

Master of Fine Arts in Theatre Program Handbook

Welcome

- to the University of Nevada, Las Vegas Department of Theatre and the Nevada Conservatory Theatre programs in performance, management, production and technology taught by committed and leading professionals in the field of theatre and entertainment arts. The Department of Theatre is committed to providing an open and inclusive community for all its faculty, staff, and students.

As a graduate student you will work with a diverse group of students and artists educators. Classes and studios go hand-in-hand with production to train you for a professional career in theatre and the other entertainment arts. You may never work harder than you do in Graduate College and this requires that you be self-motivated and ready to work. More so than your undergraduate education, a graduate education is what you make of it. Develop relationships with faculty and your peers. One day we will all be colleagues.

- Norma Saldivar
Chair, Department of Theatre
Executive Director, Nevada Conservatory Theatre

Mission Statement

The Department of Theatre in the College of Fine Arts offers a diversified curriculum that allows students to immerse themselves in all aspects of performance and production, while taking advantage of the entertainment richness of Las Vegas. Whether it is in the classroom, on the stage, or behind the camera, the Department of Theatre expert faculty fosters creative development and growth that prepares students for the world of production and performance.

Purpose

The purpose of this handbook is to provide program specific information that is not found in the UNLV Graduate Catalog. Students are responsible for understanding and following the policies and procedures delineated in this document and the UNLV Graduate Catalog, as well as the NSHE Code, UNLV Bylaws, and the UNLV Student Conduct Code. Questions about policies should be directed to the Graduate College: valarie.burke@unlv.edu or gradassociatedean@unlv.edu.

Department Graduate Faculty

A current listing of Theatre Department graduate faculty can be found in the UNLV Graduate Catalog. Faculty must hold graduate faculty status to be involved in graduate education at UNLV. For up to date information regarding graduate faculty status in your department, visit the [Graduate Faculty status web page](#). An academic organizational chart is included in the **Appendix**.

Program Information

We offer a MASTER OF FINE ARTS. Our M.F.A. is a terminal degree in Fine Arts with an emphasis in Theatre. An M.F.A. is the highest degree achievable in the professional artistic practice of Theatre and comparable to a Ph.D. in other areas of graduate study. Our tracks are:

Design/Technology includes focused tracks in Costume Design, Lighting Design, Scenic Design and Technical Direction.

Performance includes broad studies in acting for both Stage and Screen.

Stage Management provides training applicable to varied types of live performance and various venues as well as other facets of management.



Contact Information

Theatre Department Website

Nevada Conservatory Theatre Website

THEATRE *Department Main Office:* Florence Dugan Humanities Bldg (FDH) 410
theatre@unlv.edu / 702.895.3666

THEATRE *Department Chair:* Norma Saldivar / FDH 410 / norma.saldivar@unlv.edu

THEATRE *Department Graduate Coordinator:* Norma Saldivar / FDH 410 / norma.saldivar@unlv.edu

Academic Program Requirements

Official program requirements regarding [Admission to the program are found in the Graduate Catalog.](#)

Coursework, production assignments, and culminating experiences are described below. Additionally, Sample Curricular Tables for each Track are included in the **Appendices** to this document.

Advisory Committee Guidelines

Due to the nature of the **culminating experience** in the **Performance** track, an advisory committee is not required. See **Benchmarks** for details regarding the culminating experience.

The **Design/Technology** and **Stage Management** tracks of the **M.F.A. in Theatre** require an Advisory Committee. This committee should be chosen by the end of the first year in residence. The committee usually includes the Track advisor, at least two additional Theatre Department faculty as well as a representative of the Graduate College who is a faculty member with Graduate Faculty status from any department other than the Theatre Department. Members of the Committee should be invited to serve by the candidate. Once members have agreed, an **Appointment of Advisory Committee** form (available in the Grad **Rebel Gateway**) must be submitted to the Graduate College.

The Committee serves in an advisory capacity to the candidate through their career at UNLV. The final requirement for an M.F.A. Theatre candidate is a **culminating experience** (see **Benchmarks** for details) and the Advisory Committee is a crucial part of assessing the success of this experience in **Design/Technology** and **Stage Management**. The Committee meets with the candidate who must “defend” the culminating experience.

This Defense includes discussion and critique of the culminating experience, Q&A with the Committee, and reflection on the student’s career in the program. The Committee will either approve, approve pending changes and corrections, or reject the culminating experience.

The Defense must happen no later than three weeks prior to Graduation. Once a date is determined (and a location secured), create a backward timeline to set other deadlines. The Defense is typically two hours, is open to the University and should be announced via the Department listserv and UNLV Today. Administrative assistants in the Department can assist with this.

Degree Program Benchmarks

The **M.F.A. in Theatre** is a 3-year program requiring **Academic Coursework, Production Assignments** and a **Culminating Experience**.

Academic coursework in all tracks of the M.F.A. in Theatre require **9 credits** in each regular semester as well as **3 credits** in summer session after the first and second years of residency for a total of **60 credits**. Courses will be determined in consultation with the advisor. Official program requirements are found in the Catalog. (See **Appendix** for Sample Curricular Tables for each track.)

A grade of C+ or lower in a course will result in probation initiated by the department and implemented by the Graduate College. (See **Disciplinary Measures, Probation, Removal of GA** below for additional information in the Catalog.)

Design/Technology tracks also require completion of **Design/Technology Production Assignments** as integral hands-on, practical experience. These assignments may be with the department’s producing arm, the Nevada Conservatory Theatre, UNLV Opera, UNLV Dance, or outside entities as approved by the department. Design/Tech Faculty designate assignments to M.F.A. Candidates setting forth appropriate deadlines and budget

parameters that must be followed throughout the research, conceptual development and realized build period. While expectations are specific to a track, Designers and Technical Directors are expected to communicate and collaborate, meeting as necessary throughout the design development, planning and budgeting process. Documentation such as sketches, plots, rendering, models, mock-ups, swatches, paint samples, technical drawings, budget proposals, etc. will be required as appropriate to the track and the production. A Final Design package is presented to the Executive Director for approval before construction and implementation begin. Designers and Technical Directors are expected to continue collaboration and communication with creative and production teams throughout the build and rehearsal processes, responding promptly to all questions and requests, paying heed to budgets (both labor and materials), and adhering to production deadlines. Attendance is required as appropriate and necessary at production meetings, fittings, photo calls, daily work calls, load-ins, technical & dress rehearsals, and strikes. Leadership and mentoring skills are essential as students may be required to collaborate with and lead peers and undergraduate students as part of an assignment.

The **Culminating Experience** of the Design and Technical Direction M.F.A. is a Creative Project, which may be achieved in one of two ways:

Production Analysis. Typically, this is a rigorous and detailed report evidencing the student's design or technical direction of their Production Assignment from start to finish. It should include introduction of the director and creative team, and documentation as applicable to the track: initial research and conceptual development, a final design package, additional records developed during the progression including process and production photography and evidence of the final outcomes. There should be a thoughtful and thorough description of the critical development of the production and an objective analysis of the results. Writing should follow MLA guidelines and be no fewer than 20 pages excluding illustrations, appendices or bibliography.

