I. Call to Order: President Michael Gordon called the meeting to order at 2 p.m. He welcomed those present and announced that a broken water line break in the parking lot west of FDH Building was affecting the Student Union’s plumbing and room temperature. He said the meeting might have to be adjourned early if conditions are too uncomfortable when an assessment is made at 2:45 p.m.

II. Roll Call: Colleges with representatives in attendance were:

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<tr>
<th>College / School</th>
<th>Representative</th>
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<tr>
<td>SCHOOL OF ALLIED HEALTH</td>
<td>Aaron Andersen (Health Physics)</td>
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<tr>
<td>SCHOOL OF COMMUNITY HEALTH SCIENCES</td>
<td>Jeremiah Todd (Health Care Administration &amp; Policy)</td>
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<tr>
<td>COLLEGE OF EDUCATION</td>
<td>Diana Chacon-Pote (Education &amp; Clinical Studies)</td>
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<td></td>
<td>Kimberly Florence (Educational Research, Cognition and Development)</td>
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<td></td>
<td>Kyle Kaalberg (Teaching and Learning)</td>
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<tr>
<td>COLLEGE OF ENGINEERING</td>
<td>Mehdi Khalili (Civil &amp; Environmental Engineering)</td>
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<td></td>
<td>Nirup Bandaru (Electrical &amp; Computer Engineering)</td>
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<td></td>
<td>Yang Liu; proxy (Mechanical Engineering)</td>
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<tr>
<td>COLLEGE OF FINE ARTS</td>
<td>Lauren Adkins (Art)</td>
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<td></td>
<td>Jared Goode (Film)</td>
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<td>Jonathan Baltera (Music)</td>
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<td>Brandi Blackman (Theatre Arts)</td>
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<td>SCHOOL OF LAW</td>
<td>Benjamin K. Reitz</td>
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<tr>
<td>COLLEGE OF LIBERAL ARTS</td>
<td>Sharon Young (Anthropology)</td>
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<td>Kathy Anders (English)</td>
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<td>Ilvia Uribe (Foreign Languages)</td>
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<td>Rebecca Bolen (History)</td>
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<td>Erica Noles (Psychology)</td>
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<td>Jennifer Reed (Sociology)</td>
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<tr>
<td>SCHOOL OF NURSING</td>
<td>Rhone D’Errico (Nursing)</td>
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<tr>
<td>COLLEGE OF SCIENCE</td>
<td>Sarah Wood (Chemistry)</td>
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<td></td>
<td>Alison Sloat (Geoscience)</td>
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<tr>
<td>COLLEGE OF URBAN AFFAIRS</td>
<td>Monika Bertaki (Communication Studies)</td>
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<td></td>
<td>Jeremy Waller (Criminal Justice)</td>
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<td>Patrick (Joey) Shea (Crisis &amp; Emergency Management)</td>
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<td>Erin Swallow (Environmental Studies)</td>
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<td></td>
<td>Jennifer Liese (Journalism &amp; Media Studies)</td>
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<td></td>
<td>Nannette Fader (Marriage &amp; Family Therapy)</td>
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<td></td>
<td>Curt Easley (Public Administration)</td>
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<tr>
<td></td>
<td>Jung Eun Song (Workforce Development)</td>
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</tbody>
</table>

Executive board members in attendance: President Michael Gordon, Vice-President Thomas Bussey, Treasurer George Molnar, and Secretary Carol Servino.
Others in attendance: Guest speakers Dave Nourse, Peter Michel, Jason Vaughan, and Cory Lampert; Graduate College Senior Associate Dean Kate Korgan; GPSA Manager Becky Boulton; Haley Etchinson of the Rebel Yell; Monica Garcia, an undergraduate senior who offered public comment.

Colleges/Schools/others absent: School of Allied Health: Michael Jarrett (excused – Kinesiology); Physical Therapy (vacant position); College of Business: Randal Rosman (Business Administration); Accounting, Economics, and Management Information Systems (vacant positions); School of Community Health Sciences: Health Promotion (vacant position); College of Engineering: Computer Science (vacant position); College of Fine Arts: Architecture (vacant position); College of Hotel Administration: Xi (CeCe) Leung (Hospitality Administration); College of Liberal Arts: Ken Retzl (Political Science); Women’s Studies (vacant position); College of Science: Mason McElroy (Mathematical Sciences); Life Sciences and Physics (vacant positions); College of Urban Affairs: Cassandra Diaz (Social Work) and Nannette Fader (Marriage & Family Therapy); and GPSA Faculty Advisor Adam Simon.

