

University of Nevada, Las Vegas, Spring 2020
Department of World Languages and Cultures
German 214.01

Instructor: _____

Days/Time: Tuesdays and Thursdays, 11:30 am – 12:45 pm

Location: BEH 236

Office/Hours FDH 505 (BEH 345); Mondays & Wednesdays 9 – 9:45; Tuesdays & Thursdays, 1:00 – 2:30

Contact 702-895-1688; email:

Textbook Moeller, Berger, Wieden, „Kaleidoskop: Kultur, Literatur und Grammatik,“ Ninth Edition, Cengage Learning, 2015. Chapters 1-3. With e-SAM (Student Activities Manual).
If you have any issues purchasing the book key, call Cengage help at 800-354-9706. The course code to register for the eSAM at hlc.quia.com is: **XEPTC489**.
Access the premium website for audios and videos in the textbook at: [PremiumWebsite](#)

Resources Language Resource Center, in FDH 240, <http://lrc.unlv.edu>. Hours: Mon-Thurs 9 am – 7 pm, Fri 9 am – 1 pm. Closed weekends, school holidays and finals week.

Recommended, but not required:

Zorach and Melin. “English Grammar for Students of German,” sixth edition, The Olivia and Hill Press, 1994. Available in the bookstore and on reserve in the library.

Listen, Paul. “Quick Study Academic: German Grammar.” BarCharts, Inc., 2017. ISBN-13: 978-142323472-2. Available on amazon.com, \$6.95. Be sure to order the 2017 edition. Six-page laminated grammar overview for quick reference and a refresher.

Learning Objectives This course will contribute to the attainment of the university Undergraduate Learning Outcomes (UULOs) and the Department of World Languages and Cultures (WLC) Student Learning Outcomes in the areas of communication, cultures, connections, comparisons, and communities. Students of GER 214 will demonstrate the ability to write, speak, listen and read at the American Council for the Teaching of Foreign Languages (ACTFL) proficiency level of Intermediate Mid.

In this course we will read short texts and watch film(s) covering culture, current topics and major cities in Germany, as well as review important grammar concepts. Most important, we will expand and deepen your reading, listening, speaking and writing skills by using the German language in a variety of situations.

Grading You'll be assessed with a test after chapters 1 and 2 of „Kaleidoskop,“ including proficiency in vocabulary and structures, reading, writing, listening and speaking; there are also vocabulary quizzes for each chapter, and unannounced quizzes may be given. The final exam includes all chapters plus an oral interview, worth 25 percent of the final exam grade. Oral proficiency is assessed based on a mid-term oral exam, plus two TalkAbroad online conversations. Homework is graded and comprises a significant part of the final grade. You are also graded on participation and attendance.

Grade percentages are:
40% chapter tests + quizzes

Grade scale:
A 100-93% C 77-74%

20% homework	A- 92-90%	C- 73-70%
20% final exam (written and oral)	B+ 89-88%	D+ 69-68%
15% speaking proficiency (TalkAbroad + mid-term oral)	B 87-84%	D 67-64%
5% participation/attendance	B- 83-80%	D- 63-60%
	C+ 79-78%	F 59% - below

Expectations

Attendance

Our time together is precious, and attending class is essential to learning a language – especially when we meet only two times a week. The skills you build through practice, repetition and speaking we do in class are vital to learning. Please be on time and stay for the duration of class. Attending class is the most effective way for you to be successful, i.e. to earn a good grade.

Of course, I understand that emergencies or other circumstances may arise. If you expect to miss a class, notify me *in advance* via email. Excused absences are given for religious holidays, university-sanctioned events, serious illness or other emergency. (“I overslept” is not considered an excused absence.) Only physician notes or appropriate written documentation are accepted for excused absences. You will not receive credit for missed homework, quizzes, tests, etc. on the day of your absence without documented proof of illness or dire emergency.

More than two unexcused absences will be reflected in the participation-attendance portion of your grade. Missing eight or more classes will result in an automatic final grade of F.

You are responsible for all course work whether you’re in class or absent. Homework is noted on this syllabus, and materials are posted on Canvas.