In addition, two research questions related to the student's track are assigned by the advisor. Each requires a 10-page written response.

Professional Paper. Alternatively, with the approval of the advisor, a student may present a professional paper that will set forth a proposal or examine an issue. Extensive research resulting in mastery of the topic and a pragmatic approach to analyzing and evaluating the topic are expected. The topic should be suitable for presentation at a conference or submission for publication to a journal. Writing should follow MLA guidelines and be no fewer than 50 pages excluding illustrations, appendices or bibliography.

Performance also requires completion of **Acting Assignments** as integral, hands-on practical experience.

M.F. A. Candidates should consider NCT casting opportunities as a professional model "laboratory experience" designed to practice, prepare, and perfect aspects of their curricular studio course work in a setting governed by the standards of the discipline. Students will audition for all productions, preparing as instructed, and accept roles "as cast". Prior to the beginning of rehearsals and the first "table read" the actor will prepare per accepted professional standards (familiarity with the script and story, able to read the text with fluency, text marked/highlighted, etc.) Rehearsals are to be attended as called; arrive early in appropriate attire and ready to work. Actors will receive and implement direction as given, being respectful and collegial with the creative team, the stage management team, and fellow actors. Deadlines for memorization of the text to be "off-book" must be observed. Costume fittings will be scheduled not to conflict with GA obligations or studio classes and are mandatory. Generally, the opening night performance is the standard to be maintained by the actors: adhere to the staging as blocked, play the moments and scenes as directed, present the text as written, wear costumes and makeup as designed, and participate with commitment and professionalism. To preserve the director's vision beyond opening, actors will accept notes and adjustments from the Executive Director or the stage manager as given. Please see **Production Etiquette** below for other expectations.

The M.F.A. in Performance concludes with a two-part **Culminating Experience**:

Part One: The Exam. The M.F.A. in Performance program requires completion of a written final examination assigned at the end of the fifth semester of the program. The exam is composed of short and long form questions based on the *M.F.A. in Performance Reading List* and focused on course work completed in the program and performance projects created by the candidate in NCT seasons during their matriculation. The exam must be completed by mid-semester of the candidate's final semester. After review of the examination document by the Performance faculty, the candidate may be asked to revise and resubmit portions of the exam. Once revisions are completed, the exam will be graded using a Pass/Fail grading scale.

Part Two: Industry Showcase. The Industry showcase is a curricular project in which M.F.A. in Performance students present a performance project to industry professionals in Los Angeles and/or New York. The showcase is an instrument designed to introduce candidates to one of the major performance venues in the Theatre/Film/Television industry. It is attended by casting directors, agents, managers and artistic leaders from major organizations.

Stage Management also requires completion of **Stage Management Assignments** as integral hands-on, practical experience. These assignments may be with the department's producing arm, the Nevada Conservatory Theatre, UNLV Opera, UNLV Dance, or outside entities as approved by the department. Stage Management for these assignments includes scheduling and running of design and production meetings from concept to closing of the show, scheduling and running of all rehearsals in collaboration with the production director, creation and dissemination of production meeting reports, daily rehearsal reports, performance reports and other appropriate paperwork as necessary. Technical & dress rehearsals and performances will be run by the stage manager and require that the stage manager assume the principal leadership position, beginning and ending the call while enforcing appropriate breaks, organizing all crews including "calling" all cues to members of the team, supervising the actors and providing them notes to maintain their performances at the standard set by the director. Assistant stage managers (ASM) will be assigned to the production from the undergraduate Stage Management class and it is the duty of the stage manager to train them, enhancing their academic experience through full participation in production. At the end of the show, the stage manager will provide individual evaluations of the ASM's to the stage management faculty. Additionally, the stage manager will interface in a timely and collaborative manner with members of the design and production teams, administration, and publicity. It is the stage manager's responsibility to enforce the rehearsal rules of the Department of Theatre and the contractual obligations of the AEA Guest Artist Agreement when applicable. Fulfillment of these assignments is assessed in real time by the advisor with input from the Executive Director, the production director and other faculty.

The Stage Management M.F.A. **Culminating Experience** is a **Creative Project**. Typically, this is a full Production Book for a show stage managed in either the second or third year in the program. The Production Book includes all paper work generated by stage management over the course of the production, design and technical paper work by designers and staff that provide detail, perspective and a fuller picture of the production. The Production Book includes an Acting Edition which is defined as the script as performed, a Blocking Script which includes a record of all movement of the actors onstage, and a Cueing Script which includes notation of all cues (lighting, sound, projections, scenic, etc.) and their placement within the action. The preface of this Book will be a summary of the process from the stage manager's perspective, with particular emphasis on the rehearsal period, and a self-evaluation of the stage manager's effectiveness throughout the production from concept to closing. A variance from this type of Creative Project is acceptable with the approval of the advisor.

Program Timeline

Design/Technology timeline includes a studio course every semester that **incorporates designated design or production assignments**, three "scholarly studies" courses, a rotation of skills, graphic, or drawing courses, creative project credits in the third year, and electives as approved by the advisor. Summer semesters may be supervised individual study, internship(s) or graduate level courses in residence at UNLV.

Performance timeline consists of multiple studio courses in each semester focusing on the acquisition of skills in various components of the discipline including scene study, voice and movement, speech for the actor, accents and dialects, dance, acting for the camera, improvisation, stage combat and other ancillary systems and techniques. The curriculum also includes three "scholarly studies" courses to be taken in fall of each semester and 6 elective credits approved by their advisor. Summer semesters will include 6 credits of supervised individual study or internship.

Stage Management timeline includes a studio course every semester that **incorporates designated stage management assignments**, three "scholarly studies" courses, a rotation of other theatre management classes in the second, fourth and final semesters, two semesters of entertainment law in the second year, creative project credits in the third year, and electives as approved by the advisor. Summer semesters may be supervised individual study, internship(s) or graduate level courses in residence at UNLV.

Annual Review Procedures

Each winter break and early spring term, graduate students are **required** to complete the Graduate Student Individual Development Plan (IDP) form. The review covers the prior calendar year and assesses student progress, and it establishes reasonable goals for the year ahead. Reported student data is shared with students' graduate coordinators and advisors to foster opportunities for discussion about students' strengths and weaknesses, accomplishments and next requirements, and mentoring plans so that students know what they need to do in order to progress successfully through their programs in a timely manner. Students who are graduating are also required to complete the form in order to record their achievements since the data is also used to track metrics related to the annual productivity of all students. The mandatory review covers the prior calendar year and assesses student progress while setting goals for the year ahead.

M.F.A. Competencies. Growth and development in the M.F.A. are assessed using these rubrics:

- Exceptional skill in theatre practice and a well-developed personal aesthetic.
- Advanced professional competence in some aspect of theatre practice as exemplified by a considerable depth of knowledge and achievement demonstrated by a significant body of work.
- A breadth of understanding in theatre and any appropriate related disciplines.
- An ability to think independently to integrate and synthesize information associated with high levels of practice in an area of specialization.
- Awareness of current issues and developments that are influencing the principal field of study, and professional ability and clear potential to contribute to the practice and advancement of the field.
- Writing and speaking skills to communicate clearly and effectively to the theatre communities and the public.
- Advanced capabilities with technologies normally utilized in the creation of work in the field or area of specialization.
- A basic knowledge of information resources associated with work and analysis in the major field of study.
- An understanding of professional ethics and practice associated with the major field.
- The ability to collaborate effectively and engage artistically, intellectually, and operationally in a competent and professional manner.

