

COURSE SYLLABUS
HON 498: Honors Thesis Project I
Fall 2020

Instructor:
Office:
Office Hours:

Email:
Office Phone:

Class Meeting Times: We will have two mandatory class meetings this semester, both of which will take place virtually via WebEx through WebCampus:

- Monday August 24th from 5:30pm-7pm
- Friday October 23rd from 2:30pm – 4pm

Course Description: In HON 498 you will write a proposal for your thesis project and present your proposal to your thesis committee. You will gain experience in conducting an extensive literature review, developing a rationale for your project, creating an outline for the paper, and writing and defending your proposal. You will also gain a deeper understanding of how research is conducted and/or how artistic projects are created. This class will incorporate numerous aspects of materials that you have learned in previous classes. In addition to our two class meetings, you will be meeting with your committee members at various times during the semester. The majority of the time you dedicate to HON 498 will involve independent work.

Course Objectives/Learning Outcomes: By the end of the semester you should be able to:

- Summarize and synthesize multiple sources relevant to your thesis topic.
- Cite literature sources in the style required by your department or adviser.
- Develop a persuasive argument as to why your project is important.
- Write a first draft of your proposal and revise it based on feedback from your thesis committee.
- Deliver a successful PowerPoint presentation of your proposed thesis project.
- Initiate your thesis research and/or creative activity.

University Undergraduate Learning Outcomes (UULOs): Additionally, this course is intended to meet three of the five UULOs:

- Intellectual Breadth and Lifelong Learning
- Inquiry and Critical Thinking
- Communication

Required Materials &/or Resources:

- There is no required textbook for this course
- Access to **WebCampus/Canvas** & UNLV library databases
- A webcam (with audio) and internet access for virtual class meetings and, if need be, thesis defense (if you need assistance in this regard, please reach out to me individually)

Course Grade: This class follows an S/F grading scheme. In order to earn a satisfactory grade you must meet all the deadlines listed in the course schedule, attend all course meetings, and successfully write and defend your thesis proposal. Your thesis committee will determine your grade at the end of the semester.

Specific criteria for a successful thesis proposal will depend on your discipline and whether you are doing a traditional research project or a creative project. Both types of projects will require a strong rationale, completion of a literature review that is extensive enough for your thesis topic and goals, as well as a detailed description of what you plan to do and how you plan to do it. In addition to content, your thesis committee will evaluate the quality of your writing, including grammar, clarity, organization, and the proper use of citations.

This class requires a significant amount of independent work. Even though there are only a few required meetings, I strongly encourage you to schedule time for HON 498 just as if it were a regular class; otherwise, you may find yourself up against a deadline without having completed sufficient work to achieve success. Also, data from past semesters show that students who meet with their faculty advisers regularly do far better than students who do not. As such, I recommend scheduling regular meetings with your faculty adviser and identifying action steps to be completed in between meetings. Most students find it helpful to break things down into a list and to develop a timeline for completion of the items on the list.

DESCRIPTION OF COURSE REQUIREMENTS

Class Meetings: We have two mandatory class meetings this semester. The dates and times are indicated at the top of the syllabus and in the course schedule below. Both meetings will take place virtually via WebEx through WebCampus.

Initial Meetings with HC Committee Member & Faculty Adviser: Plan to meet one on one with your HC Committee member during Week 2 and your Faculty Adviser no later than Week 3 (I encourage you to meet your faculty adviser earlier than Week 3 if possible). Suggested subjects for discussion during these meetings are listed on the course schedule.

Library Meeting: During Week 2, each student is required to meet with the subject librarian most closely associated with their thesis topic. [The Lied Library Research Consultation webpage](#) has the contact information to schedule your appointment with your subject librarian.