Preparation

Be prepared for each class. Do the homework! It represents one-fifth of the final grade, and more important, it helps you prepare for quizzes and tests. Homework is generally graded on a completed/non-completed basis. Spend 15-20 minutes every day reviewing vocabulary, and devote additional time to homework. Brief daily study is the most effective way to learn a language.

Bring all of your materials to every class. Keep a loose-leaf binder with copies of handouts, tests, quizzes and homework – they are your study guides for chapter tests and the final exam.

If you are struggling with the material, see me right away. Do *not* wait until you’ve done poorly on a quiz, test, or (worst case) the end of the semester. Being well prepared also helps with the next point ...

Participation

This course is highly interactive and requires *engaged participation* from *all* members of the class. Participation is defined as raising your hand to ask a question or to answer a question, and/or being randomly called upon by the instructor, as well as participating in group activities. For every class meeting, be ready to speak, listen, respond to questions, and ask questions.

Put away electronic devices during class. Write your notes by hand, not on a computer. Research shows you learn more effectively (and by extension earn better grades) writing notes by hand on paper.

Policies

We follow university and academic policies found here: [University Policies](#)

Study Abroad

Accelerate your learning with study abroad in Germany. UNLV is part of the University Study Abroad Consortium, which provides summer five-week sessions (two five-week sessions, or one 10-week session), plus one- and two-semester programs in Lüneburg, where you can study German at all levels. All programs are for credit, and financial aid and scholarships are available. For details, contact UNLV’s Office of International Programs, CBC B325, 702-895-3896, or <http://internationalprograms.unlv.edu>.

Class Schedule

Homework (HW) is described as “read,” “write” or “be prepared to...,” etc., and is to be completed for the following class. SAM (Student Activity Manual) activities are also listed under HW. Work due on a particular date is listed as “due today.”

Due dates for the SAM activities are also listed on hlc.quia.com.

Date	In class	Homework
21. Jan	<p>Kapitel 1 – Die Freizeit (grammar: present tense verbs; future tense; genitive case)</p> <p>Overview to course and introductions</p> <p>Start <i>Thema 1, Einstieg in das Thema</i>, p. 3</p>	<p>HW –</p> <ul style="list-style-type: none"> • Write „Ich stelle mich vor“ (instructions on Canvas) and post it in the Discussion • SAM Grammar WB 1-2A (watch for stem-changing verbs!) and WB 1-2B (present tense verbs) • Read p. 3, <i>Einstieg in das Thema</i>; #1, be prepared to discuss questions 1-4. • Read P. 4 <i>Tabelle: Was machen Sie ...</i> • Read Grammar 1-1 through 1-4, p. 226-228 (present tense verbs)
23. Jan	<p>Go over <i>Einstieg in das Thema</i></p> <p>Answer questions related to <i>Tabelle</i> on pages 4 and 5 <i>Zur Diskussion</i>, p. 5: numbers 1-3</p> <p>Discuss information on p. 6</p> <p>„Steckbriefe” interviews</p> <p>Questions on the SAM homework?</p>	<p>Due today:</p> <ul style="list-style-type: none"> • „Ich stelle mich vor” essay (submitted as text file and posted on Canvas discussion); comment on two other posts • SAM Grammar WB 1-2A and WB 1-2B <p>HW –</p> <ul style="list-style-type: none"> • Complete the „Freizeit” wordfinder („das Buchstabengitter”) • Read/listen to: <i>Online-Interviews</i>, p. 7-8; make notes on any questions/problems understanding! • Be prepared to answer questions on p. 9, section 8, and section 9 Q1.
28. Jan	<p>Go over <i>Online-Interviews</i></p> <p>Answer questions on p. 9 section 8, and discuss section 9 Q1.</p> <p>Interview classmates about their free time activities</p> <p>Review and practice Imperative</p>	<p>Due today:</p> <ul style="list-style-type: none"> • „Freizeit” wordfinder • SAM Listening LM 1-1B – Ferien <p>HW –</p> <ul style="list-style-type: none"> • Based on the in-class interviews, <u>record an audio file at least 30-45 seconds long describing your free time activities</u>, and post it in the Discussion. • Practice <i>Wortschatz 1</i> Vocabulary, p. 10: Audio Flashcards • Read Imperative, p. 230-231
30. Jan	<p>Practice imperative, p. 232 and p. 13</p> <p>Review separable prefix and modal verbs, p. 233-236</p> <p>Practice vocabulary, p. 10 & 11</p>	<p>Due today:</p> <ul style="list-style-type: none"> • SAM WB 1-1C (vocabulary) • SAM Grammar WB 1-2C (imperative) • SAM Oral LM 1-2 B and 1-2 C (imperative) • Audio file Discussion post <p>HW –</p> <ul style="list-style-type: none"> • Vocabulary worksheet