Design/Technology distributes a self-evaluation questionnaire to each M.F.A. in the tracks at the end of every semester. Once self-evaluations are collected, brief individual sessions are scheduled with Design/Tech faculty, the Production Manager and may include the Chair and faculty of other classes in which the student is enrolled. Students should dress professionally for these sessions, bring a resume and a portfolio of studio, class and production work accomplished during the semester. Progress will be assessed, and goals will be discussed. If progress is deemed inadequate, an improvement plan, developed by the advisor, will be implemented and results considered in the next evaluation.

Performance candidates are reviewed at the conclusion of each of the first five semesters of the program during finals week. Students receive and review written evaluations from each instructor in an in-person "roundtable" discussion. Goals, accomplishments, and areas of needed improvement are discussed and disseminated to each candidate. Evaluations materials are filed and reviewed prior to each semester evaluation.

Stage Management distributes a self-evaluation questionnaire to each M.F.A. in the track at the end of every semester. Once self-evaluations are collected, brief individual sessions are scheduled with the Stage Management advisor (Production Manager), Design/Tech faculty, and may include the Chair and faculty of other classes in which the student is enrolled. Students should dress professionally for these sessions, bring a resume and a portfolio of studio, class and production work accomplished during the semester. Progress will be assessed, and goals will be discussed. If progress is deemed inadequate, an improvement plan, developed by the advisor, will be implemented and results considered in the next evaluation.

PoS (Plan of Study)

The Graduate College requires submission of the two-part **Plan of Study**. **Part I** is simply a declaration of what degree program you are studying. It is in the [Rebel Gateway](#), is completed electronically and submitted to the Graduate College in conjunction with **Part II**, available in the [University Degree Directory](#) under each track. Here you list all of the courses you have taken or will take in the appropriate sections. Work with your advisor to determine your courses and to place them within the rigidity of this form. Initially these forms are submitted by mid-residency and must be resubmitted if course selection changes.

Disciplinary Measures, Probation, Revocation of GA

Please see **Professional Code of Ethics/Discipline Guidelines** below for details of expected behaviors within the Department of Theatre.

All areas of Theatre are deadline and results oriented. Any failure to meet deadlines or provide expected results may lead to intervention as recommended by the advisor and supported by the Graduate Coordinator and the Chair. In each case, a student may be given a verbal and/or written warning with clear direction regarding expectations. Failure to perform appropriately may result in commensurate consequences. One option is an improvement plan, developed by the advisor with deadlines for results. Another option is

academic probation with a timeline to meet specific goals or outcomes. Finally, a third option might be revocation of a Graduate Assistantship if the GA is not performing her/his duties as required. Please see the Graduate Assistant Handbooks and Catalog for official processes and policies related to Graduate Assistantship dismissals.

Continued lack of improvement or other infractions may result in a report to the Office of Student Conduct for a Student Code violation and appropriate actions and/or academic **probation**. The **Probation and Suspension** section of the Graduate Catalog provides a list narrowly focused on academics. Within the Department of Theatre, the practice of production is equally important. In addition to the linked list, an M.F.A. candidate may be placed on probation or forfeit a graduate assistantship as a result of one or more of the following factors:

- The student displays unprofessional conduct in the execution of production assignments and/or graduate assistant assignments, exhibiting attitudes, values and/or behaviors that are inconsistent with the collaborative teamwork required in a producing theatre environment.
- The student shows disrespect or unacceptable behavior toward faculty, guest artists, staff and/or students that undermines the teaching and production processes.
- The student is unable to adequately handle the demands of a creative environment where deadlines and results matter. These behaviors may include, but are not limited to: consistently not meeting deadlines in academic, rehearsal, design or shop settings; consistently being unable to manage personal difficulties so as not to interfere with the ability to meet academic and production responsibilities; displaying an inability to engage in a professional helping relationship with undergraduates in rehearsal/lab/shop environments; an inability to appropriately respond to supervision; an inability to engage in self-observation and reflection; and an inability to accept constructive criticism.
- The student engages in criminal behavior that has result in a felony conviction.
- The student is found responsible for violating the University Student Code of Conduct.

Failure to fulfill duties and responsibilities of a Graduate Assistant job assignment may also result in **revocation of the Graduate Assistantship**. This may be done at the end of any semester. See the **Graduate Assistant Handbook** for details of this process.

The Nevada Conservatory Theatre

- is the producing arm of the Department of Theatre. Its mission is to support the department's curricular programs, functioning as a laboratory for the graduate and undergraduate students in the program. To accomplish this goal, we employ professionals as guest artists to work side by side with students and our professional faculty and staff.

Our performance venues are the Judy Bayley Theatre, the Black Box Theatre, and the Paul Harris Theatre. We produce five shows every academic year: three in the Judy Bayley and two in the Black Box.

A production organizational chart is included in the **Appendix** of this document.

Rehearsal Guidelines, based on the Actors' Equity Guest Artist contract, are detailed below in the **Professional Code of Ethics/Department Guidelines** section. The last two weeks of production rehearsal generally follow this pattern:

Wk 1: MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
REHEARSAL IN REHEARSAL HALL (Crew view?) 6-10PM	REHEARSAL IN REHEARSAL HALL (Crew view?) 6-10PM	REHEARSAL ONSTAGE 6PM-11PM	REHEARSAL ONSTAGE 6PM-11PM	TECHNICAL REHEARSAL 2:30PM-5:30PM, 7PM-11PM	10 out of 12 TECHNICAL REHEARSAL 11-4PM, 6-11PM	ACTOR DAY OFF/ Crew calls for tech notes
Wk 2: MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
DRESS REHEARSAL 6PM-11PM	DRESS REHEARSAL 6PM-11PM	DRESS REHEARSAL 6PM-11PM	DRESS REHEARSAL 6PM-11PM	PERFORMANCE (Opening) 7:30PM	PERFORMANCE 7:30PM	PERFORMANCE 2PM

Shop hours are determined by shop supervisors and design/tech faculty. Guidelines are distributed within individual areas.

Professional Code of Ethics/Department Guidelines

UNLV Graduate College policy regarding Academic Integrity can be found in the Graduate Catalog.

Theatre is a collaborative art requiring an open, positive, and collegial pattern of behavior in all interactions including studio class work, rehearsal, and performance.

