

SYLLABUS for MUS 376/576: CHORAL METHODS

Office Hours: FALL 2016
Email: M, 4:00 PM to 6:30 PM

DESCRIPTION: MUS 376 examines the philosophical, administrative, planning, organizational, and instructional methods necessary to manage and teach a secondary vocal music program.

OBJECTIVES: Students who successfully complete Choral Methods should be able to do the following:

1. Articulate a Philosophy of Choral Music Education that is flexible enough to be applied to a variety of professional environments and contexts.
2. Create a curriculum that meets building, district, state, and national standards and encompasses all ensembles and classes within a range of professional assignments.
3. Create, perform, and communicate the results of formative and summative assessments in the secondary choral classroom.
4. Properly classify students by voice type and voice part and arrange them accordingly in a large ensemble.
5. Effectively communicate policies, expectations, assessments, and other important information pertaining to the administration and organization of a secondary program to students, parents, coworkers, administrators, media, and the greater community.
6. Plan a rehearsal schedule and performance calendar for ensembles of varying ages and abilities.
7. Apply a variety of exercises that improve the technical and historical-cultural literacy skills of the ensemble.
8. Create a professional plan for self-improvement, continued education, and thoughtful reflection that improves their teaching acumen over the course of their career.

MATERIALS

Pocket Notebook or Notecards
Pencil and pen
Phone or computer with WIFI connection OR notebook with spare paper

REQUIRED TEXTS

Directing the Choral Music Program, Second Edition by Kenneth Phillips ISBN 978-0-19-937195-2
Creating the Special World by Weston H. Noble ISBN 1-57999-515-2

Recommended Text:

Choral Error Detection: Exercises for Developing Musicianship by Paul Hondorp ISBN 978-0-8258-9876-1

GRADING

Unit Projects: 5%
Quizzes/Demonstrations: 40%
Mid-Term/Final Projects: 40%
Final Exam: 15%

Grades are assigned using the following designations:

4 = Immersive Understanding	A+	Your work demonstrates knowledge or skill above the established learning target
3 = Proficient	A	Student demonstrates knowledge or skill that meets the established learning target
2 = Emerging	B	Student knowledge or skill is developing toward meeting the learning target

NTY = Not There Yet	C-F	target Student knowledge or skill is incomplete or demonstrates insufficient Evidence of growth
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The “learning target” is articulated with each assignment. Students always have the opportunity to improve their score if it is scored a 2 or 3. Work that receives a score of NTY is REQUIRED to be resubmitted until it scores a minimum of 2.

LATE WORK

All assignments are given an initial completion date. If your assignment is uploaded to its appropriate folder by the initial completion date, you will receive full credit and have the opportunity to receive feedback and to resubmit assignments for a higher score. If your assignment is submitted after the initial completion date, it may still receive full credit, though you will forfeit your opportunity for feedback and resubmission for a higher score.

ATTENDANCE

Attendance is expected for the entirety of every class and event. Attendance does not affect your letter grade, as simply showing up for class does not demonstrate personal learning. However, frequent or consistent absence from class demonstrates a lack of professional integrity, personal responsibility, and organizational ability. All of the aforementioned are essential skills and qualities of the successful music educator, making their presence grounds for refusal for admission into the student-teaching program or continuance in the music education track.

OUTSIDE CLASS PARTICIPATION

You are required to attend **one** of the following events:

CCSD Honor Choir Concert	Tuesday, October 25, 2016, 7:00 PM @ Rando Recital Hall
UNLV Fall Concert	Thursday, October 27, 2016, 7:30 PM @ Rando Recital Hall
UNLV Madrigal/Chamber Choir Festival	Friday, November 4, 2016, 4-7 PM @ Rando Recital Hall (90 min)

COMMUNICATING

If you are ill and must miss class, you must contact me via Email no later than 1 hour before that class begins. You MUST place the following in the subject header of the email:

YOUR LAST NAME, YOUR FIRST NAME: ABSENCE NOTIFICATION FOR INSERT DATE

This allows me to search for your correspondence at a later time and gives you cover for any assignments or assessments you missed due to your absence.

If you have an irreconcilable conflict with a scheduled class, you must notify me as soon as you know there is a conflict using the same subject header format as above.

COURSE GUIDELINES

Final Exam: The University requires that final exams given at the end of a course occur at the time and on the day specified in the final exam schedule. See the schedule at: <http://www.unlv.edu/registrar/calendars>.

- Electronics Policy (Face-to-face classes only): Cell phones and other electronic devices must be turned off or placed in silent mode during class, with the exception of notebook computers used for the purpose of taking notes during class. No other electronic devices whatsoever may be used during class or exams without the instructor’s permission. Frivolous use (i.e., not immediately related to class activities) of computers (Web surfing, checking e-mail, etc.) is distracting to students and instructors, and interferes with delivery and quality of instruction; a student found engaged in such behavior even once may be administratively disenrolled from the course at the instructor’s discretion.