Date	In class	Homework
4. Feb	<p>Mini-quiz: imperative</p> <p>Watch „Urlaub“ video; interviews „Wer macht welchen Urlaub“</p> <p>Go over reading strategies in preparation for reading <i>Reiseführer München</i></p>	<p>Due today:</p> <ul style="list-style-type: none"> Listen to 3 audio Discussion posts; comment on one of them Vocabulary worksheet <p>HW –</p> <p>Complete „Urlaub“ worksheets 2, 3 and 6 Read <i>Reiseführer München</i>, p. 14-15. Do practice quiz on Canvas to check comprehension.</p>
6. Feb	<p>Discuss <i>Reiseführer München</i></p> <p>Discuss questions from <i>Ein Besuch in München</i>, p. 15</p> <p>Overview of genitive case; intro to future tense</p>	<p>Due today:</p> <ul style="list-style-type: none"> „Urlaub“ worksheets SAM Writing WB 1-1E Trendsportarten SAM Grammar WB 1-2 D (modals) SAM Oral LM 1-2 D (modals) <p>HW –</p> <p>Identify and research a place in München you'd like to know more about, and write a 125-150 word essay (details on Canvas)</p>
11. Feb	<p>Practice: Future Tense</p> <p>Finish <i>Reiseführer München</i></p> <p>Review for chapter quiz</p>	<p>Due today:</p> <ul style="list-style-type: none"> München essay SAM: Grammar WB 1-2 G (future)
13. Feb	<p>Kapitel 1 Quiz</p> <p>Read „Vergnügungen“</p> <p>TalkAbroad info; prepare for <i>Gespräch 1</i></p>	<p>HW –</p> <ul style="list-style-type: none"> Re-Read „Vergnügungen.“ Prepare to answer questions 1-6 about it on p. 17
18. Feb	<p>Go over quiz and review for Kapitel 1 Test</p> <p>Discuss „Vergnügungen“</p>	<p>Due today:</p> <p>SAM: Grammar WB: 1-2I (present/future) SAM: Oral LM: 1-2F and G (future)</p>
20. Feb	<p>Kapitel 1 Test</p> <p>Read <i>Kapitel 2 Einstieg</i>, p. 25</p>	<p>HW –</p> <ul style="list-style-type: none"> Re-read <i>Kapitel 2</i> opening page, p. 25 Read text, p. 26; be prepared to discuss #3
25. Feb	<p>Kapitel 2 – Kommunikation</p> <p>(Chapter Grammar: simple past & present/past perfect; da/wo compounds)</p> <p>Go over test</p> <p>Discuss „Einstieg“ and „Gedankenaustausch“ p. 25.</p>	<p>Due today:</p> <ul style="list-style-type: none"> TalkAbroad Gespräch 1 <p>HW –</p> <ul style="list-style-type: none"> Watch Nicos Weg „Immer und überall“; do exercises 9 & 10. For Ex. 10, record your answers and submit online. Based on in-class discussion, write a 6-part dialog related to one of the four illustrations on p. 25 Read Grammar 2-1 through 2-5, p. 243-245 (<i>simple past</i>)
27. Feb	<p>Preview “UNICUM-Online,” p. 26 & 27</p> <p>Practice simple past; intro past perfect</p>	<p>Due today:</p> <ul style="list-style-type: none"> Nico – „Immer & überall“ p. 25 illustration – dialog SAM: Grammar WB 2-2A (simple past) SAM: Oral LM 2-2A SAM: Listening LM 2-1B <p>HW –</p> <ul style="list-style-type: none"> Read grammar p. 254: past perfect tense Learn <i>Wortschatz 1</i> vocabulary p. 31: Audio Flashcards