Production Etiquette

1. COMMUNICATION is the most important key to a successful production: the director communicates ideas to the actors and the support staff; the actors communicate their characters to the audience; and at all levels of the creative and technical team, communication up and down is vital. Main conduits of this communication include the production manager and stage manager, but they should not be the sole disseminators of information. Talk to each other, write it down, spread it around. Never forget, at the bottom line, “the play’s the thing” and it is the most basic communication.
2. Always remember that you are part of a team. Staff, crew and performers are working toward the same result. Respect the part that each person plays in the production.
3. UNLV allows no smoking in any building. Eating and drinking in spaces is allowed only as specified. Bring only water in closed containers backstage and into the dressing rooms.
4. Email is the electronic call board. Check e-mail regularly for rehearsal, work call and meeting information.
5. No rehearsal call may exceed 5 consecutive hours without a meal break of at least an hour. This call may be extended to 5½ hours for crews during tech rehearsals. Regular breaks in rehearsal are 5 minutes after 55 minutes of rehearsal or 10 minutes after 80 minutes of rehearsal, as called by the stage manager.
6. Work calls in the shops and on stage are set by supervisors with appropriate breaks.
7. Be on time and prepared to work. If you have rehearsal costume pieces or required work attire allow time to don them before the call begins.
8. Be ready for an entrance without being called.
9. All rehearsals are open to all students and faculty. A director may declare a rehearsal closed. When observing, exercise common courtesy and adhere to any applicable rules above.
10. Try not to walk between the director and the action.
11. Those attending rehearsal should not take a stop in the action as a cue to talk. Actors should remain quietly in place. Those observing should also remain attentive. Quite often, a note for anyone is a note for everyone.
12. Those whose attendance at rehearsal is necessary should not leave without letting the stage manager know. This includes designers, technicians and crew. Notes invariably come when there is no one to receive them.
13. Notes should be discussed as necessary, prioritized and acted upon ASAP. Whenever possible, notes should be fixed by the next rehearsal.
14. Costume fittings are often difficult to schedule due to the number of people involved. It is imperative that all participants arrive on time. Actors should bring wardrobe items requested of them and wear undergarments. Unexcused absences will be dealt with by the performance faculty.
15. Wear the costume as intended. Remove all personal jewelry, wallets, etc. Your “look” is an important part of your costume and should not be altered without discussion with the director and costume designer. Piercings and tattoos may require cover-up. Growing, shaving or dyeing hair should be done only with permission. Avoid tanning unless approved.
16. Use make-up as recommended by the director or the costume designer. Please provide basic makeup: the costume shop will provide any specialty items needed. Complete toilette before arriving at the theatre.
17. Hang up all costumes upon removal. Put laundry in the basket. Inform wardrobe crew of any problems or repairs needed.
18. Do not play with props. Do not touch a prop that is not assigned to your character. Alert the prop or run crew immediately if something is damaged.
19. Under no circumstances is anyone other than cast, crew, or orchestra members to be backstage before, during or after performance. Meet up with friends and family after the show should happen, out of costume, in the lobby or outside the stage door.
20. A few nevers:

never “go to black” without announcing
never play a sound cue out of context without announcing
never rehearse a black-out unless glow tape and running lights are in place
never chew gum on headset
never block actor or audience pathways
never assume anything

SAFETY is of primary importance in all that we do. Be alert, exercise caution and use sound judgment.

Rehearsal Rules

1. A work week shall be from and including Monday to and through Sunday. Class weeks shall mean any week in which regular classes are scheduled that must be attended and/or taught.
2. Regular rehearsals during class weeks shall be 6pm-10pm Monday through Friday and 11am-4pm on Saturdays.
3. Regular rehearsals on non-class days or during non-class weeks may be up to 7 hours with a 1½ hour meal break after no more than 5 hours of rehearsal.
4. There shall be a break of 5 minutes after no more than 55 minutes of rehearsal or 10 minutes after no more than 80 minutes of rehearsal for each member of the company except during run-throughs and dress rehearsals.
5. Sunday shall be the day off in every week of rehearsal. A day off shall be defined as 24 hours free of classes, Graduate Assistant responsibilities, rehearsals, publicity and costume calls.
6. In the week prior to the week of opening, Friday is a 7 out of 8½ technical rehearsal, which is defined as 7 hours of consecutive rehearsal with a 1½-hour break after no more than 5 hours of rehearsal. Saturday is a 10 out of 12 rehearsal, which is defined as 10 hours of consecutive rehearsal with a 2-hour break after 5 hours of rehearsal.
7. In the week of opening, dress rehearsals shall be 6pm-11pm. There is no day off during the week of opening or in any subsequent week of performances.
8. Any additional rehearsal or alteration of these parameters requires approval by the Executive Director (Chair), in consultation with the Production Manager, the Graduate Coordinator and the Head of Performance.

Shop Rules

Rules and guidelines are specific to individual shops and supervisors will provide orientation in each area. However, all shops share this: **Be familiar with and abide by the rules and safety standards as required.**

Graduate Assistant Guidelines

GRADUATE ASSISTANTSHIPS (GAs) are a benefit and a contractual agreement. Out of state tuition is waived and you are given a tuition remission for up to 9 credits per regular semester. A state-funded graduate assistant who is under contract for the academic year and will be appointed as a state-funded GA in the following fall semester may receive grant-in-aid for the payment of a specified portion of the registration fees (up to a maximum of 3 graduate credits) in the summer session(s). In order to receive this benefit, you must inform the Graduate College by emailing gradfinancialsvc@unlv.edu at the time you enroll in summer classes. The email to the Graduate College should include the student full name, NSHE ID, and the number of credits enrolled in.

GAs receive a monthly stipend in exchange for 20 hours of weekly employment as assigned by the department. This may be teaching (GTA), usually as the principal instructor for up to two classes each semester. Each class is considered 10 hours in class prep, meeting times, grading and assessment. Alternatively, GA's may be “research” (GRA). In our case, that is primarily working in the various shops and offices, frequently interacting with and supervising undergraduates in a “lab” situation.

NON-DEPARTMENTAL GIGS come up all the time in the “entertainment capital”. Accepting these opportunities requires permission from the advisor and/or the Chair of the Department.

ADDITIONAL EMPLOYMENT for Graduate Assistants is not encouraged and requires approval of the Department and the Graduate College. It may not total more than 10 hours per week during the academic year.

Graduate Assistantships may be revoked. The unacceptable behaviors detailed in Disciplinary Measures, Probation, Revocation of GA apply to graduate assistantships as well as academic work.

The Graduate Assistant Handbook at the [Graduate College website](#) provides more detail.

Theatre Resources

MLA Guidelines should be followed on all formal writing and projects unless specified otherwise. All papers submitted should be in **PDF** format unless otherwise specified.

Organizations that enhance your education:

United States Institute of Theatre Technology (USITT) connects performing arts design, technology and management communities to ensure a vibrant dialogue among practitioners, educators, and students. USITT was founded in 1960 as an organization to promote dialogue, research, and learning among practitioners of theatre design and technology. Faculty and students of the Department attend and participate regularly.