III. Approval of Minutes — President Gordon called for a motion to approve the minutes from the December 5 meeting. Curt Easley (Public Administration) motioned for approval of the minutes and Joey Shea (ECEM) seconded. Asking about corrections or additions and hearing none, President Gordon called for the vote, which was unanimous to approve.

IV. Guest Speakers

- **Dave Nourse, Operations Manager at 91.5 FM, KUNV**, addressed the GPSA Council and said he is looking for more UNLV student and community involvement. He established that the radio station is public radio and is affiliated with National Public Radio (NPR), but that it is not NPR. The station has an eclectic format that includes jazz and community news and that about a year and a half ago management turned on another radio station with the mission to educate students interested in radio broadcasting, he said. The station is streamed on the internet and is a “digital-only” radio station that can be heard in vehicles only by those who have HD radio receivers.

  Nourse invited students and others to listen to the station by going to http://rebcast.com and to spread the word that there is a radio station on campus and to listen or become involved in programming. He said he hopes it is not overlooked because it is a “necessary part” of a college community. He invited council representatives to have anyone interested in getting involved and perhaps doing a show to contact him by calling 895-0063.

- **Peter Michel, Director Special Collections at Lied Library**, Jason Vaughan, of Library Technologies, and Corey Lampert of Digital Collections at Lied Library, spoke about the Rebel Yell’s digitization project and showed PowerPoint slides to present important highlights about the Rebel Yell including that:
  - the student newspaper dates back to late 1954;
  - early issues had fewer than 10 pages, but it grew larger in the 1970s;
  - 2008 issues were born digital;
  - 26,500 pages are to be digitized;
  - Lied Library has issues on microfilm so the transfer will not be from the hard copy.
  - the interested audience will be students, alumni when they were in school, community members, genealogist and family history researchers, anyone who wants to see UNLV
History over the years;
  - the reason it is being done is because accessing past issues on microfilm is not easy.
  - with digitization, people will be able to do a Google search of all words, pictures, and advertisements.
  - it will be indexed.
  - Michel said that CSUN donated $15,000 toward the project in fall 2011. UNLV has a firm quote with an external digitization vendor to digitize the microfilm and to OCR the text. The cost is $1.47 per page; 26,500, from the 1990s to the early 2,000s; the page counts times per page costs around $39,067, for the total cost. CSUN’s commitment will take it from the 50s to the 80s. He said the library will provide project management, loading content and testing, development of a digital collection wrapper, indexing, bundling and more value-added benefits. Examples can be seen online at the University of Washington and Drake University; he said that students are encouraged to go and look at online newspapers at other universities not only here at UNLV but elsewhere.

In response to questions about the project, Michel said the Library’s dean has a meeting with legal counsel later this week regarding permission to digitize and share online; Corey said meta data would be added by UNLV librarians to aid in searches. GPSA President Michael Gordon said that information presented today is for information only today; it will be an action item next month.

V. Budget Report — Treasurer Molnar presented the budget report. At the top of the report, the Student Wages line reflects the GPSA Council Fall stipends for $5100 and the remaining balance of $5794.25 is the office staff wages for the months of December and January. Operating expenses are for the months of December & January and include:
  - Routine office supplies and toner for the color printer at $1031.46,
  - the monthly Xerox maintenance, postage and telephone costs.
  - Out of state expenses are the remaining costs for President Gordon’s trip to the National Association of Graduate & Professional Students (NAGPS).
  - The books & periodical line reflects the expenses for The New York newspapers distributed in both the GPSA Lounge and Law School for the fall semester.
  - Hosting for the month included: $939.13 for the Stan Fulton beginning of the semester Social held in September.
    - $46.00 for pizza, Grant's Committee meeting reviewing Spring 2012.
    - End-of-semester social at Macayo’s $665.61.
    - $138.98 for bagels purchased for the end-of-the semester (huge hit), and $591.27 for the replenishment of snacks in the GPSA Lounge.
  - Revenue to-date is $247,608.46
  - The balance forward is $178,959.94 with a balance of $171,332.20. Treasurer Molnar concluded his report by saying, “We are expecting a positive cash flow.”