Thesis Committee Membership Form: This form must be completed and signed by all three committee members: your **Faculty Adviser** (the professor, usually in your discipline, who is overseeing your project and chairing your committee), your **Honors College committee member** (HC faculty assigned to you by Dr. M), and a **third faculty member** (usually from a discipline related to your topic). Additional committee members are discouraged. You'll need to deliver the completed Thesis Committee Membership Form to your HC committee member by Friday September 4, 2020. This form is on the Honors College website and WebCampus.

CITI form: If your research involves human subjects, you'll need to complete the Collaborative Institutional Training Initiative (CITI) training program online. If you are not sure if you are

required to complete the CITI training, please check with your thesis faculty adviser. Students who are required to do this training need to email their CITI completion certificates to their Honors College committee members by **Friday September 4th**. I'd suggest starting here, <https://about.citiprogram.org/en/learners-how-to-take-courses/>, and then clicking on the link for "Learners Affiliated with a Subscribing Organization." When doing the university search, type out University of Nevada, Las Vegas. You should be able to follow the prompts from there.

Reference List: Students are required to create a reference list (non-annotated) of at least 10 sources they can use in their proposal. Sources should be scholarly in nature. Your reference list must employ the style dictated by your department (if specified), the target journal for eventual publication (if that is what your department dictates), or by the accepted style guide specified by your faculty adviser. When submitting your reference list to your HC committee member, be sure to state in the email which style guide you are using (APA, MLA, etc). **Your reference list must be emailed to your HC committee member by 5pm on Friday September 11, 2020.**

Proposal Outline & Individual Meetings: Before writing their proposals, students need to create a preliminary outline to determine paper organization and to plan the content for major sections of the paper. You'll meet separately with your Faculty Adviser and HC Committee member to go over your outline. These two meetings must take place by the end of Week 5.

Proposal (The Paper): The specific elements of your thesis proposal will depend on your discipline and whether you are doing a traditional research project or a creative project. For detailed information on the required content for your proposal, please refer to the "How To" documents on WebCampus (remember that the guidelines differ for research projects and creative projects—there are two different "How To" documents for writing the proposals).

Students should plan on submitting several drafts of their proposal at various times of the semester. At minimum, you should plan on the following:

- **1st Completed Draft:** On Wednesday October 14th, submit your first draft to your faculty adviser, letting them know you'll need to submit the proposal to the full committee on October 22nd. It is customary for your faculty adviser to sign off on your proposal before you send it out to the full committee. Your faculty adviser will likely require revisions before you do so.
- **2nd Draft:** Submit your thesis proposal to the full committee by Thursday October 22nd. Committee members have until November 5th to give you feedback so that you have enough time to make revisions before your final presentation at the end of the semester.
- **3rd Draft:** If your committee asks you to make changes to your proposal before your presentation/defense, you'll need to complete your revisions no later than one week before your presentation (in other words, the day you do your one-on-one rehearsal with your HC committee member is the day you send the revised document out to the full committee). This should give your committee members enough time to read your revised paper before your proposal defense.
- **Final Draft:** It is common for committee members to require additional revisions during the proposal presentation. **The final draft of the paper (that includes those revisions) must be approved by your faculty adviser and submitted to your Honors College committee member no later than 5pm on Tuesday December 8th.**

Rehearsal: To help you be more prepared and confident for your formal proposal presentation, you are required to meet with your Honors College committee member for a 1-hour rehearsal during the end of Week 12 or the start of Week 13 (between Thursday 11/12 and Wednesday 11/18). For your rehearsal, do a 15-20 minute PowerPoint presentation on your proposal. The remaining time will be for discussion. Your HC committee member will provide feedback on your slides, your speaking skills, and the content of your presentation. Rehearsals can be held virtually or face to face. If you and your HC Committee member are meeting face to face for your rehearsal, please use the HC Conference Room (scheduled through Gerrie Cowden at 895-2263). Guests are not permitted. The rehearsal should be scheduled at the start of the semester. All rehearsals need to take place one week before the proposal presentation to the full committee.

