff safety; resolution of ethical and legal issues).
HCAP B8		Quantitative Skills (Analyze data and interpret quantitative information).
HCAP B9		Legal principles development, application and assessment (Analyze managerial issues related to the law governing health care: compliance; fiduciary responsibility).
HCAP B10		Marketing (Analysis and assessment of markets, market segmentation, strategy, change and innovation).
HCAP B11		Quality Improvement/Performance Improvement (Define and assess quality and performance).
HCAP B12		Planning and Managing Projects (Able to design, plan, implement and assess projects related to performance, structure and outcomes of health services).
HCAP B13		Health Policy Formulation, Implementation and Evaluation (Identify policy issues and key stakeholders; design and evaluate policy strategies).
HCAP B14		Human Resources (Apply methods and techniques related to the management of health care organization employees and professional staff).
HCAP C1	<b>Communication and Relationship Skills</b>	Interpersonal Communication (Build collaborative relationships).
HCAP C2		Presentation Skills (Demonstrate effective oral communication and presentation skills).
HCAP C3		Working in Teams (Create, participate in, and lead teams).
HCAP C4		Writing Skills (Prepare effective written and business communications).
HCAP D1	<b>Professionalism and Ethics</b>	Personal and Professional Ethics (Adhere to ethical personal and business principles; exhibit ethical behaviors).
HCAP D2		Professional & Community Contribution (Participate in community service; balance professional and personal pursuits).
HCAP D3		Continuing Education & Lifelong Learning (Demonstrate the importance of participating in continuing education and career planning).
HCAP E1	<b>Leadership</b>	Leading and Managing Others (Hold self and others accountable for organizational goal attainment).
HCAP E2		Ability for Honest Self-assessment.
HCAP E3		Systems Thinking (Understand potential impacts and consequences of decisions in a wide variety of situations).
HCAP E4		Planning and Implementing Change (Understand the importance of being able to promote and manage change).
HCAP E5		Ability to assess needs of communities and have a visionary perspective for the own organization.

<b>Universal Undergraduate Learning Outcomes (UULO)</b>
<b>1. Intellectual Breadth and Lifelong Learning:</b> Graduates are able to understand and integrate basic principles of the natural sciences, social sciences, humanities, fine arts, and health sciences, and develop skills and a desire for lifelong learning. Specific outcomes for all students include:
1.1 Demonstrate in-depth knowledge and skills in at least one major area.
1.2 Identify the fundamental principles of the natural and health sciences, social sciences, humanities, and fine arts.
1.3 Apply the research methods and theoretical models of the natural and health sciences, social sciences, humanities, and fine arts to define, solve, and evaluate problems.
1.4. Transfer knowledge and skills gained from general and specialized studies to new settings and complex problems.
1.5 Demonstrate lifelong learning skills, including the ability to place problems in personally meaningful contexts; reflect on one's own understanding; demonstrate awareness of what needs to be learned; articulate a learning plan; and act independently on the plan, using appropriate resources.
1.6 Achieve success in one's chosen field or discipline, including applying persistence, motivation, interpersonal communications, leadership, goal setting, and career skills.
<b>2. Inquiry and Critical Thinking:</b> Graduates are able to identify problems, articulate questions, and use various forms of research and reasoning to guide the collection, analysis, and use of information related to those problems. Specific outcomes for all students include:
2.1 Identify problems, articulate questions or hypotheses, and determine the need for information.
2.2 Access and collect the needed information from appropriate primary and secondary sources.
2.3 Use quantitative and qualitative methods, including the ability to recognize assumptions, draw inferences, make deductions, and interpret information to analyze problems in context, and then draw conclusions.
2.4 Recognize the complexity of problems, and identify different perspectives from which problems and questions can be viewed.
2.5 Evaluate and report on conclusions, including discussing the basis for and strength of findings, and identify areas where further inquiry is needed.
2.6 Identify, analyze, and evaluate reasoning, and construct and defend reasonable arguments and explanations.
<b>3. Communication:</b> Graduates are able to write and speak effectively to both general and specialized audiences, create effective visuals that support written or spoken communication, and use electronic media common to one's field or profession. Specific outcomes for all students include:
3.1 Demonstrate general academic literacy, including how to respond to the needs of audiences and to different kinds of rhetorical situations, analyze and evaluate reasons and evidence, and construct research-based arguments using Standard Written English.
3.2 Effectively use the common genres and conventions for writing within a particular discipline or profession.
3.3 Prepare and deliver effective oral presentations.
3.4 Collaborate effectively with others to share information, solve problems, or complete tasks.
3.5 Produce effective visuals using different media.
3.6 Apply the up-to-date technologies commonly used to research and communicate within one's field.
<b>4. Global/Multicultural Knowledge and Awareness:</b> Graduates will have developed knowledge of global and multicultural societies, and an awareness of their place in and effect on them. Specific outcomes for all students include:
4.1 Demonstrate knowledge of the history, philosophy, arts, and geography of world cultures.
4.2 Respond to diverse perspectives linked to identity, including age, ability, religion, politics, race, gender, ethnicity, and sexuality; both in American and international contexts.
4.3 Apply the concept of social justice.
4.4 Demonstrate familiarity with a non-native language, or experience living in a different culture.
4.5 Function effectively in diverse groups.
4.6 Demonstrate awareness of one's own place in and effect on the world.
<b>5. Citizenship and Ethics:</b> Graduates are able to participate knowledgeably and actively in the public life of our communities and make informed, responsible, and ethical decisions in their personal and professional lives. Specific outcomes for all students include:
5.1 Acquire knowledge of political, economic, and social institutions.
5.2 Identify the various rights and obligations that citizens have in their communities.
5.3 Apply various forms of citizenship skills such as media analysis, letter writing, community service, and lobbying.
5.4 Explain the concept of sustainability as it impacts economic, environmental, and social concerns.
5.5 Examine various concepts and theories of ethics, and how to deliberate and assess claims about ethical issues.
5.6 Apply ethical concepts and theories to specific ethical dilemmas students will experience in their personal and professional lives.