Date	In class	Homework
3. März	<ul style="list-style-type: none"> Discuss „UNICUM-Online“ – how dependent are you on your smartphone? Practice vocabulary Intro to past perfect Roleplay: one of your grandparents just got a smartphone and you have to explain how to use it!	Due today: <ul style="list-style-type: none"> SAM: Grammar WB 2-2B (simple past & past perfect) SAM: Oral LM 2-2 B & C HW – Watch Nicos Weg „Mit freundlichen Grüßen“; do exercises 6, 8 and 9. For Ex. 9, record your answers and submit online.
5. März	Mini-quiz: Simple past Preview „Das Puzzle“ Kurzfilm Overview of da/wo compounds	Due today: <ul style="list-style-type: none"> Nico – Grüßen SAM: Grammar WB 2-2C (past tense) SAM: WB 2-1C (vocabulary) HW – <ul style="list-style-type: none"> Re-watch „Das Puzzle“ Kurzfilm; complete p. 36, #18; be prepared to discuss p. 37 #19 and #20. Link on Canvas or at https://vimeo.com/philipprust/das-puzzle
10. März	Discuss „Das Puzzle,” p. 37 #19 and #20 review for quiz Mid-semester oral exams this week	Due today: <ul style="list-style-type: none"> SAM: Listening LM 2-1C SAM: Oral LM 2-2D
12. März	Kapitel 2 Quiz Preview „Eine Postkarte für Herrn Altenkirch” <i>(mid-semester is March 16)</i>	HW – (due Tuesday after Spring Break) Read/listen to „Eine Postkarte für Herrn Altenkirch,” p. 41-42 (vocabulary is on p. 44; listening is at LM 2-1D); be prepared to discuss p. 40 #23 and #24, and p. 43 #25.
17. & 19. März	Spring Break	
24. März	Go over quiz Start discussion of „Eine Postkarte für Herrn Altenkirch” Overview of double infinitives, p. 255	Due today: <ul style="list-style-type: none"> SAM: WB 2-1F (reading/writing)
26. März	Finish discussion of „Eine Postkarte für Herrn Altenkirch”	Due today: <ul style="list-style-type: none"> SAM: Listening LM 2-1D (richtig/falsch) SAM: Writing WB 2-1E: (“Postkarte”) HW – Choose from the topics on p. 258 #16, and write a short essay (125-150 words) using simple past tense.
31. März	Review for test	Due today: <ul style="list-style-type: none"> Simple past-tense essay.
2. Apr	Kapitel 2 Test Go over p. 50 intro to interviews, „Was das Wort ‘DDR’ für mich bedeutet“	HW – Read Grammar 3-1 through 3-4 (verb position & position of “nicht”)