Proposal Presentation: Students will need to formally present their proposals to their full committees during the end of Week 13 or the beginning of Week 14 (between Thursday 11/19 and Wednesday 11/25). **All committee members are required to attend. These committee meetings/presentations can be conducted virtually, face to face, or in combination.** If you are using the HC Conference Room, you'll need to schedule that through Gerrie Cowden (895-2263). Please schedule the presentation meeting during Week 3 of the semester. I'd suggest using a Doodle poll to schedule the presentation. You and your committee members should plan on meeting for one hour. Your presentation should last 15-20 minutes and incorporate PowerPoint. The remaining time will involve a Q & A/discussion period. Please be sure to note the next item regarding the Proposal Approval Form.

Thesis Proposal Approval Form: All committee members will need to sign and date this form, which is now an interactive PDF and can easily be signed electronically. The Honors College committee member submits the form to the Associate Dean, who assigns a grade of Satisfactory (S) or Failing (F), based on the committee's recommendation on the form. The Thesis Proposal Approval Form can be found on WebCampus or the HC Website.

HON 498 COURSE SCHEDULE

Date	Topics & Action Items	Tips
WEEK 1		
Mon 8/24 5:30– 7pm	-Attend virtual class meeting for HON 498 students	-Read through syllabus prior to class meeting
Tues 8/25- Fri 8/28	-Make appointment w/ Subject Librarian for Week 2 to discuss literature searches -Reach out to HC committee member to schedule meeting for Week 2 -Contact Faculty Adviser to schedule meeting	Meeting with Faculty Adviser should take place by Week 3 at the latest (earlier if you have not identified 3rd committee member yet)

WEEK 2		
<p>Mon 8/31- Fri 9/4</p> <p>Fri 9/4</p>	<p>-Meet with Subject Librarian</p> <p>-Meet w/ HC committee member to discuss:</p> <ul style="list-style-type: none"> • Project update • IRB approval needed? CITI or safety training? • Schedule Week 5 meeting to discuss outline • Schedule rehearsal for Wk 12 or Wk 13 (11/12-11/18) in HC conference room OR remotely • Required forms due 9/4 <p>-Start reading scholarly literature on your topic</p> <p>-Students must submit following documents to HC committee member by 5pm Friday 9/4:</p> <ul style="list-style-type: none"> • Completed/signed Thesis Committee Membership Form • Completion of CITI training (if required) 	<p>-If using HC Conference room for rehearsal, contact Gerrie Cowden at 895-2263 to schedule</p> <p>-As you read through scholarly literature, I suggest doing an annotated bibliography. The HC does NOT require you to submit an annotated bibliography; however, many find it very helpful.</p>
WEEK 3		
<p>Mon 9/7</p> <p>Tues 9/8 – Fri 9/11</p> <p>Fri 9/11</p>	<p>LABOR DAY HOLIDAY 9/7</p> <p>-Schedule proposal meeting. All committee members must attend. Should take place Wk 13- Wk 14 (11/19 - 11/25). Can be virtual or face to face. Don't forget to also schedule HC conference room through Gerrie if needed.</p> <p>-Meet w/ Faculty Adviser to discuss following:</p> <ul style="list-style-type: none"> • Format for proposal & tips for organizing literature review • Schedule Week 5 meeting to go over outline • Reading list & Citation Style • IRB (if required) • Sands Sustainability (if applicable) • Deadlines on 10/14 & 10/22 <p>-Continue reading relevant scholarly literature</p> <p>-Submit reference list (non-annotated) to HC committee member by 5pm on Friday 9/11.</p>	<p>-It is often difficult to find a time that works for all committee members; start the scheduling process early in the week. I'd recommend using a Doodle poll.</p> <p>-If using HC Conference Room for proposal meeting with committee, please reserve room through Gerrie Cowden (895-2263)</p>
WEEK 4		