Kyle Kaalberg (Teaching & Learning) motioned to approve the budget report; Jared Goode (Film) seconded. After a call for the vote, Council unanimously approved the budget report as presented.

VI. Committee Reports —
  - Board of Regents- Michal Gordon reported that he attended the Jan. 20th meeting, and said:
President Smatresk has approved hiring 10 more graduate assistants to alleviate problems with “bottleneck courses;”

graduate students will see a 5% increase in costs;

the next funding formula meeting will be held on Feb. 29 at 9 a.m. in the Student Union Ballroom on the UNLV campus.

Chancellor Klaich has proposed a new funding formula; the focus shifts from inputs (enrollment) to outputs (graduation rates). President Gordon said it, obviously, costs more to educate and to graduate PhD students than those getting associate degrees.

graduate students can expect to become more actively involved as the meetings continue (April 25, May 23, and June 27). He took questions about square footage, incentive for research, money staying on campuses that generate it, and funding formulas in other states, noting that some states have two funding formulas; one for community colleges and one for universities.

• **GSPA Activities**— President Gordon reported that the next activity is scheduled for Saturday, Feb. 25, as a basketball tailgate at the Tam Alumni Center. Admission is $10. Organizers are hoping to sell a sponsorship for the event where GPSA would like to display research posters to get word out into the community about the research being done at UNLV and supported by GPSA.

• **GSPA Elections**— Monika Bertaki said the Elections Committee will hold its first meeting after council meeting today. March 23 is last day for applications (available online as a link from the GPSA web pages. [http://gpsa.unlv.edu/council/e-board-elections.html](http://gpsa.unlv.edu/council/e-board-elections.html)] Candidates will attend the March 26 GPSA meeting and Council Representatives will be able to vote immediately after that meeting. Others may vote from March 26 until March 30 in the GPSA study area on the 3rd floor of Lied Library. Anyone interested in running for a position on the GPSA Executive Board is encouraged to submit an application; similarly, council representatives are asked to let others know.

• **GSPA Grants**— Vice President Thom Bussey said that the Grants Committee met on Dec. 12 and Jan 23; the committee considered grants and awarded E/Dec. Grants in the amount of $8125., E/Jan. Grants in the amount of $2425., and Spring Grants in the amount of $46,920. to applicants. He said 114 people applied for the spring grants cycle; the funding level was at 97 percent of the students helped. He said that for spring semester there is an opening on the committee, and anyone interested and eligible should contact him to see if the already established meeting dates would work. He noted that anyone interested in running for the position of Vice President, might consider serving on this committee since the Vice-President chairs the grants committee.

• **GSPA Publications**— Secretary Carol Servino announced that the next issue of the Luminary is scheduled for distribution on Feb. 14. She acknowledged and thanked Jared Goode (Film), Jenny Liese (Journalism & Media Studies), and Monika Bertaki (Communication Studies) and said there is a vacancy and invited anyone interested to contact her. She noted that the Secretary chairs the Publications Committee and said that while those serving now are in the Greenspun College and the College of Fine Arts, the committee is open to representatives from any college. She also encouraged those with interesting story ideas to contact a member of the committee.

• **Awards Committee**— President Gordon said the Awards Committee met in December and awarded a total of $1,200 in service and merit awards ($300); all individuals receiving awards will be recognized at the research forum on March 17. He said service award recipients are Candace Griffith, Jessica Lucero, and John Starkey; a merit award recipient is Brooke Wagner; Mentor Award winners are Dr. Michael Ian Borer, Dr. David Copeland, and Dr. Cecilia Maldonado. Selected for their distinguished contributions and support are Dr. Maria Cassas, Dr. Adam Simon, and Cesar Valdez Hughes.
VII. Old Business

- **GPSA Bylaws Articles 2, 3, 4, 6** – Ilvia Uribe and Jeremy Waller of the Bylaws Committee presented suggested revisions to Articles 2, 3, 4, and 6 as an *information* item. They began with **Article 4**, Section 2e, saying that the words “where applicable” would be added; and the word “business” would be added in two places in Section 3 and Section 3b.