Date	In class	Homework
7. Apr	<p>Kapitel 3 – Deutschland heute</p> <p>(Chapter Grammar: word order)</p> <p>Go over test Discuss Kapitel 3 intro and intro to interviews</p>	<p>Due today:</p> <ul style="list-style-type: none"> SAM: Grammar WB 3-2A (simple past) SAM: Grammar WB 3-2B (nicht) <p>HW –</p> <ul style="list-style-type: none"> Read “Was das Wort DDR ...” p. 51-52; be prepared to answer p. 53 #4, #5. Read Grammar 3-5 > 3-7 (coord. conjunctions)
9. Apr	<p>Discuss Interviews, p. 51-52.</p> <p>Review dependent clauses</p> <p>Prepare for TalkAbroad Gespräch 2</p>	<p>Due today:</p> <ul style="list-style-type: none"> SAM: Reading WB 3-1A <p>HW –</p> <ul style="list-style-type: none"> Read Reiseführer Dresden Read Grammar 3-8, p. 265 – 267 (dependent clauses) Learn <i>Wortschatz 1</i> p. 58: Audio Flashcards
14. Apr	<p>Discuss Reiseführer Dresden</p> <p>Review “als, wenn, wann”</p> <p>Practice <i>Wortschatz 1</i></p>	<p>Due today:</p> <ul style="list-style-type: none"> SAM: Listening LM 3-2B („weil”) and LM 3-2C („Wie bitte”) SAM: Grammar WB 3-2C (dependent clauses) <p>HW –</p> <ul style="list-style-type: none"> Read p. 63-66 “Good Bye, Lenin” summary & script Read Grammar 3-9, p. 268, uses of “als, wenn, wann”
16. Apr	<p>Discuss part 1 of “Good Bye, Lenin”</p> <p>Mini-quiz: als, wenn, wann</p> <p>Review dep. clauses – indirect statements & questions</p>	<p>Due today:</p> <ul style="list-style-type: none"> TalkAbroad Gespräch 2 SAM: Reading WB 3-1 B SAM: Grammar WB 3-2D (als, wenn, wann) <p>HW –</p> <ul style="list-style-type: none"> Read p. 67-68 “Goodbye, Lenin” Learn <i>Wortschatz 2</i> p. 71: Audio Flashcards
21. Apr	<p>Discuss part 2 of “Good Bye, Lenin”</p> <p>Practice <i>Wortschatz 2</i>, p. 71</p>	<p>Due today:</p> <p>SAM: Grammar WB 3-2 F (dependent clauses) SAM: LM 3-1C (vocabulary)</p> <p>HW –</p> <p>Review <i>Wortschatz 2</i></p>
23. Apr	<p>Wrap-up “Good Bye, Lenin” text</p> <p>Mini-quiz: dependent clauses</p>	<p>Due today:</p> <p>SAM: Writing WB 3-1 G SAM: WB C-1C (vocabulary)</p> <p>HW –</p> <ul style="list-style-type: none"> Read Grammar 3-10, p. 269
28. Apr	<p>Review infinitives with “zu”</p> <p>Review for quiz</p> <p>Tentative: guest speaker</p>	<p>HW –</p> <p>Read Grammar 3-11 and 3-12, p. 270-272</p>
30. Apr	<p>Kapitel 3 Quiz</p> <p>Watch „Radfahrer” Kurzfilm</p>	<p>Due today:</p> <ul style="list-style-type: none"> SAM: Grammar WB 3-2 G (zu) SAM: Grammar WB 3-2 H (um ... zu)
5. Mai	<p>Study week & oral finals</p> <p>In-class review for final exam</p>	
7. Mai	<p>Study week & oral finals</p> <p>In-class review for final exam</p>	
14. Mai	Final Exam	10:10 am – 12:10 pm

University Policies

Public Health Directives

Students must follow all active UNLV public health directives while enrolled in this class. [UNLV public health directives](https://www.unlv.edu/coronavirus/health-requirements) are found at <https://www.unlv.edu/coronavirus/health-requirements>. Students who do not comply with these directives may be asked to leave the classroom. Refusal to follow the guidelines may result in further disciplinary action according to the [UNLV Code of Student Conduct](https://www.unlv.edu/sites/default/files/page_files/27/StudentConduct-Code.pdf), https://www.unlv.edu/sites/default/files/page_files/27/StudentConduct-Code.pdf, including being administratively withdrawn from the course.

Academic Misconduct

Academic integrity is a legitimate concern for every member of the University community. We all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility, and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy, and are encouraged to always take the ethical path whenever faced with choices. Students enrolling at UNLV assume the obligation to conduct themselves in a manner compatible with UNLV's educational mission. An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another person, from the Internet or any other source without proper citation of the source(s). See the [Student Conduct Code](https://www.unlv.edu/studentconduct/student-conduct), <https://www.unlv.edu/studentconduct/student-conduct>.

Auditing Classes

Auditing a course allows a student to continue attending the lectures and/or laboratories and discussion sessions associated with the course, but the student will not earn a grade for any component of the course. Students who audit a course receive the same educational experience as students taking the course for a grade, but will be excused from exams, assessments, and other evaluative measures that serve the primary purpose of assigning a grade.

Classroom Conduct

Students have a responsibility to conduct themselves in class and in the libraries in ways that do not interfere with the rights of other students to learn, or of instructors to teach. Use of electronic devices such as pagers, cellular phones, or recording devices, or potentially disruptive devices or activities are only permitted with the prior explicit consent of the instructor. The instructor may rescind permission at any time during the class. If a student does not comply with established requirements or obstructs the functioning of the class, the instructor may initiate an administrative withdrawal of the student from the course.