Mon 9/14 – Fri 9/18	-Start working on proposal outline that's due next week; Still reading extant research -Make sure your Week 5 meetings are scheduled and good to go	-In organizing research proposal, remember key elements: intro, rationale, lit review, H & RQ, & proposed methodology. W/ quantitative research, lit review is often organized by key variables under investigation. For creative projects, please see examples provided.
WEEK 5		
Mon 9/21– Fri 9/25	-Meet with your faculty adviser to go over your proposal outline -Meet with your HC committee member to go over your proposal outline	-Be sure to discuss lit review structure/content; students often struggle w/ this section -Remind faculty adviser you'll give them proposal on 10/14
WEEK 6		
Mon 9/28 – Fri 10/2	-Start writing your proposal & continue reading through scholarly literature	
WEEK 7		
Mon 10/5 – Fri 10/9	-Continue writing your proposal & reading through scholarly literature	-Note next week's deadline!
WEEK 8		
Mon 10/12 – Tues 10/13	-Finish writing your proposal	
Wed 10/14	-Submit draft of your proposal to your faculty adviser by Wed 10/14 seeking feedback.	-Ideally, your faculty adviser has signed off on your proposal before you send it to the full committee on 10/22
WEEK 9		
Mon 10/19- Wed 10/21	-Work on revisions suggested by faculty adviser	
Thurs 10/22	-Submit proposal to Thesis Committee by 5pm Thurs 10/22	<i>-Committee members have until 11/5 to provide feedback. I suggest scheduling a meeting w/ each committee member for 11/4 or 11/5 to go over their comments and your questions.</i>
Fri 10/23 2:30pm	-Attend mandatory HON 498 class meeting	
WEEK 10		
Mon 10/26- Thurs 10/29	-Start working in PowerPt slides & presentation -Start proposal revisions (if you've received feedback from committee members)	
Fri 10/30	NEVADA DAY HOLIDAY on 10/30	

WEEK 11		
Thurs 11/5	-Deadline for committee members to get feedback to students: Thurs 11/5	
Fri 11/6	-Start incorporating proposal revisions requested by committee members -Finish slides for rehearsal	
WEEK 12		
Mon 11/9 – Tues 11/10	-Incorporate proposal revisions requested by committee members -Practice your presentation (with your slides)	
Wed 11/11	VETERANS DAY HOLIDAY on 11/11	
	-Submit revised draft of your proposal to your Thesis Committee at least 1 week before you present (in other words, the day you do your rehearsal is the day you give your revised proposal to the full committee)	
Thurs 11/12- Fri 11/13	-Thesis proposal REHEARSAL with HC committee member. This practice session should be approx. 1 week before proposal meeting.	
WEEK 13		
Mon 11/16 - Wed 11/18	-Thesis proposal REHEARSAL with HC committee member. This practice session should be approx. 1 week before proposal meeting.	
Thurs 11/19 - Fri 11/20	-Formal scheduled PRESENTATION of Proposal to Thesis Committee and guests. -Thesis Committee signs Proposal Approval Form	-Proposal Approval Form on WebCampus; HC Committee member submits completed form to Associate Dean
WEEK 14		
Mon 11/23 – Wed 11/25	-Formal scheduled PRESENTATION of Proposal to Thesis Committee and guests. -Thesis Committee signs Proposal Approval Form	-Proposal Approval Form on WC; HC Committee member submits to Associate Dean
Thurs 11/26 – Fri 11/27	THANKSGIVING HOLIDAY!	

WEEK 15		
Mon 11/30 – Fri 12/4	-Finish any needed revisions -No defenses are allowed during study week	-Note important deadline for next week
WEEK 16		
Tues 12/8	- There is no final exam for this class, but all required revisions must be approved by your faculty adviser and submitted to your HC committee member by 5pm on Tuesday 12/8. - The Associate Dean, in consultation with the Thesis Committee, submits grades of S or F by the end of Final exam week. - Defenses are not permitted during finals week.	