University Resident Theatre Association (URTA), founded in 1969, works to ensure the continued renewal of the American theatre by supporting excellence in the professional training of new artists. The Department recruits annually at URTA Auditions & Interviews. As a member of URTA, the Department of Theatre must meet educational standards that include regular integration of guest professional theatre artists into the program. Faculty and Guest Artists represent these unions:

Actors' Equity Association (AEA), the union of professional actors and stage managers in live theatre

Society of Stage Directors & Choreographers (SSDC), the union of professional directors and choreographers in live theatre

International Alliance of Theatrical Stage Employees (IATSE), the union of technicians, artisans and crafts persons in the entertainment industry

United Scenic Artists (USA), a division of IATSE, represents designers and artists in Scenic, Costumes, Lighting, Sound, Projections and new media

Screen Actors' Guild-American Federation of Television & Radio Actors (SAG-AFTRA) includes film & television actors, recording artists & singers, radio personalities and other media professionals

Health, Welfare & Services

1. The Department of Theatre will make reasonable effort to adapt the activities required in the classroom or production to the special needs of the student. Issues of student impairment that fall under the purview of the Americans with Disabilities Act (ADA) are managed by the University's Disability Resource Center (DRC). Students with an identified or suspected impairment should contact the DRC to document the impairment and access the appropriate accommodations. We expect all students to participate to the full extent of their capabilities.
2. Please notify the necessary faculty and/or supervisor of any illness or injury requiring absence from classes, rehearsal and/or production assignments. Tardiness is unprofessional and unacceptable.
3. University policy regarding drugs reflects current state and federal legislation. Illegal drugs, as well as alcohol, are dangerous and destructive to the work within the Department. A student demonstratively incapacitated for work or performance in class, rehearsal or production due to alcohol, drugs or other non-medical reasons may be asked to leave and may be referred to the Office of Student Conduct.
4. INJURIES should be reported to the faculty and/or supervisor at the time of occurrence. An accident report must be completed and returned to the Department office. If immediate medical attention is necessary, call "911" from a campus phone or 895-3668 from a cell phone to reach Public Safety.
5. REBELMAIL is the University e-mail system. Activate it immediately so that information from the Graduate College and the University reaches you. It is easy to forward REBELMAIL to another e-mail account. To find out how, go to account, open Settings, click Forwarding and follow instructions. In addition, Graduate Assistants receive a staff email address that is typically [FirstName.LastName@unlv.edu](#). This email is preferred by the Department and Production for communication.
6. GOOGLE DRIVE is available for storage and sharing information. There is a Shared Drive for all M.F.A.'s which contains current performance and production calendars, season overview, deadlines & staff

charts, organizational charts, etc. Every production will have a Shared Drive folder for management and production staff. Become familiar with productivity programs available through GOOGLE SUITE.

7. DEPARTMENT ACADEMIC FORMS required for enrollment in Supervised Individual Study, Internship or Creative Project are fillable PDF requiring an electronic signature. Request forms through the Theatre Main Office or your advisor.
8. PRODUCTION FORM TEMPLATES (rehearsal reports, production meeting reports, shop reports: scenic, costume, props, lighting & sound) are available from the Production Manager. Completion and distribution of these forms during production is required.
9. THEATRE LISTSERV provides useful information, job opportunities, and announcements to members. Contact the Theatre Office for instructions to join.
10. GRADUATE OFFICE is FDH 443. MAILBOXES for graduate students are located there as well as Mac computers connected to a laser printer in the Main Theatre Office (FDH 410).
11. MAIL for faculty and staff may be left in individual mailboxes in the Theatre Office (FDH 410). Items for undergraduates may be left with the department administrative assistants. **5036** is the campus mail stop for the Theatre Department. Mail and packages should be addressed:
Recipient's Name
FDH 410, Box 455036
4505 S. Maryland Parkway
Las Vegas, NV 89154-5036.
12. COPY CODES for the Xerox machine are available from the administrative assistants. Xeroxing is for class and production related activities, not for personal use. Whenever practical, please double-side copies.
13. KEYS are ordered online by the administrative assistants. All grad students will receive keys for entry to the Grad Office (FDH 443) and the Xerox room (FDH 411). Entry to most buildings requires a KeyCard. Your card should be programmed to allow entry to Florence Dugan Humanities building so that you can access the Grad Office after hours, Ham Fine Arts building & the Judy Bayley Theatre. Access to other rooms and buildings will be requested by your Faculty Advisor as needed.
14. REHEARSAL SPACE for class projects are reserved through the production manager. Spaces that may be used include HFA 124, 206, and the Paul Harris Theatre, depending on prior commitments. When using spaces, leave them in as good (if not better) condition than you found them.
15. TICKETS for Department productions are available through the Performing Arts Center Box Office, located on the South face of the Cottage Grove Parking Garage. All Graduate Assistants are allotted two complimentary tickets for each NCT production.

University Resources

Leadership and Professional Development Academy

The goal of the Professional Development Academy is to serve as a virtual resource providing support and many professional opportunities to UNLV graduate students. The Academy offers information about events and services such as graduate certificate programs, workshops, training sessions and career services. You can follow Academy activities via social media or look for regular updates on the website.

Academic Success Center

The goal of the Academic Success Center is to help students do well academically and complete their studies on time. They offer or will refer you to such programs and resources as tutoring, advising, skills testing, career exploration and more. They guide students every step of the way to the many established resources created to ensure they complete their educational goals. Learn more about the programs and services the center currently offers.

Alumni Association

With an alumni base 120,000 strong, the UNLV Alumni Association offers a variety of services and opportunities in support of alumni and their families. UNLV alumni are encouraged to support the values of higher learning through advocacy, involvement, and giving.

Commencement Office

Located in the UNLV Office of the Registrar, the commencement office is the last step in the graduation process. Please check with the commencement office for information on the commencement ceremony and your diploma; for all other information about graduate student degree completion and graduation, including thesis/dissertation requirements and doctoral hooding, please contact the Graduate College. It is the students' responsibility to ensure they apply for **graduation on time** and submit all required forms to the Graduate College. Questions regarding thesis/dissertation should be directed to the Graduate College **Student Services Team** and questions regarding required forms should be directed to the Graduate College **RPC Team**

Office of Diversity Initiatives

The vision of the Office of Diversity Initiatives is to advocate, promote, and support the advancement of equity, inclusiveness, and empowerment of a continuously changing collegiate and global community. The mission of the Office of Diversity Initiatives is to provide leadership and support for UNLV's diversity mission: *to nurture equity, diversity, and inclusiveness that promotes respect, support, and empowerment*. This Office also handles UNLV Title IX questions, inquiries, and reporting.

Disability Resource Center (DRC)

The DRC is committed to supporting students with disabilities at UNLV through the appropriate use of advocacy, accommodations, and supportive services to ensure access to campus courses, services, and activities. The DRC is the university-designated office that determines and facilitates reasonable accommodations in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. Graduate students with disabilities must disclose to the DRC in order to receive appropriate accommodations.

Office of International Student and Scholars

International Students and Scholars (ISS) ensures compliance with both SEVIS (Student and Exchange Visitor Information System) and federal law, so that the university can continue to be authorized by the U.S. federal government to enroll international students; host and hire international scholars; assist and advise employment eligibility and authorization relating to international students and scholars, and visa, travel, and immigration issues; provide critical and specialized services to the international students and scholars of the UNLV community; and facilitate their transition to the campus and the U.S.