Academic Misconduct—Academic integrity is a legitimate concern for every member of the campus community; all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy and are encouraged when faced with choices to always take the ethical path. Students enrolling in UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's function as an educational institution.

An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another, from the Internet or any source, without proper citation of the sources. See the *Student Academic Misconduct Policy* (approved December 9, 2005) located at: <https://www.unlv.edu/studentconduct/student-conduct>.

Copyright—The University requires all members of the University Community to familiarize themselves with and to follow copyright and fair use requirements. **You are individually and solely responsible for violations of copyright and fair use laws. The university will neither protect nor defend you nor assume any responsibility for employee or student violations of fair use laws.** Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies. Additional information can be found at: <http://www.unlv.edu/provost/copyright>.

Disability Resource Center (DRC)—The UNLV Disability Resource Center (SSC-A 143, <http://drc.unlv.edu/>, 702-895-0866) provides resources for students with disabilities. If you feel that you have a disability, please make an appointment with a Disabilities Specialist at the DRC to discuss what options may be available to you. If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation Plan from the DRC to the instructor during office hours so that you may work together to develop strategies for implementing the accommodations to meet both your needs and the requirements of the course. Any information you provide is private and will be treated as such. To maintain the confidentiality of your request, please do not approach the instructor in front of others to discuss your accommodation needs.

Religious Holidays Policy—Any student missing class quizzes, examinations, or any other class or lab work because of observance of religious holidays shall be given an opportunity during that semester to make up missed work. The make-up will apply to the religious holiday absence only. It shall be the responsibility of the student to notify the instructor **within** the first 14 calendar days of the course for fall and spring courses (excepting modular courses), or **within** the first 7 calendar days of the course for summer and modular courses, of his or her intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit: <http://catalog.unlv.edu/content.php?catoid=6&navoid=531>.

Transparency in Learning and Teaching—The University encourages application of the transparency method of constructing assignments for student success. Please see these two links for further information:

<https://www.unlv.edu/provost/teachingandlearning>

<https://www.unlv.edu/provost/transparency>

Incomplete Grades—The grade of I—Incomplete—can be granted when a student has satisfactorily completed three-fourths of course work for that semester/session but for reason(s) beyond the student's control, and acceptable to the instructor, cannot complete the last part of the course, and the instructor believes that the student can finish the course without repeating it. The incomplete work must be made up before the end of the following regular semester for undergraduate courses. Graduate students receiving "I" grades in 500-, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the time indicated, a grade of F will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete do not register for the course but make individual arrangements with the instructor who assigned the I grade.

Library Resources

Students may consult with a librarian on research needs. For this class, the subject librarian is

https://www.library.unlv.edu/contact/librarians_by_subject. UNLV Libraries provides resources to support students' access to information. Discovery, access, and use of information are vital skills for academic work and for successful post-college life. Access library resources and ask questions at <https://www.library.unlv.edu/>.

Tutoring and Coaching—The Academic Success Center (ASC) provides tutoring, academic success coaching and other academic assistance for all UNLV undergraduate students. For information regarding tutoring subjects, tutoring times, and other ASC programs and services, visit <http://www.unlv.edu/asc> or call 702-895-3177. The ASC building is located across from the Student Services Complex (SSC). Academic success coaching is located on the second floor of the SSC (ASC Coaching Spot). Drop-in tutoring is located on the second floor of the Lied Library and College of Engineering TEB second floor.

UNLV Writing Center—One-on-one or small group assistance with writing is available free of charge to UNLV students at the Writing Center, located in CDC-3-301. Although walk-in consultations are sometimes available, students with appointments will receive priority assistance. Appointments may be made in person or by calling 702-895-3908. The student's Rebel ID Card, a copy of the assignment (if possible), and two copies of any writing to be reviewed are requested for the consultation. More information can be found at: <http://writingcenter.unlv.edu/>.

Rebelmail—By policy, faculty and staff should e-mail students' Rebelmail accounts only. Rebelmail is UNLV's official e-mail system for students. It is one of the primary ways students receive official university communication such as information about deadlines, major campus events, and announcements. All UNLV students receive a Rebelmail account after they have been admitted to the university. Students' e-mail prefixes are listed on class rosters. The suffix is always @unlv.nevada.edu. **Emailing within WebCampus is acceptable.**

Final Examinations—The University requires that final exams given at the end of a course occur at the time and on the day specified in the final exam schedule. See the schedule at: <http://www.unlv.edu/registrar/calendars>.

Any other class specific information—(e.g., absences, make-up exams, status reporting, extra credit policies, plagiarism/cheating consequences, policy on electronic devices, specialized department or college tutoring programs, bringing children to class, policy on recording classroom lectures, etc.)