HON 498 POLICIES

Student Conduct: It is important that we have a comfortable and considerate class climate. As such, I expect you to treat me, your committee members, and your peers with respect and consideration. You should be punctual for all HON 498 meetings. You should avoid racist, sexist, homophobic or other negative language that may exclude others. You should also avoid profanity. Students who are verbally or physically aggressive towards the instructor or another student can be removed from the course and/or receive a significant grade penalty. This is *not* an exhaustive list of inappropriate and/or disruptive behaviors; rather, it represents examples of the types of things that can have a dramatic impact on learning and the university environment.

Plagiarism & Citing Sources: Plagiarism involves using someone else’s words or ideas and failing to properly cite the source. When writing your proposal for this class, all sources must be cited in the appropriate format both in the body of the paper (in-text citations) and the reference list. You’ll also need to cite sources in your presentation. Failure to properly cite sources will likely result in plagiarism allegations. More information regarding UNLV’s policies on academic misconduct can be found here: <https://www.unlv.edu/studentconduct/misconduct/policy>.

Attendance/Absences: It is important that you attend all scheduled class meetings and/or events. You are responsible for all requirements for the class whether, or not, you have an excused absence. If you miss a required event, you must reschedule it as soon as possible. Bear in mind that faculty members are very busy; scheduling a proposal defense may take weeks of planning.

Policy on Visual Aids for Presentations: Visual aids that are not in good taste, are unlawful (such as explosives, firearms, controlled substances) or disruptive (animals), or that violate university regulations/policy are forbidden. If you have any questions as to whether or not a visual aid falls into one of these categories, please ask me.

UNLV POLICIES & RESOURCES

Public Health Directives

Face coverings are mandatory for all faculty and students in the classroom. Students must follow all active UNLV public health directives while enrolled in this class. [UNLV public health directives](https://www.unlv.edu/coronavirus/health-requirements) are found at <https://www.unlv.edu/coronavirus/health-requirements>. Students who do not comply with these directives may be asked to leave the classroom. Refusal to follow the guidelines may result in further disciplinary action according to the [UNLV Code of Student Conduct](https://www.unlv.edu/sites/default/files/page_files/27/StudentConduct-Code.pdf), https://www.unlv.edu/sites/default/files/page_files/27/StudentConduct-Code.pdf, including being administratively withdrawn from the course.

Academic Misconduct

Academic integrity is a legitimate concern for every member of the University community. We all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility, and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy, and are encouraged to always take the ethical path whenever faced with choices. Students enrolling at UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's educational mission. An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another person, from the Internet or any other source without proper citation of the source(s). See the [Student Conduct Code](https://www.unlv.edu/studentconduct/student-conduct), <https://www.unlv.edu/studentconduct/student-conduct>.

Auditing Classes

Auditing a course allows a student to continue attending the lectures and/or laboratories and discussion sessions associated with the course, but the student will not earn a grade for any component of the course. Students who audit a course receive the same educational experience as students taking the course for a grade, but will be excused from exams, assessments, and other evaluative measures that serve the primary purpose of assigning a grade.

Classroom Conduct

Students have a responsibility to conduct themselves in class and in the libraries in ways that do not interfere with the rights of other students to learn, or of instructors to teach. Use of electronic devices such as pagers, cellular phones, or recording devices, or potentially disruptive devices or activities are only permitted with the prior explicit consent of the instructor. The instructor may rescind permission at any time during the class. If a student does not comply with established requirements or obstructs the functioning of the class, the instructor may initiate an administrative withdrawal of the student from the course.

Copyright

The University requires all members of the University Community to familiarize themselves with, and to follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. The University will neither protect nor defend you, nor assume any responsibility for employee or student violations of fair use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well

as disciplinary action under University policies. Additional [copyright policy information](#) is available at <https://www.unlv.edu/provost/copyright>.