Jean Nidetch Women's Center

The Jean Nidetch Women's Center is committed to creating a supportive and inclusive environment for all genders through programming, services, and advocacy for the UNLV community. The Women's Center has informational resources, brochures, and flyers for a variety of on and off campus organizations to help empower and protect yourself, and learn about your options. They also provide free tampons, pads, and condoms.

The Intersection

The Intersection is a one-stop resource for UNLV's highly diverse student body — a comprehensive multicultural center grounded in the academic life of our students. As an intersecting campus resource, the Intersection helps ensure students, particularly first-generation and students of color, successfully navigate their academic careers. Here, all members of campus can discuss their differences, discover their similarities, and build a shared sense of belonging.

UNLV Libraries

UNLV Libraries has always been more than books; they are about encouraging students and creating quality programs that elevate growth and learning. Please visit their website for important information about the services they offer to graduate students.

Graduate & Professional Student Association (GPSA)

The Graduate & Professional Student Association serves all currently enrolled University of Nevada, Las Vegas graduate and professional students. The GPSA maintains the Graduate Student Commons located in the Lied Library room 2141 and Gateway Building PDAC Room. The facility a working office equipped with a copier, fax, flatbed scanners, color laser printer, office supplies, and computers with printers and a

small kitchen area. The GPSA is the graduate student governance body at UNLV; the GPSA Council consists of one graduate student representative from each graduate department, and they meet monthly. The GPSA also provides volunteer opportunities, sponsors social events, and supports graduate student research through the graduate research and travel grants program.

Office of Student Conduct

The Office of Student Conduct is a student-centered, service-oriented office located within the Division of Student Affairs. The Office of Student Conduct collaborates with the UNLV community to provide an inclusive system through enforcement of the *UNLV Student Code of Conduct* by:

- Promoting awareness of student rights and responsibilities;
- Establishing accountability for student choices;
- Creating opportunities for involvement in the process; and
- Striving to uphold the values and ethics that advance the common good.

Military and Veteran Services Center

The Military and Veteran Service Center is staffed with veterans and GI Bill-experienced staff to assist more than 1,000 veterans, dependents, active duty service members, National Guard members, and reservists. Their mission is to develop a welcoming, veteran-friendly campus environment that fosters academic and personal success.

The Financial Aid & Scholarships Office

The Financial Aid & Scholarships Office supports higher-education access and persistence by providing financial aid to eligible students. The office partners with student organizations, the UNLV Foundation, the Graduate College, and other external constituents to provide financial aid learning opportunities and scholarship support for graduate students.

Writing Center

This is a free service to UNLV students to help you with any writing project, from papers to creative writing, to resumes, and we can work with you at any stage of the writing process. The center can help you brainstorm, make an outline, work on your drafts, or just be a soundboard for your ideas. The center staff can assist you in person, or via the Online Writing Lab (OWL) page.

University Policies and Procedures

Graduate students are responsible for knowing and acting in accordance with UNLV Policies and Procedures. To view the most commonly referenced campus policies and procedures, you can refer to the [Graduate Student Handbook](#), and following websites:

- [Academic Integrity](#)
- [Activation for Military Service](#)
- [Change of Address](#)
- [FERPA/Privacy Rights](#)
- [Health Insurance - Mandatory](#)
- [Jean Clery Campus Safety and Security Report](#)
- [Proof of Immunization](#)
- [Policies and Procedures on the Protection of Research Subjects](#)
- [Rebelmail Policy](#)
- [Student Conduct Code](#)
- [Student Computer Use Policy](#)
- [Title IX](#)

UNLV does not discriminate in its employment practices or in its educational programs or activities, including admissions, on the basis of sex/gender pursuant to Title IX, or on the basis of any other legally protected category as is set forth in NSHE Handbook Title 4, Chapter 8, Section 13. Reports of discriminatory misconduct, questions regarding Title IX, and/or concerns about noncompliance with

Title IX or any other anti-discrimination laws or policies should be directed to UNLV's Title IX Coordinator Michelle Sposito.

The Title IX Coordinator can be reached through the online reporting form at [Title IX Reporting Form](#), by email at titleixcoordinator@unlv.edu, by phone at (702) 895-4055, by mail at 4505 S. Maryland Parkway, Box 451062, Las Vegas, NV, 89154-1062, or in person at Frank and Estella Beam Hall (BEH), Room 555.

To ensure compliance with Graduate College policies and procedures, please review the relevant sections of the [Graduate Student Handbook](#) :

- [Academic Calendar](#)
- [Academic Policies](#)
- [Admission and Registration Information](#)
- [Progression and Completion Policies \(listed alphabetically\)](#)

In addition, the [Graduate College website](#) contains additional information regarding policies and procedures.

Nothing in this handbook supersedes any NSHE, UNLV, or Graduate College policy.

Handbook Information

[[Revision Policies and/or Procedures]]

Last revised	Revised by	Changes summary
May 22, 2020	Shannon Sumpter	Created new handbook

Appendix follows

Please note that official course and program requirements are found in the [Graduate Catalog](#).

1. Sample Design/Technology Curricular Table: *Costume Design Track*
2. Sample Design/Technology Curricular Table: *Lighting Design Track*
3. Sample Design/Technology Curricular Table: *Scenic Design Track*
4. Sample Design/Technology Curricular Table: *Technical Direction Track*
5. Sample *Performance Track* Curricular Table
6. Sample *Stage Management Track* Curricular Table
7. Academic Organizational Chart
8. Production Organizational Chart

UNLV Department of Theatre
Sample CURRICULAR TABLE

(See the Graduate College Catalog for official program requirements.)

Degree Title: Master of Fine Arts in THEATRE

in the COSTUME DESIGN Track

Projected number of years to complete the program: 3

Program supervisor: JUDITH A. RYERSON

Studio & Focused Studies (A)	Scholarly Studies in Theatre (B)	Electives (C)	Total Number of CREDITS (A+B+C)
39 CREDITS	9 CREDITS	12 CREDITS	60 CREDITS
65 %	15%	20 %	100%

Required Studio or Related Areas (≥ 65%)

Complete the following or others selected with Advisor approval:

THTR 741,742,743	Graduate Design Studio	6 sem @ 3 credits ea	18 credits
THTR 601	Advanced Costume Design	3 sem @ 3 credits ea	9 credits
THTR 610	Life Drawing for Stage & Screen		3 credits
THTR 797	Creative Project		3 credits
TOTAL STUDIO OR RELATED AREAS			33 credits

Focused Studies

Select from the following or others selected with Advisor approval for a total of: 6 credits

THTR 795	Supervised Individual Study	3 credits	
THTR 796	Internship	3 credits	
TOTAL FOCUSED STUDIES IN THEATRE			6 credits

Scholarly Studies in Theatre (≥ 10%)

THTR 702	Graduate Seminar		3 credits
<i>Select from the following or others selected with Advisor approval for a total of:</i>			6 credits
THTR 661	Play Structure and Analysis	3 credits	
THTR 701	Research in Theatre and Drama	3 credits	
THTR 719	Dramaturgy	3 credits	
TOTAL SCHOLARLY STUDIES IN THEATRE			9 credits

Recommended Electives (≤ 25%)

May include Art, Art History, History, Dance, Design, Technology, Literature or other courses with Advisor approval for a total of: 12 credits

THTR 606C	Digital Rendering	3 credits
THTR 621A/B	Entertainment & Fine Arts Law	3 credits
THTR 654	Directing I	3 credits
THTR 681	Theatre History I	3 credits
THTR 682	Theatre History II	3 credits
THTR 793	Special Topics as arranged	3 credits
ART 604	Art in Public Spaces	3 credits
ART 662-682	Art History Courses	3 credits
ANTH 617-685	Anthropology Courses	3 credits
DAN 790	Independent Study	3 credits
ENG 634A-667B	Dramatic Literature Courses	3 credits
FILM 627	Graduate Film Production Design	3 credits
FILM 728	Film Graduate Production	3 credits

TOTAL ELECTIVES 12 credits

TOTAL 60 CREDITS

**UNLV Department of Theatre
Sample CURRICULAR TABLE**

(See the Graduate College Catalog for official program requirements.)

