

Memorandum of Understanding (MOU)
between the
College of Southern Nevada (CSN)
and the
University of Nevada, Las Vegas (UNLV)
for a
Guaranteed Transfer Program (GTP)

CSN and UNLV are both degree-granting institutions within the Nevada System of Higher Education.

The purpose of this MOU is to set forth the agreement between CSN and UNLV for an inter-segmental Guaranteed Transfer Program (GTP). This GTP is available to students who applied and were denied admission to UNLV. Under the GTP program, these denied students will be referred to CSN for admission and enrollment. Upon application and acceptance at CSN the students will be considered co-admitted at both UNLV and CSN. Once the students comply with the GTP requirements, they will be able to seamlessly continue their education at UNLV without the need to reapply for admission. The requirements under the GTP are, as follows:

- 1) Continuously enroll at CSN in at least 12 credit hours per Fall and Spring semester (developmental coursework counts towards the 12 credit per semester total but CSN courses under 100-level will not transfer to UNLV);
- 2) Complete at CSN an Associate of Arts (AA) degree; an Associate of Business (BS) degree; an Associate of Science (AS) degree; or, an Associate of Applied Science Degree (AAS).
- 3) Complete the CSN Associate degree with an overall GPA of 2.5 or higher.
- 4) The student must not be ineligible for matriculation at UNLV by virtue of any disciplinary holds at either CSN or UNLV.

As stated above, students will be considered co-admitted and will be able to continue their education at UNLV upon successful completion of the minimum requirements at CSN listed above. Since they will be co-admitted and be continuously enrolled at CSN the students

will not need to reapply for admission at UNLV and will be able to attend UNLV upon meeting the GTP requirements at CSN listed above.

A set of procedures will be developed between UNLV and CSN to ensure this is a seamless experience for participants. These procedures may include, but are not limited to:

- Interface development between the two PeopleSoft instances.
- Format and timeline of student communications.
- Determination of the process for these students to participate in UNLV campus activities while enrolled at CSN

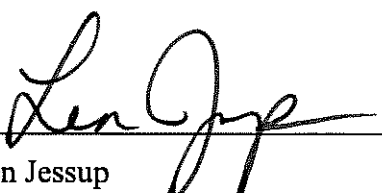
The intent of this agreement is to encourage and support the completion of the Associate Degree at CSN prior to transfer. Consistent with NSHE BoR Policy, students transferring with an Associate degree will be admitted to UNLV with junior status. Should the student fail to complete an associate degree at CSN and seek to gain admission to UNLV under the Board of Regent's transfer, policy the student would have to re-apply for admission at UNLV and pay the additional application fee. UNLV will advise the student that he/she can transfer work taken at UNLV back to CSN (reverse transfer) to satisfy requirements for an associate degree and CSN will grant the appropriate degree upon successful completion of all CSN requirements.

GTP General Process and Procedures


1. Student applies to UNLV and does not meet admission requirements.
2. The UNLV Admissions Office sends the denied applicant a letter coded with a unique GTP ID # [i.e. GTPUNLV-001 or GTPNSC-001] notifying the student of the opportunity to participate in the Guaranteed Transfer Program. The UNLV letter will include:
 - a. A description of the Guaranteed Transfer Program and its benefits (guaranteed admission to UNLV upon meeting the requirements, direct access to the UNLV onsite Transition Advisors for a specific plan of action to ensure admission, early review of a student's academic record, early admission notification, and specific guidance on major preparation and general education coursework).

- b. An invitation to accept the offer on CSN's GTP webpage containing a printable GTP Acknowledgement Agreement Form. The Agreement Form will outline the GTP requirements and the CSN-specific Mandated Matriculation Process, and instructions to turn in the Agreement during the required first meeting with the CSN Advisor Success Coach which must occur prior to the appropriate GTP filing period with UNLV.
 - c. URL to CSN admission application with deadline to qualify for GTP.
 - d. CSN's federal code for federal student aid report.
3. CSN's Advising & Coaching Services (ACS) will follow up with the GTP applicant based on the submission of the Acknowledgement Form. CSN will verify eligibility through the 'denied applicants' monthly lists received from UNLV, and will work with the on-site UNLV Transition Advisors to reach out to these students.
4. CSN (through a collaboration between its ACS Department and the Office of the Registrar) will electronically notify UNLV that the GTP applicant has been admitted and enrolled at CSN. UNLV will mark the student's UNLV application record appropriately. UNLV agrees to remit to CSN on behalf of the denied students who submit the Acknowledgement Agreement form CSN's ten dollar (\$10) admission application fee.
5. When the student has completed at least 48 transferable credits at CSN, the student will be encouraged to work with UNLV's on-site Transition Advisor to have their application re-activated at UNLV. This will be done by sending a transcript of course work, the cost of which will be absorbed by UNLV, from CSN so that UNLV's records can be updated.
6. UNLV will review the CSN transcript to determine program eligibility, re-activate the application for admission to UNLV, and, as appropriate, notify the student of his/her admission to UNLV.

Dated this ___ day of February 2016



Len Jessup
President
University of Nevada, Las Vegas



Michael D. Richards
President
College of Southern Nevada