Disability Resource Center (DRC)

The [UNLV Disability Resource Center](#) (SSC-A, Room 143, <https://www.unlv.edu/drc>, telephone 702-895-0866) provides resources for students with disabilities. Students who believe that they may need academic accommodations due to injury, disability, or due to pregnancy should contact the DRC as early as possible in the academic term. A Disabilities Specialist will discuss what options may be available to you. If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation Plan from the DRC to the instructor during office hours, so that you may work together to develop strategies for implementing the accommodations to meet both your needs and the requirements of the course. Any information you provide is private and will be treated as such. To maintain the confidentiality of your request, please do not approach the instructor in front of others to discuss your accommodation needs.

Final Examinations

The University requires that final exams given at the end of a course occur on the date and at the time specified in the Final Exam schedule. The Final Exam schedule is typically available at the start of the semester, and the classroom locations are available approximately one month before the end of the semester. See the [Final Exam Schedule](#), <https://www.unlv.edu/registrar/calendars>.

Identity Verification in Online Courses

All UNLV students must use their Campus-issued ACE ID and password to log in to WebCampus-Canvas.

UNLV students enrolled in online or hybrid courses are expected to read and adhere to the [Student Academic Misconduct Policy](#), <https://www.unlv.edu/studentconduct/misconduct/policy>, which states that “acting or attempting to act as a substitute for another, or using or attempting to use a substitute, in any academic evaluation or assignment” is a form of academic misconduct. Intentionally sharing ACE login credentials with another person may be considered an attempt to use a substitute, and could result in investigation and sanctions, as outlined in the Student Academic Misconduct Policy.

UNLV students enrolled in online courses are also expected to read and adhere to the [Acceptable Use of Computing and Information Technology Resources Policy](#), <https://www.it.unlv.edu/policies/acceptable-use-computing-and-information-technology-resources-policy>, which prohibits sharing university accounts with other persons without authorization.

To the greatest extent possible, all graded assignments and assessments in UNLV online courses should be hosted in WebCampus-Canvas or another UNLV-managed platform that requires ACE login credentials for access.

Incomplete Grades

The grade of “I” (Incomplete) may be granted when a student has satisfactorily completed three-fourths of course work for that semester/session, but cannot complete the last part of the course for reason(s) beyond the student’s control and acceptable to the instructor, and the instructor believes that the student can finish the course without repeating it. For undergraduate courses, the incomplete work must be made up before the end of the following regular semester. Graduate students receiving “I” grades in 500-, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the period indicated, a grade of “F” will be recorded, and the student’s GPA will be adjusted accordingly. Students who are fulfilling an Incomplete grade do not register for the course, but make individual arrangements with the instructor who assigned the “I” grade.

Library Resources

Librarians are available to consult with students on research needs, including developing research topics, finding information, and evaluating sources. To make an appointment with a subject expert for this class, please visit the [Libraries’ Research Consultation](https://guides.library.unlv.edu/appointments/librarian) website, <https://guides.library.unlv.edu/appointments/librarian>. You can also [ask the library staff](https://ask.library.unlv.edu/) questions via chat and text message at <https://ask.library.unlv.edu/>.

Missed Classwork

Any student missing class, quizzes, examinations, or any other class or laboratory work because of observance of religious holidays will be given an opportunity during that semester to make up the missed work. The make-up opportunity will apply to the religious holiday absence only. It is the responsibility of the student to notify the instructor within the first 14 calendar days of the course for Fall and Spring courses (except for modular courses), or within the first 7 calendar days of the course for Summer and modular courses, of their intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit the Missed Work policy, under Registration Policies, on the [Academic Policies](https://catalog.unlv.edu/content.php?catoid=29&navoid=7326) webpage, <https://catalog.unlv.edu/content.php?catoid=29&navoid=7326>.

In accordance with the policy approved by the Faculty Senate regarding missed class time and assignments, students who represent UNLV in any official extracurricular activity will also have the opportunity to make up assignments, provided that the student provides official written notification to the instructor no less than one week prior to the missed class(es).