Degree Title: Master of Fine Arts in THEATRE
in the LIGHTING DESIGN Track

Projected number of years to complete the program: 3

Program supervisor: BRACKLEY FRAYER

Studio & Focused Studies (A)	Scholarly Studies in Theatre (B)	Electives (C)	Total Number of CREDITS (A+B+C)
39 CREDITS	9 CREDITS	12 CREDITS	60 CREDITS
65 %	15%	20 %	100%

Required Studio or Related Areas (≥ 65%)

Complete the following or others selected with Advisor approval:

THTR 745, 746, 747	Graduate Design Studio	6 sem @ 3 credits ea	18 credits
THTR 795	Supervised Individual Study		3 credits
THTR 796	Internship		6 credits
THTR 797	Creative Project		6 credits

Select from the following or others selected with Advisor approval for a total of:

THTR 606A	Computer Drafting & Rendering (AutoCAD)	3 credits	
THTR 606B	Computer Drafting & Rendering (Vectorworks)	3 credits	
THTR 606C	Computer Drafting & Rendering (Digital Rendering)	3 credits	
TOTAL STUDIO OR RELATED AREAS			39 credits

Focused Studies

Select from the following or others selected with Advisor approval for a total of:

THTR 795	Supervised Individual Study	3 credits	
THTR 796	Internship	3 credits	

TOTAL FOCUSED STUDIES IN THEATRE 6 credits

Scholarly Studies in Theatre (≥ 15%)

THTR 702	Graduate Seminar		3 credits
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Select from the following or others selected with Advisor approval for a total of:

THTR 661	Play Structure and Analysis	3 credits	
THTR 701	Research in Theatre and Drama	3 credits	
THTR 719	Dramaturgy	3 credits	

TOTAL SCHOLARLY STUDIES IN THEATRE 9 credits

Recommended Electives (≤ 25%)

May include Hospitality, Entertainment Engineering, Television, Journalism, Film, or other courses with Advisor approval for a total of:

THTR 607	Sound Design	3 credits	
THTR 621A/B	Entertainment & Fine Arts Law	3 credits	
THTR 681	Theatre History I	3 credits	
THTR 682	Theatre History II	3 credits	
THTR 793	Special Topics as arranged	3 credits	
AAI 654	History of Architectural Interiors	3 credits	
ABS 643	Architectural Lighting	3 credits	
ART 662-682	Art History Courses	3 credits	
CS 651	Multimedia Systems Design	3 credits	
DAN 790	Independent Study	3 credits	
ENG 634A-667B	Dramatic Literature Courses	3 credits	
FILM 728	Film Graduate Production	3 credits	

TOTAL ELECTIVES 12 credits

TOTAL 60 CREDITS

UNLV Department of Theatre
Sample CURRICULAR TABLE

(See the Graduate College Catalog for official program requirements.)

Degree Title: Master of Fine Arts in THEATRE
in the SCENIC DESIGN Track

Projected number of years to complete the program: 3

Program supervisor: DANA MORAN WILLIAMS

Studio & Focused Studies (A)	Scholarly Studies in Theatre (B)	Electives (C)	Total Number of CREDITS (A+B+C)
39 CREDITS	9 CREDITS	12 CREDITS	60 CREDITS
65 %	15 %	20 %	100%

Required Studio or Related Areas (≥ 65%)

Complete the following or others selected with Advisor approval:

THTR 727,728,729	Graduate Design Studio	6 sem @ 3 credits ea	18 credits
THTR 610	Life Drawing for Stage & Screen		3 credits
THTR 797	Creative Project		6 credits

Select from the following or others selected with Advisor approval for a total of: 6 credits

THTR 606A	Computer Drafting & Rendering (AutoCAD)	3 credits	
THTR 606B	Computer Drafting & Rendering (Vectorworks)	3 credits	
THTR 606C	Computer Drafting & Rendering (Digital Rendering)	3 credits	

TOTAL STUDIO OR RELATED AREAS 33 credits

Focused Studies

Select from the following or others selected with Advisor approval for a total of: 6 credits

THTR 795	Supervised Individual Study	3 credits	
THTR 796	Internship	3 credits	

TOTAL FOCUSED STUDIES 6 credits

Scholarly Studies in Theatre (≥ 10%)

THTR 702	Graduate Seminar		3 credits
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Select from the following or others selected with Advisor approval for a total of: 6 credits

THTR 661	Play Structure & Analysis	3 credits	
THTR 701	Research in Theatre & Drama	3 credits	
THTR 719	Dramaturgy	3 credits	

TOTAL STUDIO OR RELATED AREAS 9 credits

Recommended Electives (≤ 25%)

May include Art, Art History, History, Dance, Design, Technology, Literature or other courses with Advisor approval for a total of: 12 credits

THTR 607	Sound Design	3 credits	
THTR 621A/B	Entertainment & Fine Arts Law	3 credits	
THTR 681	Theatre History I	3 credits	
THTR 682	Theatre History II	3 credits	
THTR 793	Special Topics as arranged	3 credits	
AAI 654	History of Architectural Interiors	3 credits	
ABS 643	Architectural Lighting	3 credits	
ART 604	Art in Public Spaces	3 credits	
ART 662-682	Art History Courses	3 credits	
DAN 790	Independent Study	3 credits	
ENG 634A-667B	Dramatic Literature Courses	3 credits	
FILM 728	Graduate Production	3 credits	

TOTAL ELECTIVES 12 credits

TOTAL 60 CREDITS

UNLV Department of Theatre
Sample CURRICULAR TABLE

(See the Graduate College Catalog for official program requirements.)