## UNLV Policies

**Academic Misconduct**—Academic integrity is a legitimate concern for every member of the campus community; all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility, and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy and are encouraged when faced with choices to always take the ethical path. Students enrolling at UNLV assume the obligation to conduct themselves in a manner compatible with UNLV’s function as an educational institution. An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another, from the Internet or any source, without proper citation of the sources. See the *Student Academic Misconduct Policy* (approved December 9, 2005) located at: <https://www.unlv.edu/studentconduct/student-conduct>.

**Copyright**—The University requires all members of the University Community to familiarize themselves with and to follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. The university will neither protect nor defend you, nor assume any responsibility for employee or student violations of fair use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies. Additional information can be found at: <http://www.unlv.edu/provost/copyright>.

**Disability Resource Center (DRC)**—The UNLV Disability Resource Center (SSC-A 143, <http://drc.unlv.edu/>, 702-895-0866) provides resources for students with disabilities. If you feel that you have a disability, please make an appointment with a Disabilities Specialist at the DRC to discuss what options may be available to you. If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation Plan from the DRC to the instructor during office hours so that you may work together to develop strategies for implementing the accommodations to meet both your needs and the requirements of the course. Any information you provide is private and will be treated as such. To maintain the confidentiality of your request, please do not approach the instructor in front of others to discuss your accommodation needs.

**Final Examinations**—The University requires that final exams given at the end of a course occur at the time and on the day specified in the final exam schedule. See the schedule at: <http://www.unlv.edu/registrar/calendars>.

**Incomplete Grades**—The grade of I—Incomplete—can be granted when a student has satisfactorily completed three-fourths of course work for that semester/session but for reason(s) beyond the student’s control, and acceptable to the instructor, cannot complete the last part of the course, and the instructor believes that the student can finish the course without repeating it. The incomplete work must be made up before the end of the following regular semester for undergraduate courses. Graduate students receiving “I” grades in 500-, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the time indicated, a grade of F will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete do not register for the course but make individual arrangements with the instructor who assigned the I grade.

**Library Resources**—Students may consult with a librarian on research needs. Subject librarians for various classes can be found here: [https://www.library.unlv.edu/contact/librarians\\_by\\_subject](https://www.library.unlv.edu/contact/librarians_by_subject). UNLV Libraries provides resources to support students’ access to information. Discovery, access, and use of information are vital skills for academic work and for successful post-college life. Access library resources and ask questions at <https://www.library.unlv.edu/>.

**Rebelmail**—By policy, faculty and staff should e-mail students’ Rebelmail accounts only. Rebelmail is UNLV’s official e-mail system for students. It is one of the primary ways students receive official university communication such as information about deadlines, major campus events, and announcements. All UNLV students receive a Rebelmail account after they have been admitted to the university. Students’ e-mail prefixes are listed on class rosters. The suffix is always [@unlv.nevada.edu](mailto:@unlv.nevada.edu). **Emailing within WebCampus is acceptable.**

**Religious Holidays Policy**—Any student missing class quizzes, examinations, or any other class or lab work because of observance of religious holidays shall be given an opportunity during that semester to make up missed work. The make-up will apply to the religious holiday absence only. It shall be the responsibility of the student to notify the instructor within the first 14 calendar days of the course for fall and spring courses (excepting modular

courses), or within the first 7 calendar days of the course for summer and modular courses, of his or her intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit: <http://catalog.unlv.edu/content.php?catoid=6&navoid=531>.

**Transparency in Learning and Teaching**—The University encourages application of the transparency method of constructing assignments for student success. Please see these two links for further information:

<https://www.unlv.edu/provost/teachingandlearning>

<https://www.unlv.edu/provost/transparency>

**Tutoring and Coaching**—The Academic Success Center (ASC) provides tutoring, academic success coaching and other academic assistance for all UNLV undergraduate students. For information regarding tutoring subjects, tutoring times, and other ASC programs and services, visit <http://www.unlv.edu/asc> or call [702-895-3177](tel:702-895-3177). The ASC building is located across from the Student Services Complex (SSC). Academic success coaching is located on the second floor of SSC A (ASC Coaching Spot). Drop-in tutoring is located on the second floor of the Lied Library and College of Engineering TBE second floor.

**UNLV Writing Center**—One-on-one or small group assistance with writing is available free of charge to UNLV students at the Writing Center, located in CDC-3-301. Although walk-in consultations are sometimes available, students with appointments will receive priority assistance. Appointments may be made in person or by calling 702-895-3908. The student's Rebel ID Card, a copy of the assignment (if possible), and two copies of any writing to be reviewed are requested for the consultation. More information can be found at: <http://writingcenter.unlv.edu/>.

**Use of Student Work** - Assignments completed for this course may be used as evidence of student learning in accreditation reports. Students who do not wish their work to be used for accreditation purposes must inform the course instructor in writing by the end of late registration. Your participation and cooperation are appreciated.

**Missed Assignments Policy:** A grade of zero will be given for any student missing an assignment without prior authorization from the instructor. In the event the absence is excused, at his discretion, the instructor will allow a makeup or weight the other assignments more heavily.