The spirit and intent of the policy for missed classwork is to offer fair and equitable assessment opportunities to all students, including those representing the University in extracurricular activities. Instructors should consider, for example, that in courses which offer a “Drop one” option for the lowest assignment, quiz, or exam, assigning the student a grade of zero for an excused absence for extracurricular activity is both contrary to the intent of the Faculty Senate’s policy, and an infringement on the student’s right to complete all work for the course.

This policy will not apply in the event that completing the assignment or administering the examination at an alternate time would impose an undue hardship on the instructor or the

University that could be reasonably avoided. There should be a good faith effort by both the instructor and the student to agree to a reasonable resolution. When disagreements regarding this policy arise, decisions can be appealed to the Department Chair/School Director, College/School Dean, and/or the Faculty Senate Academic Standards Committee.

For purposes of definition, extracurricular activities may include, but are not limited to: academic recruitment activities, competitive intercollegiate athletics, fine arts activities, liberal arts competitions, science and engineering competitions, and any other event or activity sanctioned by a College/School Dean, and/or by the Executive Vice President and Provost.

Rebelmail

Rebelmail is UNLV's official email system for students and by University policy, instructors and staff should only send emails to students' Rebelmail accounts. Rebelmail is one of the primary ways in which students receive official University communications, information about deadlines, major Campus events, and announcements. All UNLV students receive a Rebelmail account after they have been admitted to the University. Emailing within WebCampus-Canvas is also acceptable.

Tutoring and Coaching

The Academic Success Center (ASC) provides tutoring, academic success coaching, and other academic assistance for all UNLV undergraduate students. For information regarding tutoring subjects, tutoring times, and other ASC programs and services, please visit the [ASC website](https://www.unlv.edu/asc), <https://www.unlv.edu/asc>, or call 702-895-3177. The ASC building is located across from the Student Services Complex (SSC). Academic success coaching is located on the second floor of SSC A, Room 254. Drop-in tutoring is located on the second floor of the Lied Library, and on the second floor of the College of Engineering building (TBE A 207).

UNLV Writing Center

One-on-one or small group assistance with writing is available free of charge to UNLV students at the [Writing Center](https://writingcenter.unlv.edu/), <https://writingcenter.unlv.edu/>, located in the Central Desert Complex, Building 3, Room 301 (CDC 3-301). Walk-in consultations are sometimes available, but students with appointments receive priority assistance. Students may make appointments in person or by calling the Center, telephone 702-895-3908. Students are requested to bring to their appointments their Rebel ID Card, a copy of the instructions for their assignment, and two copies of any writing they have completed on their assignment.

Diversity Statement

As an institution of higher learning, UNLV represents a rich diversity of human beings among its faculty, staff, and students, and is committed to aspiring to maintain a Campus environment that values that diversity. Accordingly, the University supports understanding and appreciation of all members of its community, regardless of race, sex, age, color, national origin, ethnicity, creed, religion, disability, sexual orientation, gender, gender identity, marital status, pregnancy, genetic information, veteran status, or political affiliation. Please see [University Statements and Compliance](https://www.unlv.edu/about/statements-compliance), <https://www.unlv.edu/about/statements-compliance>.

A successful learning experience requires mutual respect and trust between the students and the instructor. Accordingly, the instructor asks that students be willing to listen to one another's points of view, acknowledging that there may be disagreements, keep discussion and comments on topic, and use first person, positive language when expressing their perspectives.

[Academic Policies](https://catalog.unlv.edu/content.php?catoid=29&navoid=7326): <https://catalog.unlv.edu/content.php?catoid=29&navoid=7326>

[Student Services & Activities](https://catalog.unlv.edu/content.php?catoid=29&navoid=7331): <https://catalog.unlv.edu/content.php?catoid=29&navoid=7331>

[University Policies](https://catalog.unlv.edu/content.php?catoid=29&navoid=7332): <https://catalog.unlv.edu/content.php?catoid=29&navoid=7332>

[University Community & Libraries](https://catalog.unlv.edu/content.php?catoid=29&navoid=7322):

<https://catalog.unlv.edu/content.php?catoid=29&navoid=7322>