**Moving to Article 2:**

Section 1 would be deleted; in Section 2, a., iii, the words “graduate or professional student” would replace the words “GPSA member.” A third item would be added to Section 2, b., (iii.) to state: “Summer representatives will be responsible for informing all departments and schools within their College of GPSA business and activities conducted throughout the summer.”

In Article 2, Section 4, a., ii., the following sentence would be added prior to the last sentence: “The proxy representative should bring the completed proxy form to the meeting they are attending.” Also in that section, a third item would be added (iii.) to read: “Any GPSA representative missing more than one (1) GPSA Council meeting during one term without sending a proxy shall be removed from the GPSA Council, unless the cause of the absence(s) is approved by the GPSA Executive Board. The Executive Board, upon request, shall make such hearing available. In the event of such dismissal, the representative’s department shall be notified. The department shall then designate a new representative.”

Section 4, b. ii, would be deleted; Section 4, c., i., would be deleted.

Section 5 language of At-Large Representatives’ duties would be deleted.

No revisions are recommended for **Article 3**.

**In Article 6:**

Prefacing the presentation about revisions to this Article and sections, President Gordon said that Section 6 refers to stipends for GPSA Council Representatives; he said the committee is recommending that stipends increase by $50 from $100 to $150. Kyle Kaalberg (Teaching and Learning) said that this was voted down last year because of the bad economic time; President Gordon said that the stipend has not been increased in the past; Curt Easley (Public Administration) asked if the stipend amount could be increased to another amount such as $200 and President Gordon said it could; Kathy Anders (English) asked where the money would come from and President Gordon said it would become a budgeted item from revenue generated by student fees. Further discussion included a question from Ben Reitz (School of Law) on whether the language referring to 2012-2013 should be included in Section 6, a.; President Gordon said “it likely will be stricken” at the next meeting when the revisions are an “action item.”

Also in Section 6, b., iii, the word “academic” would be added.

In Section 1. e., the language would be changed from “resign” to “becomes vacant.” In that same section, the words “or following the next general GPSA Council meeting, whichever comes first.” would be added before the last sentence.

In Section 2d, stipends would be taken from President’s position responsibility and moved to become the Treasurer’s responsibility.

In Section 2e, a period is being removed to make one sentence out of two.
In Section 4, b., the word “do” would be replaced with the word “provide.” Two new items, c. and d., would be added and would state: “c. At the December, May and August Council meetings, stipends shall be introduced and voted upon and recorded in the minutes; d. Chairs the Governmental Relations committee.”

In Section 5, f., referring to the duties of Secretary, a simple revision is indicated to fix a punctuation and grammar error.

Further discussion included explaining that the Governmental Relations Committee is being moved from an ad hoc committee to a standing committee. President Gordon said that at the moment, the president chairs the Council, the vice-president chairs the Grants Committee, and the secretary chairs the Publications Committee. He said, “the only place this committee could fit is under the treasurer’s position,” adding, “If you approve this, the next person (elected as Treasurer) would be the chair of the Governmental Relations committee. Jennifer Liese (Journalism and Media Studies) asked what’s involved in that position’s responsibilities and Curt Easley (Public Administration) asked whether it might make sense to add another position to the board for that purpose.

Jeremy Waller continued the presentation of revisions proposed in Section 6 a., on remuneration. He said the Bylaws Committee proposed a flat $50 for executive board members; discussion about the flat rate is open to debate at next meeting. President Gordon thanked the Bylaws Committee for their work and addressed Council Representatives by saying, “As you can see, there are pretty significant proposals. Be prepared to vote on them.” He then suggested that if representatives of the council oppose measures that they “don’t just say no, but come at least with an option” and suggested that “If you have a really detailed written amendment or specific language for an amendment, we can give it to the Secretary and have the correct wording for the minutes. Be sure to write it down and give us the piece of paper,” he said, reminding everyone that the issue will be action item at next month’s meeting.

President Gordon concluded the Old Business portion of the meeting by saying that next month the Bylaws Committee will introduce the final info item for bylaws (the Grants Committee), and that this 2011-2012 GPSA Council will have the honor of saying that among its accomplishments was approving revisions of the Bylaws.