Copyright

The University requires all members of the University Community to familiarize themselves with, and to follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. The University will neither protect nor defend you, nor assume any responsibility for employee or student violations of fair use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies. Additional [copyright policy information](https://www.unlv.edu/provost/copyright) is available at <https://www.unlv.edu/provost/copyright>.

Disability Resource Center (DRC)

The [UNLV Disability Resource Center](https://www.unlv.edu/drc) (SSC-A, Room 143, <https://www.unlv.edu/drc>, telephone 702-895-0866) provides resources for students with disabilities. Students who believe that they may need academic accommodations due to injury, disability, or due to pregnancy should contact the DRC as early as possible in the academic term. A Disabilities Specialist will discuss what options may be available to you. If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation Plan from the DRC to the instructor during office hours, so that you may work together to develop strategies for implementing the accommodations to meet both your needs and the requirements of the course. Any information you provide is private and will be treated as such. To maintain the confidentiality of your request, please do not approach the instructor in front of others to discuss your accommodation needs.

Final Examinations

The University requires that final exams given at the end of a course occur on the date and at the time specified in the Final Exam schedule. The Final Exam schedule is typically available at the start of the semester, and the classroom locations are available approximately one month before the end of the semester.

See the [Final Exam Schedule](https://www.unlv.edu/registrar/calendars), <https://www.unlv.edu/registrar/calendars>.

Identity Verification in Online Courses

All UNLV students must use their Campus-issued ACE ID and password to log in to WebCampus-Canvas.

UNLV students enrolled in online or hybrid courses are expected to read and adhere to the [Student Academic Misconduct Policy](https://www.unlv.edu/studentconduct/misconduct/policy), <https://www.unlv.edu/studentconduct/misconduct/policy>, which states that “acting or attempting to act as a substitute for another, or using or attempting to use a substitute, in any academic evaluation or assignment” is a form of academic misconduct. Intentionally sharing ACE login credentials with another person may be considered an attempt to use a substitute, and could result in investigation and sanctions, as outlined in the Student Academic Misconduct Policy.

UNLV students enrolled in online courses are also expected to read and adhere to the [Acceptable Use of Computing and Information Technology Resources Policy](https://www.it.unlv.edu/policies/acceptable-use-computing-and-information-technology-resources-policy), <https://www.it.unlv.edu/policies/acceptable-use-computing-and-information-technology-resources-policy>, which prohibits sharing university accounts with other persons without authorization.

To the greatest extent possible, all graded assignments and assessments in UNLV online courses should be hosted in WebCampus-Canvas or another UNLV-managed platform that requires ACE login credentials for access.

Incomplete Grades

The grade of “I” (Incomplete) may be granted when a student has satisfactorily completed three-fourths of course work for that semester/session, but cannot complete the last part of the course for reason(s) beyond the student’s control and acceptable to the instructor, and the instructor believes that the student can finish the course without repeating it. For undergraduate courses, the incomplete work must be made up before the end of the following regular semester. Graduate students receiving “I” grades in 500-, 600-, or 700-level courses have up to one calendar year to complete the work, at the discretion of the instructor. If course requirements are not completed within the period indicated, a grade of “F” will be recorded, and the student’s GPA will be adjusted accordingly. Students who are fulfilling an Incomplete grade do not register for the course, but make individual arrangements with the instructor who assigned the “I” grade.

Library Resources

Librarians are available to consult with students on research needs, including developing research topics, finding information, and evaluating sources. To make an appointment with a subject expert for this class, please visit the [Libraries’ Research Consultation](https://guides.library.unlv.edu/appointments/librarian) website, <https://guides.library.unlv.edu/appointments/librarian>. You can also [ask the library staff](https://ask.library.unlv.edu/) questions via chat and text message at <https://ask.library.unlv.edu/>.