Degree Title: Master of Fine Arts in THEATRE
in the TECHNICAL DIRECTION Track

Projected number of years to complete the program: 3

Program supervisor: DAVID SHOUSE

Studio & Focused Studies (A)	Scholarly Studies in Theatre (B)	Electives (C)	Total Number of CREDITS (A+B+C)
39 CREDITS	9 CREDITS	12 CREDITS	60 CREDITS
65 %	15 %	20 %	100%

Required Studio or Related Areas (≥ 65%)

Complete the following or others selected with Advisor approval:

THTR 732,733,734	Technical Direction Studio	6 sem @ 3 credits ea	18 credits
THTR 638	Production Management		3 credits
THTR 797	Creative Project		6 credits

Select from the following or others selected with Advisor's approval for a total of: 6 credits

THTR 606A	Computer Drafting & Rendering (AutoCAD)	3 credits	
THTR 606B	Computer Drafting & Rendering (Vectorworks)	3 credits	
THTR 606C	Computer Drafting & Rendering (Digital Rendering)	3 credits	

TOTAL STUDIO OR RELATED AREAS 39 credits

Focused Studies

Select from the following or others selected with Advisor approval for a total of: 6 credits

THTR 795	Supervised Individual Study	3 credits	
THTR 796	Internship	3 credits	

TOTAL STUDIO OR RELATED AREAS 6 credits

Scholarly Studies in Theatre (≥ 10%)

THTR 702	Graduate Seminar		3 credits
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Select from the following or others selected with Advisor approval for a total of: 6 credits

THTR 661	Play Structure & Analysis	3 credits	
THTR 701	Research in Theatre & Drama	3 credits	
THTR 719	Dramaturgy	3 credits	

TOTAL STUDIO OR RELATED AREAS 9 credits

Recommended Electives (≤ 25%)

May include Engineering, Architecture, Structures, Safety, Management, Stage Technology or other courses with Advisor approval for a total of: 12 credits

THTR 604	Advanced Theatre Technology	3 credits
THTR 605	Career Development for the Theatre	3 credits
THTR 607	Sound Design	3 credits
THTR 681	Theatre History I	3 credits
THTR 682	Theatre History II	3 credits
THTR 793	Special Topics as arranged	3 credits
ABS 621	Construction Technologies	3 credits
ART 662-682	Art History Courses	3 credits
ANTH 617-685	Anthropology Courses	3 credits
DAN 790	Independent Study	3 credits
ENG 634A-667A	Dramatic Literature Courses	3 credits

TOTAL ELECTIVES 12 credits

TOTAL 60 CREDITS

**UNLV Department of Theatre
Sample CURRICULAR TABLE**

(See the Graduate College Catalog for official program requirements.)

Degree Title: Master of Fine Arts in THEATRE
in the PERFORMANCE Track

Projected number of years to complete the program: 3

Program supervisor: PHIL HUBBARD

Studio or Focused Studies (A)	Scholarly Studies in Theatre (B)	Electives (C)	Total Number of CREDITS (A+B+C)
45 CREDITS	9 CREDITS	6 CREDITS	60 CREDITS
75 %	15 %	10 %	100%

Required Studio or Related Areas (≥ 75%)

Complete the following or others selected with Advisor approval:

THTR 771	Acting Studio	8 credits
THTR 773	Scene Study	8 credits
THTR 775	Sound & Movement	8 credits
THTR 777	Movement for the Actor	6 credits
THTR 779	Speech for the Actor	4 credits
THTR 763	Audition Technique	3 credits
THTR 764	Accents & Dialects for the Actor	2 credits
TOTAL STUDIO OR RELATED AREAS		39 credits

Focused Studies

Select from the following or others selected with Advisor approval for a total of: 6 credits

THTR 795	Supervised Individual Study	3 credits
THTR 796	Internship	3 credits
TOTAL STUDIO OR RELATED AREAS		6 credits

Scholarly Studies in Theatre (≥ 15%)

THTR 702	Graduate Seminar	3 credits
<i>Select from the following or others selected with Advisor approval for a total of:</i>		6 credits
THTR 661	Play Structure & Analysis	3 credits
THTR 701	Research in Theatre & Drama	3 credits
THTR 719	Dramaturgy	3 credits

TOTAL STUDIO OR RELATED AREAS 9 credits

Recommended Electives (≤ 10%)

May include Art, Art History, History, Dance, Design, Technology, Literature or other courses with Advisor's approval for a total of: 6 credits

THTR 681	Theatre History I	3 credits
THTR 682	Theatre History II	3 credits
THTR 781	Dance for the Actor	1 credits
THTR 793	Special Topics as arranged	1-3 credits
MUSA 661Q	Applied Music for Masters' Students	1-2 credits
ENG 643A-667A	Shakespeare: Tragedies	3 credits
FILM 618	Writing for Television	3 credits
	Multiple-any discipline (with approval of advisor)	3 credits

TOTAL ELECTIVES 6 credits

TOTAL 60 CREDITS

**UNLV Department of Theatre
Sample CURRICULAR TABLE**

(See the Graduate College Catalog for official program requirements.)

**Degree Title: Master of Fine Arts in THEATRE
in the STAGE MANAGEMENT Track**

Projected number of years to complete the program: 3

Program supervisor: SHANNON SUMPTER

Studio & Focused Studies (A)	Scholarly Studies in Theatre (B)	Electives (C)	Total Number of CREDITS (A+B+C)
39 CREDITS	9 CREDITS	12 CREDITS	60 CREDITS
65 %	15 %	20 %	100%

Required Studio or Related Areas (≥ 65%)

Complete the following or others selected with Advisor approval:

THTR 736	Stage Management Studio I	2 sem @ 3 credits ea	6
credits THTR 737	Stage Management Studio II	3 sem @ 3 credits ea	9
credits THTR 621A&B	Entertainment & Fine Art Law I & II	2 sem @ 3 credits ea	6
credits THTR 636	Rehearsal Management		3
credits			
THTR 637	Theatre Management		3 credits
THTR 638	Production Management		3 credits
THTR 797	Creative Project		3 credits

TOTAL STUDIO OR RELATED AREAS 33 credits

Focused Studies

Select from the following or others selected with Advisor approval for a total of:

credits THTR 795	Supervised Individual Study	3 credits	6
THTR 796	Internship	3 credits	

TOTAL FOCUSED STUDIES IN THEATRE 6 credits

Scholarly Studies in Theatre (≥ 10%)

THTR 702	Graduate Seminar		3 credits
			6
credits THTR 661	Play Structure & Analysis	3 credits	
THTR 701	Research in Theatre and Drama	3 credits	
THTR 719	Dramaturgy	3 credits	

TOTAL SCHOLARLY STUDIES IN THEATRE 9 credits

Recommended Electives (≤ 25%)

Select from the following or others selected with Advisor approval for a total of:

credits THTR 606 A/B/C		Computer Drafting &	12
Rendering	3 credits		
THTR 604	Advanced Theatre Technology	3 credits	
THTR 607	Sound Design	3 credits	
THTR 654	Directing I	3 credits	
THTR 681	Theatre History I	3 credits	
THTR 682	Theatre History II	3 credits	
THTR 793	Special Topics as arranged	3 credits	
ACC 607	Governmental & Not-for-Profit Accounting	3 credits	
COM 616	Conflict Management	3 credits	
DAN 790	Independent Study	3 credits	
ENG 634A-667B	Dramatic Literature Courses	3 credits	
FILM 721	Collaboration & Preparation	3 credits	
FILM 728	Graduate Production	3 credits	

TOTAL ELECTIVES 12 credits

TOTAL 60 CREDITS

ORGANIZATIONAL CHART UNLV DEPARTMENT OF THEATRE