VIII. New Business

President Gordon said that the Executive Board met and discussed the idea of having a “meet and greet” or open house at the Graduate College. He said that Dr. Kate Korgan was very receptive (but needed to leave today’s meeting early) and has arranged dates for three different topics. Graduate students are encouraged to attend one or all three events (listed below) and to interact with “real people” (some are graduate students) who work there. GPSA will provide snacks and drinks; council representative are asked to help spread the word about the events to be held in the Graduate College, Flora Dungan Hall (FDH) 312. Topics and times are as follows:

- Student Records – Feb. 29 from 10 to 11 a.m.
- Graduate Assistantships – March 8 from 10 to 11 a.m.
- Theses and Dissertation and Graduation info – March 14 from 1 to 2 p.m.
IX. Announcements

- Vice President Bussey said that the registration deadline for the March 17th Research Forum is February 17, 2012. More information can be found at [http://gpsa.unlv.edu/forum/](http://gpsa.unlv.edu/forum/). He said if you received funding, you have to present at the forum (oral or poster) – sign up by going to the website. If you are on the committee, you are required to help for a minimum of a two-hour commitment on the day before or on the day of the event. GPSA provides breakfast and lunch for volunteers. Hours are from 3 to 5 p.m. on Friday, March 16 and March 17 from 8 to 1:30 p.m. As the day nears, he’ll let volunteers know their responsibilities. He suggested that anyone who has news media contacts should feel free to “tell them and bring others.” Awards will be given and feedback will be provided to researchers so it is a “safe place for people to make mistakes” before going to outside conferences.

- President Michael Gordon said that UNLV VITA provides free tax services in the Student Union building on campus. For an appointment or to ask questions, call 702-895-5655 or email them at unlv.vita@gmail.com. According to a flyer distributed on campus, they take appointments from noon to 5 p.m. in Room 315 on Tuesdays and Thursdays; walk-ins are welcome on Saturdays from 9 a.m. until noon in the Student Union Green Room. Find out more in advance about who is eligible and the list of what documents are needed by contacting them in advance or obtaining a flier.

- UNLV Cares Food Pantry – Kyle Kaalberg, who chairs the Community Services Committee, provided a flyer to update Council Representatives about food distribution times and dates for spring semester. Noting that the student organization expects approval soon of 501c3 status as a nonprofit for tax purposes, Kyle introduced Joseph Nickelsen, president of the UNLV Cares Food Pantry, who reported that 95 people have been served since the first of the year. He said that full-time employees are the majority users; 10 or 11 percent are getting food for themselves; and that one-third of those helped are obtaining food for five or more people. Distribution days and times are Tuesdays, 10 a.m. until noon; Wednesdays from noon until 2 p.m.; and Thursdays from 2-4 p.m. Distribution dates are: Feb. 16, 21, 22, 23; March 6, 7, 8, 20, 21, 22; April 17, 18, 19; May 1, 2, 3, 22, 23, 24. More information can be obtained at [https://www.facebook.com/UNLVCaresFoodPantry](https://www.facebook.com/UNLVCaresFoodPantry) (no log-in is necessary).

More volunteers are needed to help collect food at pick-up locations around campus; council representatives who know of classes looking for service learning projects are asked to spread the word to them.

X. Public Comment –

- President Michael Gordon said he was passing around flyers for a workshop of interest to graduate students on the topic of “Strategies for Effective Literature Reviews.” The workshop is being offered from 10 a.m. until 11:30 a.m. on Friday, Feb. 10 on the first floor in Lied Library Room 1149, known as the Amargosa Room.

- President Michael Gordon introduced Monica Garcia as a senior studying environmental science who was to speak about the “Take back the Tap Campaign.” She is an intern and serves as the campus coordinator of an environmental organization known as Student Water Watch. She said she is working to find funding for more hydration stations on campus. She invited council representatives to “get with the campaign” and to sign the petition she has in the back of the room. Ms. Garcia answered questions and listened to comments, including one that suggested not removing water fountains because not everyone who needs water has a bottle handy.
Haley Etchison announced that she is the *news editor* at the Rebel Yell and that she will cover the GPSA meetings regularly. She encouraged communication and said she can be contacted at news@unlvrebelyell.com.

**XI. Adjournment** — President Gordon called for a motion to adjourn. Kyle Kaalberg (Teaching and Learning) motioned; Curt Easley (Public Administration) seconded. By council’s unanimous vote to adjourn, the meeting ended at 3:30 p.m.