Missed Classwork

Any student missing class, quizzes, examinations, or any other class or laboratory work because of observance of religious holidays will be given an opportunity during that semester to make up the missed work. The make-up opportunity will apply to the religious holiday absence only. It is the responsibility of the student to notify the instructor within the first 14 calendar days of the course for Fall and Spring courses (except for modular courses), or within the first 7 calendar days of the course for Summer and modular courses, of their intention to participate in religious holidays which do not fall on state holidays or periods of class recess. For additional information, please visit the Missed Work policy, under Registration Policies, on the [Academic Policies](https://catalog.unlv.edu/content.php?catoid=29&navoid=7326) webpage, <https://catalog.unlv.edu/content.php?catoid=29&navoid=7326>.

In accordance with the policy approved by the Faculty Senate regarding missed class time and assignments, students who represent UNLV in any official extracurricular activity will also have the opportunity to make up assignments, provided that the student provides official written notification to the instructor no less than one week prior to the missed class(es).

The spirit and intent of the policy for missed classwork is to offer fair and equitable assessment opportunities to all students, including those representing the University in extracurricular activities. Instructors should consider, for example, that in courses which offer a “Drop one” option for the lowest assignment, quiz, or exam, assigning the student a grade of zero for an excused absence for extracurricular activity is both

contrary to the intent of the Faculty Senate's policy, and an infringement on the student's right to complete all work for the course.

This policy will not apply in the event that completing the assignment or administering the examination at an alternate time would impose an undue hardship on the instructor or the University that could be reasonably avoided. There should be a good faith effort by both the instructor and the student to agree to a reasonable resolution. When disagreements regarding this policy arise, decisions can be appealed to the Department Chair/School Director, College/School Dean, and/or the Faculty Senate Academic Standards Committee.

For purposes of definition, extracurricular activities may include, but are not limited to: academic recruitment activities, competitive intercollegiate athletics, fine arts activities, liberal arts competitions, science and engineering competitions, and any other event or activity sanctioned by a College/School Dean, and/or by the Executive Vice President and Provost.

Rebelmail

Rebelmail is UNLV's official email system for students and by University policy, instructors and staff should only send emails to students' Rebelmail accounts. Rebelmail is one of the primary ways in which students receive official University communications, information about deadlines, major Campus events, and announcements. All UNLV students receive a Rebelmail account after they have been admitted to the University. Emailing within WebCampus-Canvas is also acceptable.

Tutoring and Coaching

The Academic Success Center (ASC) provides tutoring, academic success coaching, and other academic assistance for all UNLV undergraduate students. For information regarding tutoring subjects, tutoring times, and other ASC programs and services, please visit the [ASC website](https://www.unlv.edu/asc), <https://www.unlv.edu/asc>, or call 702-895-3177. The ASC building is located across from the Student Services Complex (SSC). Academic success coaching is located on the second floor of SSC A, Room 254. Drop-in tutoring is located on the second floor of the Lied Library, and on the second floor of the College of Engineering building (TBE A 207).

UNLV Writing Center

One-on-one or small group assistance with writing is available free of charge to UNLV students at the [Writing Center](https://writingcenter.unlv.edu/), <https://writingcenter.unlv.edu/>, located in the Central Desert Complex, Building 3, Room 301 (CDC 3-301). Walk-in consultations are sometimes available, but students with appointments receive priority assistance. Students may make appointments in person or by calling the Center, telephone 702-895-3908. Students are requested to bring to their appointments their Rebel ID Card, a copy of the instructions for their assignment, and two copies of any writing they have completed on their assignment.

Diversity Statement

As an institution of higher learning, UNLV represents a rich diversity of human beings among its faculty, staff, and students, and is committed to aspiring to maintain a Campus environment that values that diversity. Accordingly, the University supports understanding and appreciation of all members of its community, regardless of race, sex, age, color, national origin, ethnicity, creed, religion, disability, sexual orientation, gender, gender identity, marital status, pregnancy, genetic information, veteran status, or political affiliation. Please see [University Statements and Compliance](https://www.unlv.edu/about/statements-compliance), <https://www.unlv.edu/about/statements-compliance>.

A successful learning experience requires mutual respect and trust between the students and the instructor. Accordingly, the instructor asks that students be willing to listen to one another's points of view, acknowledging that there may be disagreements, keep discussion and comments on topic, and use first person, positive language when expressing their perspectives.